



Bringing the Community together to Protect,  
Enhance, and Restore the Bitterroot Watershed

Hamilton, MT | [www.brwaterforum.org](http://www.brwaterforum.org)

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*Position Announcement—3/25/2019*

## **RESTORATION COORDINATOR**

**The Organization.** The Bitter Root Water Forum (BRWF) is a community-driven, nonprofit organization that works to protect, enhance, and restore the Bitterroot River watershed through restoration projects and watershed education. By partnering with numerous landowners, agencies and organizations, as well as directly engaging citizens, BRWF strives to bring the Bitterroot community together in a collaborative effort to safeguard the watershed. The primary objective of BRWF is to improve water quality within the Bitterroot watershed to sustain traditional agriculture and outdoor recreation, along with healthy wildlife habitat.

**The Position.** The Restoration Coordinator will identify, develop, and implement restoration projects that measurably improve water quality, enhance aquatic and riparian habitats, increase water use efficiency, and protect priority tributaries. The Restoration Coordinator will be responsible for successful project cultivation, implementation, maintenance, monitoring, and reporting. The incumbent, under supervision of the Executive Director, will be a foundational staff member of a small but flourishing community-centered organization.

**The Location.** The Bitterroot Valley is nestled between the Bitterroot and Sapphire Mountain ranges in Western Montana. Considerable public lands, working farms and ranches, and the Bitterroot River and its tributaries provide vast opportunities for hiking, fishing, and wildlife viewing. The office is located in vibrant, downtown Hamilton, within walking distance from a number of restaurants, parks, breweries, and the Bitterroot River.

### **Primary Duties and Responsibilities**

- Work with BRWF staff, board and partners to develop, prioritize, and implement water quality improvement and habitat restoration projects
- Implement projects, including on-site management, budgeting, subcontracting, permitting, invoicing, construction oversight, reporting, and monitoring
- Utilize Geographic Information System (GIS) or other appropriate technologies to map and document projects, and generate reports and presentations for partners, funders, and the general public
- Establish and build relationships with private landowners to understand problems and develop collaborative solutions on private lands

### **Additional Duties and Responsibilities**

- Identify and secure funding for projects from public and private entities
- Manage grants awarded for restoration work to ensure requirements are fulfilled and deadlines met
- Represent BRWF at meetings and public events pertaining to watershed restoration and habitat protection
- Develop and maintain protocols for monitoring defined restoration and stewardship objectives
- Coordinate with BRWF colleagues to plan and implement volunteer work days
- Conduct field tours and field trips with interested parties
- Organize and lead Restoration Committee meetings

### **Minimum Qualifications**

- BA/BS in watershed science, watershed management, water resources management, natural resource management, wetland ecology or related field
- Strong commitment to private and public lands conservation
- Self-motivation and the ability to work and think independently and solve problems
- Knowledge of the physical processes governing aquatic habitats and interactions with upland, riparian, and in-stream biological communities
- Superior interpersonal communication skills and ability to work constructively with diverse partners, stakeholders, and private landowners
- Proficient in Microsoft Office Suite and GIS or other appropriate technologies
- Ability to hike and work outside in variable weather conditions

### **Preferred Qualifications.**

- Two + years full-time experience in watershed conservation or related field, with demonstrated success
- Advanced degree in relevant field
- Demonstrated performance in grant writing and grant management
- Knowledge of plant and animal species of western Montana
- Project management experience

The position will be based in Hamilton, MT and will require frequent local travel for field work. Ability to provide own transportation required. This is an exempt, full-time position with a salary range of \$35,000-\$45,000 depending on experience. Position is full-time and the competitive benefit package includes paid vacation, sick leave, health insurance contributions, and a SIMPLE IRA retirement savings plan with employer contribution. The Bitter Root Water Forum is an Equal Opportunity Employer.

### **How to Apply**

Please send cover letter, resume, and three professional references to Heather Barber, Executive Director, at [heather@brwaterforum.org](mailto:heather@brwaterforum.org). Initial screening of candidates will begin April 30, 2019. The position will be open until filled. No phone calls please.