



SATISFACTORY ACADEMIC PROGRESS

Please find below information about our Satisfactory Academic Progress Policy.

In order to remain eligible for Title IV Aid, you must meet various criteria. A student must meet these minimum requirements:

- 2.0 GPA Undergraduate
- Complete 67% of the hours you attempt
- Not exceed 150% of the maximum time frame of the published length of your program as measured in credit hours:
- Maximum attempted credit hours (also included are required transfer hours) not to exceed: 60 units

All of these requirements are checked at the end of each applicable progress check (term).

While this policy is applicable to recipients of Title IV aid, this policy is as strict as the school's academic progress policy for non Title IV recipients. Also, all periods of enrollment are reviewed, including those for which the student did not receive Title IV aid. The Satisfactory Academic Progress review includes all courses taken towards the student's program of study, regardless of any academic amnesty or academic renewal policy.

Financial Aid Warning - A student who fails to meet Satisfactory Academic Progress, will be placed on FA Warning, but can continue to receive Title IV funding. If at the end of the warning period, Satisfactory Academic Progress is not met, you will be suspended, and will need to submit an appeal as to why, and how you plan to meet Satisfactory Academic Progress at the end of the next term.

Satisfactory Academic Progress Appeal - If you are unable to meet the above mentioned requirements (GPA, Pace, Maximum time frame) you may submit an appeal to the Financial Aid Office. Your appeal must explain why you failed to make Satisfactory Academic Progress and what has changed in your situation that will allow you to make satisfactory academic progress at the next evaluation (the next term). While there is no limit on the amount of appeals you may submit for anytime you fail to meet Satisfactory Academic Progress, you cannot have the same reason twice. You must have a unique situation that has prevented you from meeting Satisfactory Academic Progress requirements (Car accident, death in immediate family, pregnancy, serious illness, etc).

Financial Aid Probation - If after successfully appealing, you will be placed on probation if it is determined you will be able to meet Satisfactory Academic Progress requirements in the next term. You must meet Satisfactory Academic Progress requirements at the end of the probationary term. If you fail to meet

Satisfactory Academic Progress requirements, you will be suspended from receiving Title IV aid, whereby you must appeal again (using a new reason for appeal).

Academic Plan - If you are unable to meet the above mentioned requirements (GPA, Pace, Maximum time frame) at the end of the subsequent term following the Satisfactory Academic Progress evaluation (when you are on probation), you will be required to be placed on an academic plan. This plan may detail you successfully meeting Satisfactory Academic Progress criteria for a certain time period or all the way through until graduation. If you fail to meet the requirements outlined in the academic plan, your financial aid may be suspended. Students must also appeal to change their plan. They must explain what has happened to make the change necessary and how they will be able to make academic progress.

Regaining Title IV Eligibility - If a student has been denied an appeal, or academic plan, the student can regain eligibility only by taking action that brings him into compliance with the school's Satisfactory Academic Progress standards. Such examples may include taking a specified number of hours in a certain term, and paying out of pocket, or alternative funding. Once the student has then re-met the Satisfactory Academic Progress criteria, they may regain Title IV eligibility.

Readmission & Treatment of Academic amnesty/renewal - If you previously attended TOCC, but were academically dismissed and you are re-admitted, all previous coursework will be included in both the attempted and GPA portions of the calculation. If this previous coursework causes you to lose Financial Aid eligibility, you may appeal this.

Repeated coursework - Students must repeat all courses for which a "D" or "F" is earned. Only the grade earned after a course is repeated will be used to compute the GPA. Even though a student may repeat a failed course and earn a higher grade, the original failure is not negated and is a failure when considering academic dismissals. In regards to repeated coursework as it relates to attempted hours, the previously attempted class will be removed from the attempted hours calculation (pace), if it is replaced by a higher grade.

Second Degrees - Students whose program requires a bachelors degree (Accelerated, MSN), or Associate's degree (RN-BSN), at a minimum we will accept transfer hours needed for admission.

Degree changes - If a student changes programs the hours needed for the new program are only taken into consideration.

Withdrawals - If a student withdraws from a course after the add/drop period for that particular course, the hours are still counted as attempted.

Grade Changes - If your grade has been overturned due to an approved appeal after we have run this progress evaluation, it is the student's responsibility to notify us so that we can take this new information into consideration.
