



## STUDENT RIGHTS & RESPONSIBILITIES

As a student consumer, you have the right to:

- know what financial assistance is available, including information on all federal, state, and institutional financial assistance programs;
- know the deadlines for submitting applications for each of the financial assistance programs available;
- know how your financial need is determined. This process includes how costs for tuition and fees, room and board, travel, books and supplies, and personal expenses are decided in developing cost of attendance budgets;
- know what resources (such as parental contribution, other financial assistance, student assets, etc.) are considered in the calculation of your financial need;
- know how much of your financial need, as determined by the University, has been met;
- request from the Financial Aid Office, an explanation of the various programs in your student aid package.
- know what portion of the financial assistance received must be repaid, and what portion is grant aid. If the aid is a loan, you have the right to know what the interest rate is, the total amount that must be repaid, the payback procedures, the length of time you have to repay the loan, and when repayment is to begin; and
- know how the Financial Aid Office determines whether you are making satisfactory academic progress, and what happens if you are not.

It is your responsibility to:

- review and consider all information about the financial aid programs at TOCC prior to enrolling;
- complete all financial assistance applications and forms accurately, and submit them to the Financial Aid Office by the appropriate deadlines;
- fill out the Free Application for Federal Student Aid (FAFSA) or Renewal FAFSA completely because it determines your eligibility for a wide variety of financial assistance. You may experience delays in receiving a decision about financial aid if forms are filled out incompletely or incorrectly. Falsification of information on application forms for federal financial assistance is considered a criminal offense, and you may be subject to penalties under the U.S. Criminal Code;
- respond quickly to all requests for additional documentation related to verification or corrections;
- notify the Financial Aid Office if there is a change in any of the information reported on the FAFSA;
- know and comply with the GSON's refund procedures, should you withdraw from TOCC;
- be formally admitted to TOCC in a degree-seeking program.

## DISBURSEMENT OF FUNDS

The Financial Aid Office will disburse funds (Federal Student Aid) to be credited to student accounts in a check form.

## DRUG CONVICTION

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance during a period of enrollment for which the student

was receiving financial aid shall not be eligible to receive any federal or institutional grant, loan, or work assistance.

- Federal Policy: <http://studentaid.ed.gov/eligibility/criminal-convictions>

## COST OF ATTENDANCE

The cost of attendance (COA) is not the bill that you may get from your college; it is the total amount it will cost you to go to college each year. The COA includes tuition and fees; on-campus room and board; and allowances for books, supplies, transportation.

<b>Cost of Attendance Full Time (per semester)</b>		<b>Cost of Attendance Full Time (year)</b>	
*Independent Student		*Independent Student	
Tuition/Fees	\$ 466.00	Tuition/Fees	\$ 932.00
Books/Supplies	\$ 500.00	Books/Supplies	\$ 1,000.00
Room/Board	\$ 3,811.00	Room/Board	\$ 7,622.00
Transportation	\$ 750.00	Transportation	\$ 1,500.00
Miscellaneous	\$ 1,750.00	Miscellaneous	\$ 3,500.00
<b>Total:</b>	<b>\$ 7,277.00</b>	<b>Total:</b>	<b>\$ 14,554.00</b>
Cost Per Credit Hour: \$34.25		Cost Per Credit Hour: \$34.25	
Processing Fee \$10		Processing Fee \$10	
Student Activity Fee \$15		Student Activity Fee \$15	
Technology Fee \$2.50 per credit hour		Technology Fee \$2.50 per credit hour	

<b>Cost of Attendance Full Time (per semester)</b>	<b>Cost of Attendance Full Time (year)</b>
<b>*Dependent Student</b>	<b>*Dependent Student</b>
Tuition/Fees \$ 466.00	Tuition/Fees \$ 932.00
Books/Supplies \$ 500.00	Books/Supplies \$ 1,000.00
Room/Board \$ 3,811.00	Room/Board \$ 7,622.00
Transportation \$ 750.00	Transportation \$ 1,500.00
Miscellaneous \$ 1,750.00	Miscellaneous \$ 3,500.00
<b>Total: \$ 7,277.00</b>	<b>Total: \$ 14,554.00</b>
Cost Per Credit Hour: \$34.25	Cost Per Credit Hour: \$34.25
Processing Fee \$10	Processing Fee \$10
Student Activity Fee \$15	Student Activity Fee \$15
Technology Fee \$2.50 per credit hour	Technology Fee \$2.50 per credit hour

<b>Cost of Attendance Full Time (per semester)</b>	<b>Cost of Attendance Full Time (year)</b>
<b>*Commuter</b>	<b>*Commuter</b>
Tuition/Fees \$ 466.00	Tuition/Fees \$ 932.00
Books/Supplies \$ 500.00	Books/Supplies \$ 1,000.00
Room/Board \$ 2,500.00	Room/Board \$ 5,000.00
Transportation \$ 750.00	Transportation \$ 1,500.00
Miscellaneous \$ 1,750.00	Miscellaneous \$ 3,500.00
<b>Total: \$ 5,966.00</b>	<b>Total: \$ 11,932.00</b>
Cost Per Credit Hour: \$34.25	Cost Per Credit Hour: \$34.25
Processing Fee \$10	Processing Fee \$10
Student Activity Fee \$15	Student Activity Fee \$15
Technology Fee \$2.50 per credit hour	Technology Fee \$2.50 per credit hour