

## Michael DI ROCCO



Rue du X Octobre, 59  
L-7243 BERELDANGE



+352 661 15 10 77



mdirocco@mdi-consulting.lu

### Certifications & Diplomas

- 2017 GDPR Practitioner certification
- 2018 HEC Business & Corporate Strategy certification
- 2016 TOGAF 9.1 certified
- 2015 Funds industries regulations certificate
- 2014 Daily accounting certificate
- 2013 ITIL V3 foundation certificate
- 2010 Microsoft SharePoint 2007 certification
- 2007 PRINCE 2 foundation certificate
- 2004 VMware certification: VCP 310
- 2003 Microsoft Certified System Engineer
- 1998 Technical degree in electronics
- 1996 Bachelor's degree in electronics

### Continuing education

- 2017 – 6 months Business & Corporate Strategy (HEC school)
- 2017 – 10 months Microsoft Academy: Data Science Track
- 2016 – 5 days UML 2.0
- 2015 – 5 days Prometa Framework (CTIE)
- 2013 – 5 days ARIS (Business Process Modelling)

### Languages

French	Mother tongue
English	Advanced
German	Beginner

## Professional Experiences

05-2015 to Present

### **Business & Data Protection Consultant**

*Data Protection Consultant for different industries*

- GDPR trainer: Giving staff awareness training
- Acting as "DPO at interim"
- Conducting the tasks to realize the record of processing activities
- Perform Gap analysis and Data Protection Impact Analysis
- Defining roadmap and action plan in order to implement organizational, technical measures and functional requirements if needed.
- Cross-check of the provider contracts in terms of accountability regarding to the new regulation
- Drafting privacy policy, code of conducts, procedure...
- Single point of contact between the business and the IT
- Managing each business roadmap as a small project

*Business analyst & PM for the "Single Window of Logistics" program*

- Defining and writing project proposal in collaboration with the governmental agencies
- Responsible for the project plan
- Managing risks project
- Handling project issues and change requests
- Coordinate delivery between the business, economic operators and the IT department
- Reporting to the program manager and PMO
- Analysing and writing business requirements for governmental agencies in an international trade context
- Analysing and writing functional specifications
- Defining and implementing tests strategies
- Conducting tests phases
- Point of contact for the business
- Business process modelling (AS IS / TO BE)
- Responsible to maintain the business service catalogue repository in ARIS tool

12-2013 to 05-2015

### **KBL European Private Banking – Leading Expert**

*Responsible for collaboration and content management solutions*

- Defining and maintaining governance plan for SharePoint products
- Responsible for defining and implementing the architecture end to end (infrastructure, application and databases)
- Managing document management system and collaboration solution projects based on SharePoint products
- Analysing and writing business, functional and non-functional requirements

- Defining and implementing solutions based on the business and functional requirements
  - Designing and implementing workflow into SharePoint
  - Installing and administering SharePoint farms
  - Administering databases
- 03-2012 to 11-2013 **ATOS P.S.F - Senior Consultant**  
*Presale, project manager and consultant for SharePoint products*
  - Supporting sales team in presales activities
  - Participating actively in the call for tender and service offers
  - Managing projects for private banking and other sectors
  - Giving support in contract management activities
  - Analysing and writing functional requirements
  - Defining technical and functional architecture
- 12-2010 to 03-2012 **METHODS S.A – Branch Manager**  
*Responsible for the branch based on Microsoft products*
  - Responsible to develop new service offers
  - Presale activities
  - Developing alliances with other service providers
  - Managing projects
  - Technical and functional architect
  - Performing technical audit and providing guidance for clients
- 10-2009 to 11-2010 **COMPUTACENTER S.A – Microsoft Consultant**  
*Senior Consultant*
  - SharePoint, SCOM & MS-SQL consultant
  - Technical coordinator
  - Participating in presale activities
  - System administrator
- 12-2008 to 09-2009 **P1 TECHNOLOGIES – System Engineer**  
*IT consultant for a private bank*
  - Providing advice for technical design and procedures
  - Technical coordinator
  - System administration
- 09-2008 to 12-2008 **HP P.S.F – System Engineer**  
*Microsoft consultant*
  - Providing advice for technical design and procedures
  - Installing and configuring SQL servers & SharePoint farms
- 10-2005 to 09-2008 **SOGETI S.A – System Engineer**  
*Microsoft / VMware consultant for European Institutions*
  - Technical coordinator
  - Defining technical architecture for Active Directory, MS SQL and ESX servers
  - Providing coaching and support to system operators

- Administering systems
  - Providing support level 2 & 3 on Microsoft servers and VMware products
- 03-2005 to 09-2005 **MERCURIA SERVICES P.S.F – System Engineer**  
*Responsible for IT*
  - Defining technical architecture including the PSF constraints
  - Rebuilding the entire infrastructure to align with the CSSF recommendations
  - Installation, migration of the systems
  - Providing technical support
 Administering systems and applications
- 10-2003 to 03-2005 **VISION IT GROUP – System Engineer**  
*Microsoft Trainer & Consultant*
  - Providing training on Microsoft servers products
  - Consultant on cross border project for a retail bank
- 01-2001 to 9-2003 **CERATIZIT S.A**  
*Network and System Administrator*
  - Administering systems: Domino, Citrix and NT4...
  - Installing and configuring Cisco devices (switch, routers...)
  - Technical support for end users
- 06-2000 to 12-2000 **B.H CONSULTING**  
*Network trainee*
  - Installing and configuring network devices
  - Installing and configuring PABX
  - Administering systems
  - Network and telephone wiring

## Competences

Modelling tools:	ARIS Business designer, Visio, Bizagi
Microsoft servers products:	<ul style="list-style-type: none"> <li>_OS Windows (2003-2012)</li> <li>_MS-SQL (2005-2012)</li> <li>_SharePoint 2007, 2010 &amp; 2013</li> </ul>
Programing:	C#, PowerShell, JavaScript, Python, T-SQL
Databases:	MS SQL + BI suite, MySQL
Virtualization:	VMware, Hyper-V
Project management:	PRINCE 2, HERMES 5
Enterprise architecture:	TOGAF 9
Modelling convention:	UML 2.0, EPC, BPMN 2.0, Archimate 2.0
Service management:	ITIL V3.0