

TOWNSHIP OF THETFORD
MINUTES OF THE BOARD OF TRUSTEES
FEBRUARY 24, 2014
6:30 P.M.

The Pledge of Allegiance was led by the Board of Trustees.

There was a moment of silence in observance of all military past and present.

The meeting was called to order by Supervisor Kerr at 6:30 p.m.

MEMBERS PRESENT: Supervisor Kerr, Clerk Paulson, Treasurer Ayotte, Trustee Gunnels, Trustee Congdon, Trustee Cousineau, Trustee Stevens.

MEMBERS ABSENT: None.

STAFF PRESENT: Attorney Swartwood, Police Chief Kenny.

APPROVAL OF MINUTES: MOTION by Trustee Cousineau, supported by Trustee Congdon to approve the February 10, 2014 Regular Meeting Minutes as printed. Vote: all yeas. Motion Passed.

ADDITIONS TO THE AGENDA: MOTION by Clerk Paulson, supported by Trustee Cousineau to add under Unfinished Business, Amend Promissory Note for Tahoe Purchase, and under New Business, Emergency Funds Needed \$9,500.00 and Closed Session – Legal Opinion on Tax Matter. Vote: All yeas. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 6:35. There were no comments received from the public. Ended at 6:35 p.m.

CORRESPONDENCE: None.

PRESENTATIONS: None.

TREASURER'S REPORT: Presented by Treasurer Ayotte. Adjusted book balance for the month of January, 2014 is \$247,455.28. Informational purposes only, no action taken.

BILLS FOR APPROVAL: MOTION by Trustee Congdon, supported by Trustee Cousineau to approve the bills as presented. Roll Call vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

BUILDING INSPECTOR'S REPORT:

POLICE REPORT/CODE ENFORCER'S REPORT: None.

COMMITTEE REPORTS: Reports from the following committees were reviewed:
Roads and Board of Review.

GENERAL BUSINESS:

A. UNFINISHED BUSINESS:

1): **FIRE AGREEMENT: MOTION** by Trustee Cousineau, supported by Trustee Congdon to approve the Clio Area Fire Authority as presented effective April 1, 2014 through March 31, 2021. Roll Call vote: Yeas: Trustees Stevens, Cousineau, Gunnels and Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

2): **PROPERTY ON 6222 E LAKE ROAD: MOTION** by Trustee Cousineau, supported by Trustee Congdon to allow the Supervisor and Township Attorney to meet with the individual concerning the property at 6222 E. Lake Rd. and come up with a plan and bring back to the board along with financial details. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Congdon and Gunnels, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

3): **CEMETERY RATE ADJUSTMENTS: MOTION** by Trustee Cousineau, supported by Treasurer Ayotte to approve the Cemetery rate adjustments in its entirety as presented. Roll Call Vote: Yeas: Trustees Cousineau, Stevens, Gunnels and Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.
MOTION by Treasurer Ayotte, supported by Clerk Paulson to split the burial funds 75% General fund, 25% Cemetery funds. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas,) nays. Motion Passed.

4): **BUILDING PERMITS:**
MOTION by Trustee Cousineau, supported by Trustee Congdon to approve the issuing of permits for: storage sheds under 199 sq ft. - \$25.00, fence-residential - \$25.00, fence – commercial/industrial - \$50.00, siding - \$25.00, roofing over 1 layer - \$25.00 and roofing tear off and reroof - \$55.00. Roll Call Vote: Yeas: Trustees Congdon and Cousineau, Supervisor Kerr. Nays: Trustees Gunnels and Stevens, Clerk Paulson and Treasurer Ayotte. 3 yeas, 4 nays. Motion Failed.

MOTION by Treasurer Ayotte, supported by Trustee Congdon to approve the issuing of building permits for: siding - \$25.00, roofing over 1 layer - \$25.00 and roofing tear off and reroof - \$40.00. Roll Call Vote: Yeas: Trustees Congdon and Cousineau, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: Trustees Gunnels and Stevens. 5 yeas, 2 nays. Motion Passed.

MOTION by Trustee Gunnels, supported by Trustee Stevens to approve the issuing of building permits at a cost of zero (0) for: storage sheds under 199 sq ft. and fence – residential. Roll Call Vote: Yeas: Trustees Gunnels, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: Trustee Congdon. 6 yeas, 1 nay. Motion Passed.

MOTION by Treasurer Ayotte, supported by Trustee Stevens to approve the issuing of building permits for fence – commercial/industrial - \$40.00. Roll Call Vote: Yeas: Trustees Gunnels and Stevens, Treasurer Ayotte. Nays: Trustees Congdon and Cousineau, Clerk Paulson and Supervisor Kerr. 3 yeas, 4 nays. Motion Failed.

MOTION by Trustee Cousineau, supported by Supervisor Kerr to approve the issuing of building permits for: fence – commercial/industrial - \$55.00. Roll Call Vote: Yeas: Trustees Congdon, Cousineau and Gunnels, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: Trustee Stevens. 6 yeas, 1 nay. Motion Passed.

5): **AMEND PROMISSORY NOTE FOR TAHOE PURCHASE: MOTION** by Supervisor Kerr, supported by Clerk Paulson to approve the extension of the Tahoe promissory note for one (1) year. Roll Call Vote: Yeas: Trustees Cousineau, Gunnels and Congdon, Treasurer ayotte, Clerk Paulson and Supervisor Kerr. Nays: Trustee Stevens. 6 yeas, 1 nay. Motion Passed.

B. NEW BUSINESS:

1): **BUDGET ADJUSTMENTS:** Postponed to the next board meeting. No action taken.

2): **EMERGENCY FUNDS: MOTION** BY Clerk Paulson, supported by treasurer Ayotte to approve the payment of \$9,500.00 to Smith and Smith Brothers as a partial payment for the flooring in the township offices. This payment will be reimbursed from our insurance claim. Roll Call Vote: Yeas: Trustees Gunnels, Congdon, Cousineau and Stevens, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

3): **ROBERT LAUGAVITZ'S LETTER OF RETIREMENT FROM THE PLANNING COMMISSION: MOTION** by Trustee Cousineau, supported by Trustee Gunnels to accept the retirement of Robert Laugavitz from the Planning Commission. Vote: All yeas. Motion Passed.

4): **HEALTH BENEFITS: MOTION** by Trustee Gunnels, supported by Trustee Cousineau to change our health benefits from Meadowbrook Agency to Burnham and Flower Agency and furthermore to pursue all avenues of savings. Roll Call vote: Yeas: Trustees Stevens, Cousineau, Gunnels and

Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

5): ESTABLISH A THETFORD TOWNSHIP POLICE FUND:

MOTION by Trustee Cousineau, supported by Clerk Paulson to establish a Thetford township Police Fund which will be supported by the General Fund beginning the 2014-2015 fiscal year. Roll Call vote: Yeas: Trustees Cousineau, Gunnels, Stevens and Congdon, Clerk Paulson, Treasurer Ayotte and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

MOTION by Treasurer Ayotte, supported by Trustee Cousineau to take \$1,000.00 from the General Fund as a startup fee to be taken out of the 1st quarterly payment in order to start up the Police Fund checking account to be operational as of April 1, 2014.

6): LEGAL OPINION – CLOSED SESSION – TAX MATTERS:

MOTION by Treasurer Ayotte, supported by Trustee Cousineau to go in to closed session on a legal issue at 8:27 pm. Vote: All yeas. Motion Passed. 8:46 – Call to Order. **MOTION** by Supervisor Kerr, supported by Treasurer Ayotte to accept the consent judgment-Consumer's energy. Roll Call Vote: Yeas: Trustees Stevens, Cousineau, Congdon and Gunnels, Treasurer Ayotte, Clerk Paulson and Supervisor Kerr. Nays: None. 7 yeas, 0 nays. Motion Passed.

BRIEF PUBLIC COMMENTS: Public comments began at 9:02 p.m. Comments received from one member of the public. Ended at 9:06 p.m.

BOARD MEMBER COMMENTS: Various comments were given by the board members.

Meeting adjourned at 9:12 p.m.

Julie C. Paulson, Clerk
Thetford Township

