



USDA Lender Agent Access to GUS

Please follow the steps outlined below, which are designed to assist you in requesting Lender Agent Access to the USDA Guaranteed Underwriting System (GUS).

Step 1: Set up a relationship with GenWay Home Mortgage (**Note:** RoundHouse Lending is a DBA of GenWay Home Mortgage, Inc.) within the USDA Rural Development system.

- Review the USDA Resources: [Lender Agent Access to GUS](#), [Single Family Housing Guaranteed Loan Program System Access and Security Guide](#), and [GUS Lender User Guide](#)
- Create a Login.gov ID and link to eAuth
 - Visit the RHS Linc Home page [HERE](#) (bookmark this link to access GUS in the future)
 - Select **Guaranteed Underwriting System (GUS)**
 - Select **Customer** as the user type
 - Select **Login.gov**
 - Click on **Create an Account** (use the **Sign In** option if you already have credentials)
 - Complete all fields, then click **Submit** to create the account
 - You will receive an eAuth confirmation email from Login.gov at the address entered to create the account; click on **Confirm Email Address**
 - Create and confirm your **Password** (must be at least 12 characters)
 - Select at least one authentication method, then click **Continue**
 - You will receive a final email with instructions to link your eAuth ID with other Login.gov accounts

Important Note: The Broker company must be set up in the USDA system before Lender Agent Access can be granted. For assistance with having the Lender Agent ID (Broker's federal Tax ID number) added to the system, contact the Rural Development Help Desk at 800-457-3642 (select Option 2 for USDA Applications, then select Option 2 for Rural Development) or via email at RD.HD@usda.gov.

Step 2: Once your USDA account has been established, complete this Lender Agent Form in its entirety and email it to compliance@genwayhome.com. You will receive an autogenerated email notification confirming your GUS access as a Lender Agent after our team finalizes your relationship with GenWay Home Mortgage.

LENDER AGENT FORM		
BROKER COMPANY INFORMATION		
Company Name:		Tax ID #:
Street Address:		
City:	State:	ZIP:
Company Branch Number (if applicable):		
GUS ACCESS REQUESTOR DETAILS		
First Name:		Last Name:
Email Address:		Phone Number:
eAuth ID:		

Note: For assistance with eAuth, visit the USDA eAuth [FAQ](#) page or contact USDA directly for assistance (available [HERE](#)).