

South Carolina Licensing Process

1. Download and print the application at <http://sites.legalshield.com/pdf/51704.pdf> or contact the LegalShield Licensing Department at (580) 436-7424 or licensing@legalshield.com.

2. Submit the completed application with a \$40 check/money order payable to LegalShield to:

LegalShield Licensing Department
P.O. Box 1443, Ada, OK 74821
Email: licensing@legalshield.com
Fax: (580) 436-7555

3. You will be notified when you can begin marketing.

Failure to complete the application properly will result in the form not being processed.

- Application must be completed, signed, and dated in same color ink
- Place of birth needs to indicate city and state
- Parents name must be completed (first and last name - please indicate if unknown)
- Company representing is LegalShield
- No white out or alterations on the application.
- Question number four must be answered yes. The information is available on the South Carolina website
- Failure to notarize the application correctly will result in delay of process

Notary guidelines to follow:

- Date of application and notary must be the same
- Notary Public must sign on line provided below date
- Notary Public for: must be **state** commissioned in
- Appointment expires: must be month, day, and year
- Must have notary seal or stamp

LICENSE EXPIRATION: The South Carolina appointment expires annually on October 1st. You will be notified of the renewal.

