



CLASS PARTICIPATION RUBRIC

Criteria					Points
	4	3	2	1	
Level of Engagement in Class 课堂参与程度	Student proactively contributes to class by offering ideas and/or asks questions more than once per class and/or works consistently on group project the entire time. 学生通过提供想法和/或每个课程多次提出问题和/或在整个团队项目中始终如一地工作，主动为课堂做出贡献。	Student proactively contributes to class by offering ideas and/or asks questions once per class and/or works on group project for most of the allotted time. 学生通过在课堂上提供想法和/或提出问题主动为课堂做出贡献和/或在大部分规定的时间内为小组项目工作	Student rarely contributes to class by offering ideas and asking questions and/or works on group project only some of the allotted time. 学生很少通过提供想法和提出问题和/或仅在分配的时间内在小组项目上工作来为课堂做贡献	Student never contributes to class by offering ideas and asking questions and/or has trouble staying on task during group project time. 学生从不通过提供想法和提问来和/或在小组项目期间难以完成任务而为课堂做贡献。	
Listening Skills 听力技巧	Student listens when others talk, both in groups and in class. Student incorporates or builds off of the ideas of others. 当其他人在小组和课堂上讲话时，学生会倾听。学生融入或建立他人的想法。	Student listens when others talk, both in groups and in class. 当其他人在小组和课堂上讲话时，学生会倾听。	Student does not listen when others talk, both in groups and in class. 当其他人在小组和课堂上讲话时，学生不会倾听。	Student does not listen when others talk, both in groups and in class. Student often interrupts when others speak. 当其他人在小组和课堂上讲话时，学生不会倾听。当别人说话时，学生经常打断他。	
Behavior 行为	Student almost never displays disruptive behavior during class. 学生几乎从不在课堂上表现出破坏性的行为。	Student rarely displays disruptive behavior during class. 学生很少在课堂上表现出破坏性的行为。	Student occasionally displays disruptive behavior during class. 学生偶尔会在课堂上表现出破坏性的行为。	Student almost always displays disruptive behavior during class. 学生几乎总是在课堂上表现出破坏性的行为。	
Preparation 准备就绪	Student is almost always prepared for class with assignments and required class materials. 学生几乎总是为上课做好准备，包括作业和所需的课程材料。	Student is usually prepared for class with assignments and required class materials and takes usually takes notes in class. 学生通常为上课做好准备，课程内有作业和所需的课程材料，通常在课堂上做笔记。	Student is rarely prepared for class with assignments and required class materials and/or rarely takes notes in class. 学生很少为上课和课程材料做好准备和/或很少在课堂上做笔记。	Student is almost never prepared for class with assignments and required materials and/or almost never takes notes in class. 学生几乎从不准备上课，有作业和所需材料和/或几乎从不在课堂上做笔记。	
Note taking 做笔记	Student is almost always taking good notes in class in line with the note taking requirements introduced by the instructor. 学生几乎总是在课堂上做好笔记，符合教师提出的笔记要求。	Student is usually taking notes in class in line with the note taking requirements introduced by the instructor. 学生通常是根据教师介绍的笔记要求在课堂上做笔记。	Student rarely takes notes in class or notes are not in line with the note taking requirements introduced by the instructor. 学生很少在课堂上做笔记或笔记不符合教师介绍的笔记要求。	Student almost never takes notes in class and when they do, the notes are not in line with the note taking requirements introduced by the instructor. 学生差不多从不在课堂上做笔记，当他们这样做时，笔记不符合教师引入的笔记要求。	
			TOTAL/20		



ORGANIZATIONAL SKILLS GRADING CRITERIA

(组织技能评分标准)

Organizational skills is graded by method of deductions and is solely based on an examination of the student's folder. For each grading period—which could be a week or two—the student has earned an initial 100 points from which deductions are made according to the following criteria (组织技能通过扣除方法评分, 并且完全基于对学生文件夹的检查。对于每个评分期 - 可能是一周或两周 - 学生已经获得了最初的 100 分, 根据以下标准进行扣除):

- **Name/ Subject Title:** Deduct **40 pts** if the binder has no name or subject on the cover or the clipping edge. (如果活页夹在封面或裁剪边缘没有名称或主题, 则扣除 40 分)
- **Unbound sheets:** Deduct **10 pts each** for any unbound sheets in the folder. (对于文件夹中的任何未绑定工作表, 每个扣除 10 分).

These first two deductions examine the whole folder from the start of the school year. (前两个扣除从学年开始检查整个文件夹). Therefore, the instructor should continually give the student corrective feedback to help conscientious students avoid multiple penalties on the same problems.

- **Dating:** Deduct **10 pts each** for a missing lesson date or if the student's work is not organized by date. (only for the grading period). (如果学生的工作没有按日期组织, 则每人扣除 10 分, 以便缺课).
- **Annotations:** Deduct **10 pts each** for any lesson's missing annotations. Annotations here includes collecting main ideas from notes unto the "Main Ideas" section. (only for the grading period). (任何课程缺少注释, 每个扣除 10 分。这里的注释包括从"主要想法"部分的注释中提取主要想法).
- **Lesson Summary:** Deduct **10 pts each** for any lesson's missing summary. (任何课程缺失的摘要每个扣除 10 分). Deduct **5 points each** if there is a summary but the summary does not contain all the main ideas of the class (lesson objectives) and/or does not fully answer the essential question(s) for the lesson. (only for the grading period). (如果有摘要但每个摘要不包含课程的所有主要想法 (课程目标) 和/或没有完全回答课程的基本问题, 则各自扣除 5 分。)

***NB:** It is important that the instructor occasionally checks the students' folders and informs them of any potential problems and gives them a chance to make corrections.*