



Hawaii's State
PTSA
every child, every voice.

PTA General Board Meeting Minutes

Jan 14, 2016

Meeting called to order at 1 pm

11 people present: (Sarah Thompson, Kowanda McBride, Jennifer Noyes, Amy Kuk, Emily Crawford, Amy Bull, Jennifer Shirley, Catherine Vargas, Alison Higa, Ronnell Nipp, Melany Savard)

1. *Treasurer's Report - Account Balance = \$8309.85*

Negative balance:

\$2148.55

i. **Income: \$1644.45 (Including \$1242 – Box Tops)**

ii. **Expenses: \$3793.00**

1. ***\$3375 – PTA paid Deposit to Stewart Signs – School Marquee purchased***

a. *Grand Total owed: \$7,053.75 (\$6750 sign + \$303.75 Hawaii sales tax)*

b. *PTA owes: \$4655.47 (66% of Total), PTA Remaining balance: \$1,280.47*

c. *School owes (to PTA): \$2,398.27 (34% of Total)*

d. *Final payments are due when sign is received – end of 1st quarter*

e. *School pays for sign installation*

2. **January 2016:**

a. **Welcome new families, Re-engage familiar families and re-energize Room Parent Initiative. -----Sent out Welcome flyer to school, teachers and Room Parents (Lindsay Steinbrunner)**

- **Will send out PTA Meeting Minutes to Teachers and RP's for them to disperse to class parents beginning Jan meeting (Sarah Thompson)**

- **Continue to update/communicate through Face Book group: Shafter Elementary PTA**

- Continue to update PTA bulletin board – (Kowanda McBride & friends)
- b. Set dates for Marquee shipment and installation (Sarah & Ms. Higa)
- c. Subcommittee work:
 - i. **Hui Wahine Grant** Application – Supports requested purchase of School Planners \$2800 – (Kowanda)
 - ii. **Boutiki Grant** – Supports requested purchase of Gold Folders - \$862.50 (Kowanda)
 - iii. PTA Web site go-live - Decide domain & Online funds collection link (Brownie Kuk)
 - iiii. Federal (990) & State Tax (G45) Returns completed (Leza Kotich)
 - v. Discretionary Fund to Administration - \$300 to be paid (Leza)
 - vi. PTO vs PTA research – decision to change affiliations (Emily Crawford)

3. February 2016:

- a. Feb PTA meeting – Feb 11th (Date change secondary to Student Award ceremony on Feb 4th)
 - i. Plan School Dance (align with 6th grade teachers & parents)
- b. School Beautification – **Feb 3rd** (Wed) [0830-1030](tel:0830-1030)
 - i. Plant additional bed with donated plants needed (PCSing soon & want to get rid of plants?)
- c. Jump Rope for the Heart – (supportive roll - Ms Vannatta/Hughes) – **Feb 12th** (Fri) morning
 - i. Pre-K, K, 1st - 8:30am - 9:30am
2nd and 3rd - 10:00am - 11:00am
4th, 5th, 6th - 12:30pm - 1:30pm
 - i. PTA provides Snacks, Water coolers, small cups, volunteers

PARENT NOTE: JRFH link doesn't work, not much information has gone out, PTA President will follow up with Ms. Vannata.

4. March 2016:

- a. March PTA meeting - **Mar 3rd** – voting decisions
 - i. Stay PTA vs move to PTO
 - ii. Funds requests for May Day T-shirts (\$2880 =

- \$6 x 480 students)
- iii. Executive Board & Committee Chair positions open for 2016-17 – take nominations/vote
- b. Book Fair – (supportive roll) – **Mar 7th thru Mar 15th**
- c. Spring Dance (all school)/ & 6th grade Promotion fundraiser – **Mar 11th** (5:30p – 7:30p)
- d. Keiki Kits (ordering dates TBA) – Coordinator: Kowanda McBride

5. April 2016:

- a. April PTA meeting – **April 7th** – voting decisions
 - i. Set PTA event dates for 2016-2017 school year
 - ii. Room Parent Initiative for Fall 2016 preparation
 - iii. Begin On-boarding new elected PTA positions

6. May 2016:

- a. May PTA meeting – **May 5th**
- b. Teacher Appreciate Day – **May 4th** (Wed)
 - ii. Luncheon – potluck
 - iii. Bring a flower make a staff bouquet
 - iiii. Staff thank you notes (2 notes/kid addressed to any staff member)
 - v. Custodial Gifts - \$25/custodian
- b. Fun Run for School Expansion fundraiser– **May 13th** (Fri)
 - vi. Inflatable Slide reserved (\$205)
 - vii. Inflatable Obstacle Course reserved - (free, instead of Rock Wall)
 - viii. Online donations
- c. May Day – **May 20th** (Fri)

7. Box Tops – Congratulations Mrs. Hughes – A6 = 560. Total = 2344

B2- 119, A1-422, A3-147, B5- 23, A4-52, B6- 139, A6-560,
C2- 39, A7-110, C3- 15
A8- 403, C4- 221, A9-140

8. 2016 Keiki Great Aloha Run – Feb 13th (Sat) 7:30a

Shafter School Coordinator - Jennifer Shirley. alobeareri@gmail.com

9. The Schools Our Keiki Deserve proposal – Ms. Melany Savard (HTSA) – www.htsa.org

___ Rally at State Capital on 5 February from 3:30-6pm

Wear red

Need 20 more people to sign up for the bus to get a free bus to and from location
Deadline is 22 January.

10. Next PTA Meetings: **Feb 11, 2016 at 1:00p – 2:00p in Cafeteria** (First Thursday of the Month - generally)

Meeting ended at 2pm

11. PTA Staff

- | | |
|---|--|
| a. Sarah Thompson – President | ptasthompson@gmail.com |
| b. Brownie Kuk – Vice President Operations | ptabkuk@gmail.com |
| c. Emily Crawford – Vice President Personnel | ptaecrawford@gmail.com |
| d. Leza Kolich – Treasurer | lkotichshafterpta@yahoo.com |
| e. Lindsay Steinbrunner – Room Parent Liaison | ptalsteinbrunner@gmail.com |
| f. Catherine Vargas – Box Tops Coordinator | catlesse82@hotmail.com |
| g. Maelyn Marbury – Papa John's Pizza Coordinator | maelyn1998@aol.com |
| h. Maggie Haird – Ice Pops Coordinator | magzhood@gmail.com |
| i. Ms. Darleen Bumanglag & Ms. Ronda Miller | Teacher Representatives |
| j. Ms. Alison Higa & Ms. Rennell Nip | Shafter Administration Contacts |

Mahalo for making Shafter PTA so successful!!