

# ILM Leadership and Management Qualifications

## Leaders and Managers

### Level 4 Diploma in Leadership and Management

#### Qualification Units

NVQ Component - Vocational	VRQ Component - Theory	Essential Skills
<b>Mandatory</b>	<b>Mandatory</b>	<b>Mandatory</b>
Develop and Implement an Operational Plan	Develop Critical Thinking	Digital Literacy
Provide Leadership and Management	Managing and Implementing Change in the Workplace	Application of Number*
Develop Working Relationships with Stakeholders	Managing Improvement	Communication*
Manage Personal and Professional Development	Understanding the Management Role to Improve Performance	
<b>The following units can be changed in line with your role</b>	Understanding and Developing Relationships in the Workplace	
Encourage Learning and Development	Managing Stress and Conflict	
Initiate and Implement Operational Change	Managing Personal Development	
Manage a Project		
Manage Business Risk		
Encourage Innovation		
Develop and Manage Collaborative Relationships with Other Organisations		
Manage Conflict in a Team		
Contribute to the Development of a Strategic Plan		

\*You may be exempt from completing the ESWs in *Application of Number* and *Communication* dependent on previous literacy and numeracy based qualifications completed. A minimum GCSE Grade C or above in Mathematics, English/Welsh is required. Terms and conditions apply.

#### Useful Information

- **Course duration** Up to 18 months
- **Cost** No cost to the individual or the school. This is a Welsh Government and ESF funded qualification (£4,000 - £5,000)
- **Option to study qualification in Welsh** Yes
- **Enrolment process** Comprehensive enrolment process and support provided from your designated assessor