



JOB PROFILE

Masters Swimming Manitoba: VICE PRESIDENT
2018

Masters Swimming Manitoba drives, promotes and advocates on behalf of the Masters Swimming Manitoba Community.

The Vice President of Masters Swimming Manitoba provides advisory support to the President for the leadership, and for the promotion, development and communication of the Masters Swimming Manitoba Strategic plan; and the recruitment and development of all positions within the board.

As a key contributor, the Vice President works to ensure progress towards the desired results of the items identified within the Strategic plan and acts as a leader within the Swim Community to Promote the MSM board and Swimming in Manitoba.

The Vice President in coordination with the Board:

- Promotes Masters Swimming in Manitoba
- Endorses training and adherence to standards within the Masters Swimming Manitoba Community
- Satisfies entities are operating within all responsibilities required by legislation and bylaws
- Acts as a liaison between Provincial and Federal swim entities
- Ensures MSM maintains sufficient financial resources to maintain sustainability
- Presents a financial statement annually to the membership

Other duties for the Vice President includes, but is not limited to, backup to the President as needed with the scheduling of board meetings and the coordination and facilitation of the yearly AGM as well as acts as required as mediator to assist all Club Boards and Members to resolve any issues and concerns. This position maintains signing authority for MSM acting with the Treasurer.

Key Result Areas:

Item No.	Area
1	Fiduciary
2	Risk Mitigation

3	Leadership
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