



Elementary Tohono O'odham I

"There is great success in just showing up on time." V. Edwards (2001)

Course Information

Course Prefix/Number: **THO 101-3**
 Semester: **Spring 2017 Jan 17 – May 05, 2017**
 Class Days/Times: **Tue/Thur 3:00 pm – 4:40 pm**
 Credit Hours: **4**
 Required Assessments:
 Methodology:
 Course Web Page:

Course Title: **Elementary Tohono O'odham I**
 CRN (Section Code):
 Site/Room: **West Campus GED**
 Prerequisites: **NONE**
 Teaching Format: **Lecture, PPT, Video**
 Transferability:
 Estimated Study Time:

Instructor Information:

Name: **Phillip L. Miguel, MA**
 US Mail: **P.O. Box 3129
 Sells, AZ 85634**

Phone/Voice Mail: **(520) 383-8401 ext 1065**

E-mail: pmiguel@tocc.edu

Office hours: **T/R @ 3:00 – 4:00 pm**

Instructional Materials:

Required Text: **A Tohono O'odham Grammar, Ofelia Zepeda.** The University of Arizona Press, ISBN 978-0-8165-0792-4

Other text: **Papago Woman**, Ruth M. Underhill, Waveland Press, Inc. ISBN 0-88133-042-6

Note: Textbooks are available at TOCC Bookstore - Main Campus.

Course Information:

Introduction of THO 101 Elementary Tohono O'odham, to provide proficiency in basic communication in the Tohono O'odham language, including listening, speaking, reading and writing. Also includes an emphasis on the examination and review of the cultural traditions through two written reflections of the core values of TOCC.

Course Objectives: Upon completion of this course, the student will gain a broader and increased understanding of the Tohono O'odham language sentence structure using the Alvarez / Hale Orthography and the grammatical elements and principles of the pedagogy by examining and applying the grammatical topics of the textbook.

Course Outline:

1. Review and apply the historical and cultural aspects of the O'odham language.
2. Review the O'odham Phonology and compare the Alvarez - Hale / Saxton / Mathiot orthographies.
3. Speaking, reading, and writing using grammatical elements and sentence structure.
4. Using practical and daily application of the Tohono O'odham language.

Course and classroom policy: contribution and participation in class discussion is expected. Two in-class exams, a midterm and final exam.

Attendance:

- [a] The attendance policy for this class is simple. You are all adults who have in some form paid for this class. Attendance and note taking is your responsibility.
- [b] You are allowed a total of 5 absences for family / cultural / health reasons. TOCC is aware of and respects the need for family and cultural leave.

Academic Integrity:

Violations of scholastic ethics are considered serious offenses by Tohono O'odham Community College, the Education Department, and by your instructor. Students may consult the TOCC Student Handbook sections on student code of conduct, on scholastic ethics and on the grade appeal procedure. Copies are available at Student Services.

- [a] All work done for this class must be your own. While you may discuss assignments with other class members, the final written project must clearly be your own. You may use work from books and other materials if it is properly cited. Copying from a book without proper reference or from a person under any circumstances will result in an F for the assignment, and at the instructor's discretion, possibly an F for the course.
- [b] Students are expected to abide by the Student Code of Conduct and the Scholastic Code of Conduct found in the Tohono O'odham Community College Student Handbook. Copies are available at Student Services.

ADA Compliance:

Tohono O'odham Community College strives to comply with the provisions of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. Students with disabilities requiring special accommodations must notify the Student Services and the Instructor of this need at the beginning of the semester.

Campus/Classroom Behavior:

- Because of insurance limitations, non-registered visitors are not allowed in class sessions or on field trips.
- Possession of drugs, alcohol or firearms on college property is illegal.
- Eating, drinking, smoking and soliciting are not allowed in classrooms.
- Pets, cell phones, pagers and other electronic devices that distract students are not allowed in classrooms. Wearing headphones during class will be considered as an absence.
- Students interfering with the conduct or disruption of the class, or the learning of others will be asked to leave. Rude and disrespectful behavior will not be tolerated.

Withdrawals:

Students may withdraw from class at any time during the first 2/3 of the semester without instructor permission and without incurring any grade penalty. If extenuating circumstances develop and you do not expect to complete the class, it is your responsibility to initiate the withdrawal process with Student Services

Workload:

Students are expected to spend an appropriate number of hours per week attending class sessions, doing assignments and research, reading and preparing for exams. The standard Carnegie Unit of college credit assigns one credit hour for each 15 hours of class time and assumes that students spend two hours working outside the classroom for each hour of classroom instruction. For a three-credit course, this translates to 135 hours per semester or an average of nine hours per week for a 15 or 16-week semester.

Grading System/Policies:

Grading Scale A = 100-90 points B = 89-80 points C = 79-70 points D = 69-60 points F = Below 60 points	
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Incomplete (I) grade:

[a] To receive an "I" grade, you must have finished at least 1/2 of the course requirements (including receiving a passing grade on the midterm) and specifically request the Incomplete grade. Please call before the last week of class to be sure that there is sufficient time to consider your request. An incomplete grade generally implies that a student has shown sufficient initiative to complete the course on his or her own. You will receive a copy of the standard "I" form filed with the grade. This form details specifically what must be done to complete the course. A student has one year to complete the required work, after which the grade automatically reverts to an "F."

[b] "I" grades are not awarded automatically. The student must request an "I" from the instructor who will judge the student's ability to complete the course on his or her own. Generally the student must have completed over 75% of the course requirements. Student and instructor fill out a form listing what remains to be completed as well as how and when the work will be done. "I" grades will not be re-evaluated during the final two weeks of the semester when class activities are normally at their most intense.

[c] "I" grades must be requested in writing by the student and final decisions regarding an incomplete grade are made by the instructor, but no incompletes are given if less than 2/3 of the course work has been completed.

Incompletes are generally reserved for medical and family emergencies that are of significant duration or occur at a critical time during the semester.

Special Withdrawal (Y) grade:

The "Y" grade is an administrative withdrawal given at the instructor's option when no other grade is deemed appropriate. Your instructor must file a form stating the specific rationale for awarding this grade. "Y" grades are discouraged since they often affect students negatively. Your instructor will not award a "Y" grade without a strong reason.

Extra Credit Opportunities:

A 10 point extra credit essay relevant to subject is included on the midterm and the final exam.

A 10 point summarized class presentation on topics covered during semester.

Final Grades: Students will receive a grade transcript from the college mailed to the address given with registration materials at the end of the semester when all grades have been recorded.

SPECIAL NOTE TO STUDENT: For privacy and security reasons, instructors are advised **NOT** to give grades over the telephone.

The Instructor will make every attempt to follow the above procedures and schedule, however, they may change in the event of extenuating circumstances.

Acknowledgment of Receipt of Syllabus

Please read, sign and return the following acknowledgment to me in class.

Phillip L. Miguel, Instructor
Tohono O'odham Community College
P.O. Box 3129
Sells, AZ 85634

- ☐ I have received my syllabus (including course objectives, policies, requirements and schedule) and have read and understood all the enclosed information.

Date: _____.

Signature of student. _____.

Print name. _____.