

Tohono O'odham Community College



Syllabus: **ECE 229 CHILD DEVELOPMENT ASSOCIATE (CDA) DIRECT ASSESSMENT**

Course Information

Course Prefix/Number: ECE 229	Credit Hours: 4
Semester: Spring 2017	Course Title: Child Development Associate (CDA) Direct Assessment
Class Days/Times: Tuesdays as per Schedule 5:30 P.M. – 7:00 P.M.	Room: Pascua Yaqui Education Center Meeting Room

Instructor Information:

Name: Patty Todd

Phone/Voice Mail: 520-623-6037

E-mail: patty.desert@yahoo.com

Office hours: 8:00 a.m. to 4:00 p.m. M-F

Course Description:

This course prepares students for earning their National CDA Credential from the Council for Professional Recognition. Using the CDA Competency Standards book for their preferred Credential (Infant/Toddler, Preschool, Home Base or Family Child Care) as their text, students follow the well-defined guidelines provided to ensure readiness for submitting their CDA Direct Assessment request to the Council.

Course Objectives:

During this course students will:

- Create a Professional Portfolio
- Educate families about the criteria included in a Family Questionnaire
- Prepare for passing a national test in the field of early childhood education
- Prepare for an observation by a CDA Professional Development Specialist
- Write a Professional Philosophy

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Text: The Child Development Associate National Credentialing Program and CDA Competency Standards, *Educational Setting Specific Edition*.

Other Materials: Relevant articles, research links will be provided throughout the course.

Grading, Assignments and Expectations:

Grading policy:

A = Attend **all** classes; submit **all** required homework assignments **on time**. Other trainings or events pre-approved by your instructor that you attend, in addition to the official class times, can count for extra credit toward your grade. You will need to provide a copy of your certificates verifying your attendance.

B = **Miss up to 3 classes with excused absences**; submit **all** homework assignments **on time**. Extra credit makeup assignments can be submitted based on discussion and approval by the instructor. Other trainings or events pre-approved by your instructor that you attend, in addition to the official class times, can count for extra credit toward your grade. You will need to provide a copy of your certificates verifying your attendance.

C = **Miss up to 4 classes** with excused absences; submit **all** homework assignments and **pre-approved** extra credit makeup assignments.

D = **Miss more than 4 classes**; submit **less than 100%** of homework assignments.

F = **Miss more than 4 classes**; submit no homework assignments.

Expectations: 100% attendance, participation in all forum assignments and submission of all homework assignments. Your initial grade is an A.

Required: You MUST call or text me at 520-623-6037, or email me at patty.desert@yahoo.com if you will be missing a class for it to count as an excused absence.

I check my phone and email frequently, so please do not hesitate to contact me with questions or information that you may need to clarify or complete assignments.