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## Syllabus: *SPE 110 Public Speaking*

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### Course Information

Course Prefix/Number: Speech 110  
 Semester: Spring 2017  
 Class Days/Times: MW 5:00 PM –  
 6:15 PM

Credit Hours: 3  
 Course Title: Public Speaking  
 Room: Gewkdag Son Ki - A1

### Instructor Information:

Name: Dr. Gaye Bumsted Perry

Phone/Voice Mail: 520.383.0100  
 E-mail: [gbumstedperry@tocc.edu](mailto:gbumstedperry@tocc.edu)  
 Office location: Ha-mascamdham Ha-Ki: Room 122  
 Office hours: 9:00-5:00 M-F

### Course Description:

Study and training in public speaking with emphasis on audience adaptation. Includes developing skills in the areas of research, logic, analysis, organization, and delivery in a multicultural society

**AZTransfer Course Equivalency Resources:** <http://aztransfer.com/>

1 Matches Found

TOCC Course	ASU	NAU	UA
SPE 110 (3) <i>Public Speaking</i> <span style="background-color: #90ee90; border: 1px solid black; padding: 2px;">A</span>	COM Departmental Elective	CST 111 also satisfies: Social and Political Worlds [SPW]	COMM 119

**Course Objectives:**

**During this course students will increase their confidence and skills as a public speaker.**

**Student Learning Outcomes (SLOs) :**

**After completion of the course you/students will be able to**

- Understand and be able to create effective speeches
- Improve your speech delivery
- Improve your listening skills
- Improve your ability to think critically on subjects
- Improve your research skills
- Increase ability to identify reliable and valid information and to identify “fake” information

**Course Structure:**

Students will research, organize and give 5-8 speeches during the semester.  
Students will complete a midterm and final exam based on textbook readings and class discussions.

Students will participate in evaluation of online and classmates’ presentations.

Students will participate in communication activities of various types.

Students will complete 1-3 interviews and essays during the semester.

**Texts and Materials:**

German, K, Gronbeck B, Ehninger, D & Monroe, A. (2013). *Principles of public speaking*, New York, NY: Routledge.

American Psychological Association Style Book (APA)

[http://www.apastyle.org/index.aspx?\\_ga=1.144355709.933131954.1485385687](http://www.apastyle.org/index.aspx?_ga=1.144355709.933131954.1485385687)

OWL Online Purdue Writing Lab  
<https://owl.english.purdue.edu/owl/resource/560/08/>

## **Evaluation and Grading & Assignments:**

### **Course Structure:**

This course involves a number of individual oral presentations with feedback from the instructor and the class designed to improve students' public speaking skills. In addition, there are various group activities that all class members participate in and again provide feedback to classmates in a variety of formats. Students will also analyze various historical and/or recent presentations in written form.

### **Course Assessment:**

Course assessment consists of exams, discussions, short written assignments, written evaluations of speeches as well as evaluations of students' public speaking presentations. Students will also provide feedback to the instructor on their course experience through a variety of anonymous feedback systems as well as the final course evaluation. \*

Each speech is worth 100 points.

Each test is worth 100 points

The interview paper is worth 100 points

The *Man in the Maze* essay is worth 100 points

Students' review of YouTube speech is worth 100 points

### Speech

Demonstration Speech (Topic student choice)

Informative Speech (Topic student choice)

Persuasive Speech #1 (Native American issues in Arizona or nationally)

Persuasive Speech #2 (Topic student choice with faculty approval)

Ceremonial Speech (Faculty will provide information on the award the student is accepting)

Midterm Exam (T/F, multiple choice and short essay)

Final Exam (T/F, multiple choice and short essay)

### Grading

90+ % = A

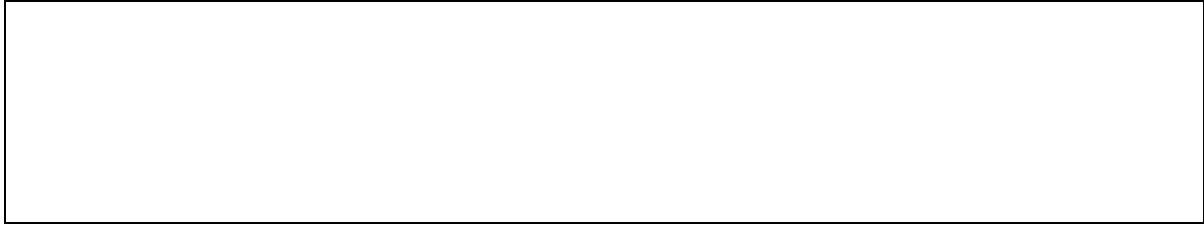
80+ % = B

70+ % = C

60+ % = D

Below = F

\*Additional handouts will include more detailed information on assignments.



**Himdag Cultural Component:** The class will review the Tohono O’odham *Man in the Maze* traditional story and provide suggestions of how the concepts in this traditional story could be incorporated in communication classes

**Policies and expectations:**

**Course Policies Requirements:** (1) Attend class regularly; (2) Complete in-class and out-of-class assignments and submit to the instructor; (3) Take all exams (4) Complete all class projects & presentations.

**Attendance:** You are expected to arrive to class on time and actively participate each class period. Quizzes and exams are given out at the beginning of class time. If you miss all or a portion of a class, then you are solely responsible for obtaining missed class material from fellow students. Complete attendance is mandatory during student presentations; otherwise presentation points will be forfeited. Four consecutive, unexcused absences may result in withdrawal. You may request to be excused from class for religious observances and practices, for illness, for travel or for personal or family emergency. If you will be absent or have been absent, please notify the instructor as soon as possible.

**Make-up policy:** Missed exams can be made up within two days of the exam date. Late assignments that can be made up will be accepted but will be penalized 25%. At the instructor’s discretion, extra credit opportunities and optional activities may be provided.

**Academic Integrity:** Violations of scholastic ethics are considered serious offenses by Tohono O’odham Community College, the Student Services Department, and by your instructor. Students may consult the TOCC Student Handbook sections on student code of conduct, on scholastic ethics and on the grade appeal procedure. Copies are available at Tohono O’odham Community College.

All work done for this class must be your own. While you may discuss assignments with other class members, the final written project must clearly be your own. You may use work from books and other materials if it is properly cited using APA Style. Copying from a book without proper reference or from a person under any circumstances will result in an “F” for the assignment, and at the instructor’s discretion, possibly an “F” for the course.

**ADA Compliance:**

Tohono O'odham Community College strives to comply with the provisions of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. If you have a learning problem, physical disability, or medical illness that requires you to have any special arrangements, please inform your instructor at the beginning of the semester so your academic performance will not suffer because of the disability or handicap.

**Classroom Behavior:**

- Possession of drugs, alcohol or firearms on college property is illegal.
- Food and beverages are allowed in classrooms.
- Pets, telephones, pagers and other electronic devices that distract students are not allowed in classrooms.
- Students creating disturbances that interfere with the conduct of the class or the learning of others will be asked to leave.

**Course Feedback:**

All assignments, written papers and quizzes will be graded and returned to the students one week after the assignment is due. E-mail and phone messages will be returned within two days. A student or the instructor may request a student conference at any time during the semester.

**Instructor Withdrawals:**

Students who have missed four consecutive classes, not submitted any assignments nor taken any quizzes by the 45th day census report, due on March 3, 2017 are assumed NOT to be participating in the class and will be withdrawn. Students may withdraw from class at any time during the first 2/3 of the semester without instructor permission and without incurring any grade penalty. Please be sure to withdraw yourself by April 3, 2017 if you do not expect to complete the class, otherwise you may receive an "F" grade.

**Incomplete (I) grade:**

"I" grades are not awarded automatically. The student must request an "I" from the instructor who will judge the student's ability to complete the course on his or her own. Generally the student must have completed over 80% of the course requirements with at least a "C" grade. An "I" requires a written contract between the student and the instructor listing work to be completed as well as how and when the work will be done. If the work is not completed within the contract period, the "I" grade automatically reverts to an "F." "I" grades will not be re-evaluated during the final two weeks of the semester when class activities are normally at their most intense.

**Special Withdrawal (Y) grade:**

The "Y" grade is an administrative withdrawal given at the instructor's option when no other grade is deemed appropriate. Your instructor must file a form stating the specific

rationale for awarding this grade. "Y" grades are discouraged since they often affect students negatively. Your instructor will not award a "Y" grade without a strong reason.

**Final Grades:** Students will receive a grade transcript from the college mailed to the address given with registration materials at the end of the semester when all grades have been recorded.

**SPECIAL NOTE TO STUDENT:**

For privacy and security reasons, instructors are advised **NOT** to give grades over the telephone. Grades will only be emailed with written permission from the student.

Your instructor will make every attempt to follow the above procedures and schedules, but they may be changed in the event of extenuating circumstances.

Students submitting assignments through the mail or by email are advised to make copies for their own protection.

If you move during the semester, please file a change of address form with the Student Services Office, and inform your instructor.

GOOD LUCK!

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.