



BELA
Brooklyn Emerging Leaders Academy

Minutes of a meeting of the Board of Trustees of
Brooklyn Emerging Leaders Academy Charter School
January 5, 2017

A regular meeting of the Board of Trustees (“the Board”) of the Brooklyn Emerging Leaders Academy Charter School (the “School”) was held at 111 Broadway, NY, NY on Thursday, January 5, 2017 at 6:34 P.M. local time pursuant to notice given.

The following Trustees were present:

Dr. Andre McKenzie – Board Chair
Ms. Tiffany Rothenberg – Board Vice Chair
Mrs. Diane Nathaniel – Board Secretary
Mr. Michael Lackwood – Board Treasurer
Ms. Stacy Dubov – Board Member
Sister Janet Kinney – Board Member
Ms. Nicole Charette – Board Member

Nicia Fullwood, Shannon Riley, representatives from Civic Builders (David Umansky, Alejandro Triana, Gabrielle Wyatt, and facility committee: Dennis Susskind and James Riley - were also present at the meeting. The Board Chair presided over the meeting and Diane Nathaniel, recorded the minutes. All of the participants were able to speak and be heard and were deemed to be present at the meeting pursuant to the School’s bylaws.

After noting that a quorum was present, Dr. McKenzie called the meeting to order.

Resolutions

Finance Committee

Michael Lackwood, Stacy Dubov

1. The following motion was made to adopt a 90/80-employer contribution for health benefits.

Motion: Stacy Dubov

Second: Michael Lackwood

Vote: Unanimous, Motion passes

Back Office Provider

2. The following motion was made for BELA to engage in a contract with EdTech for Year 1 back office financial services.

BROOKLYN EMERGING LEADERS ACADEMY CHARTER HIGH SCHOOL

111 Broadway, Suite 604

212-437-8383



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Motion: Michael Lackwood

Second: Stacy Dubov

Vote: Recommendation by Dr. McKenzie to vote motion down and speak with Ed Tech first and a representative from one of the schools they service.

Unanimous to vote down the motion.

Auditors

3. The following motion was made to accept Shaw and Ashfarb as the Auditors for BELA.

Motion: Dr. McKenzie

Second: Stacy Dubov

Vote: Unanimous

Code of Ethics

4. The following motion was made to adopt the Code of Ethics policy.

Motion: Tiffany Rothenberg

Second: Diane Nathaniel

Vote: Unanimous

Board Minutes

The following motion was made to accept December's Board Meeting Minutes.

Motion: Dr. Andre McKenzie

Second: Tiffany Rothenberg

Vote: Unanimous

General Updates

Facility Presentation from Civic Builders

Mr. Alejandro Trianni presented their opinion about the feasibility of the Cornerstone Educational Building as a possible space for BELA. The timeframe from start to finish will take approximately 2 to 3 years. Nicia mentioned that BELA would be incubating in a different location which would be cost effective. The start date is contingent upon a meeting with the church, board and lender.

Nicia and Shannon will inform the Board with next steps.



Governance Committee Report

Sister Janet is gathering information from other organizations and is conducting ongoing work for job descriptions. She reported that Alma is working on the Board Portal on the website.

Academic Committee Report

Committee reviewed the current Power Point for community sessions. Next recruitment session is January 11, 2017 at MS 57.

External Affairs Committee Report

Reported that BELA's 501c3 was approved.

We are working to define our partnerships.

Committee working on BELA Board Toolkit to solicit potential funders

School Leader Report

BELA is participating in The Women's March on Washington.

DOE space update

Nicia has a meeting with DOE regarding public space option.

Recruitment Updates/Strategies

- January 17, 2017 BELA will conduct a canvassing event utilizing a former group of students to go out in the community to assist with recruiting efforts.
- We have 32 student applications submitted thus far.
- We have vacancies posted on Indeed, Bank Street, HGSE, Fordham, National Coalition of Charter, Columbia and Hunter.
- Wendy is handling our social media
- We are considering a Webinar.

This concludes our formal approval portion of the meeting.

Adjournment: There being no further business to come before the Board, the meeting was adjourned at 8:32

Motion: Andre McKenzie

Second: Michael Lackwood



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Respectfully submitted,

Diane Nathaniel
Board Secretary

APPROVED:

Dr. André McKenzie
Board Chair