

**DVSC TRAINING BOOKING FORM**

**FFURFLEN ARCHEBU HYFFORDDIANT CGGSDd**

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| **COURSE TITLE:****TEITL Y CWRS:** |  |
| **VENUE:****LLEOLIAD:** |  |
| **DATE:****DYDDIAD:** |  |
| **COMPANY NAME:** **ENW’R CWMNI:**  |  |
| **ADDRESS:****CYFEIRIAD:** | **CONTACT NUMBERS:****RHIFAU CYSWLLT:** |
| **Postcode:****Cod Post:** | **Tel:****Ffôn:** |
| **Mobile:****Ffôn Symudol:** |
| **E-mail:****E-bost:** |
| **DVSC MEMBER: Yes/No (delete as applicable)****AELOD CGGSDd: Ie / Na (dileër fel bo’n briodol)****COST OF COURSE: £****COST Y CWRS: £****AMOUNT PAID: £ by BACS/CHEQUE (delete as applicable)****SWM A DALWYD**: **£ trwy DALIAD ELECTRONIG / SIEC**  **(dileër fel bo’n briodol)** |
| **DELEGATES** **CYNRYCHIOLWYR** | **JOB TITLE****TEITL SWYDD** | **PLEASE STATE ANY SPECIAL REQUIREMENTS****NODWCH OS OES UNRHYW OFYNION ARBENNIG** |
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Please return this completed form to / Dychwelwch y ffurflen hon, ar ôl ei chwblhau, at

**e-mail/e-bost:** **debbien@dvsc.co.uk**

Or return the form to / Neu postiwch y ffurflen i:

Naylor Leyland Centre / Canolfan Naylor Leyland

Well Street / Stryd y Ffynnon

Ruthin / Rhuthun LL15 1AF

BACS Payment / Taliad electronig

Account holder / Deilydd y cyfrif: NEWVOL

Sort Code / Cod didoli: 20-25-76

Account no / Rhif y cyfrif: 90446432

Places will be allocated on a first come first served basis.

Rhoir lleoedd ar sail y cyntaf i’r felin.

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| **Charging for cancellation of training courses****Codi tâl am ganslo lle ar gwrs hyfforddiant**  |
| A £25.00 charge will be made if a cancellation is not received within **one week** of the course commencement date. Suitable replacement names will be accepted. Codir tâl o £25.00 os na dderbynnir hysbysiad yn canslo’r lle ar y cwrs o fewn **wythnos** i ddyddiad dechrau’r cwrs. Derbynnir enwau unigolion addas i ddod ar y cwrs yn eu lle. Cancellations and changes MUST be sent to DVSC in writing (e-mails are acceptable) so that an audit trail is in place.RHAID anfon hysbysiad canslo a newidiadau yn ysgrifenedig i Gyngor Gwasanaethau Gwirfoddol Sir Ddinbych (mae e-bost yn dderbyniol) fel bod trywydd archwilio’n bodoli.  |