

**DVSC TRAINING BOOKING FORM**

**FFURFLEN ARCHEBU HYFFORDDIANT CGGSDd**

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| **COURSE TITLE:**  **TEITL Y CWRS:** | |  | |
| **VENUE:**  **LLEOLIAD:** | |  | |
| **DATE:**  **DYDDIAD:** | |  | |
| **COMPANY NAME:**  **ENW’R CWMNI:** | |  | |
| **ADDRESS:**  **CYFEIRIAD:** | | **CONTACT NUMBERS:**  **RHIFAU CYSWLLT:** | |
| **Postcode:**  **Cod Post:** | | **Tel:**  **Ffôn:** | |
| **Mobile:**  **Ffôn Symudol:** | |
| **E-mail:**  **E-bost:** | |
| **DVSC MEMBER: Yes/No (delete as applicable)**  **AELOD CGGSDd: Ie / Na (dileër fel bo’n briodol)**  **COST OF COURSE: £**  **COST Y CWRS: £**  **AMOUNT PAID: £ by BACS/CHEQUE (delete as applicable)**  **SWM A DALWYD**: **£ trwy DALIAD ELECTRONIG / SIEC**  **(dileër fel bo’n briodol)** | | | |
| **DELEGATES**  **CYNRYCHIOLWYR** | **JOB TITLE**  **TEITL SWYDD** | **PLEASE STATE ANY SPECIAL REQUIREMENTS**  **NODWCH OS OES UNRHYW OFYNION ARBENNIG** |
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Please return this completed form to / Dychwelwch y ffurflen hon, ar ôl ei chwblhau, at

**e-mail/e-bost:** [**debbien@dvsc.co.uk**](mailto:debbien@dvsc.co.uk)

Or return the form to / Neu postiwch y ffurflen i:

Naylor Leyland Centre / Canolfan Naylor Leyland

Well Street / Stryd y Ffynnon

Ruthin / Rhuthun LL15 1AF

BACS Payment / Taliad electronig

Account holder / Deilydd y cyfrif: NEWVOL

Sort Code / Cod didoli: 20-25-76

Account no / Rhif y cyfrif: 90446432

Places will be allocated on a first come first served basis.

Rhoir lleoedd ar sail y cyntaf i’r felin.

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| **Charging for cancellation of training courses**  **Codi tâl am ganslo lle ar gwrs hyfforddiant** |
| A £25.00 charge will be made if a cancellation is not received within **one week** of the course commencement date. Suitable replacement names will be accepted.  Codir tâl o £25.00 os na dderbynnir hysbysiad yn canslo’r lle ar y cwrs o fewn **wythnos** i ddyddiad dechrau’r cwrs. Derbynnir enwau unigolion addas i ddod ar y cwrs yn eu lle.  Cancellations and changes MUST be sent to DVSC in writing (e-mails are acceptable) so that an audit trail is in place.  RHAID anfon hysbysiad canslo a newidiadau yn ysgrifenedig i Gyngor Gwasanaethau Gwirfoddol Sir Ddinbych (mae e-bost yn dderbyniol) fel bod trywydd archwilio’n bodoli. |