

## Step 1 - Open the Air Conditioner



Make sure your air conditioner is turned off at the mains. Open the front panel and remove the filters from the air conditioner. It is a good idea to inspect them for any wear and tear effects. If you see any rips or snags you should replace the filters, as continuing to using them will reduce efficiency and could damage other components (*Climate Control Systems can supply replacement filters for most brands of air conditioning, depending on the age of the unit*).

## Step 2 - Vacuum

Use a vacuum to get rid off all accumulated dirt and grime from inside the unit. Be as thorough as you can for effective cleaning results.



## Step 3 - Sanitize the Filter

Fill a basin with equal portions of water and vinegar. Make sure that you create enough of this solution so that the filters are totally submerged when placed inside. The vinegar will kill harmful bacteria and allergens that may have accumulated in the filters.

## Step 4 - Soaking

Allow the filters adequate time to soak in the cleaning solution. If you have not cleaned the filters recently, leave them for about 4 hours to get properly sanitized. However, if the filters have only been used moderately or have been recently cleaned, soak for 1 hour.



## Step 5 - Draining

Remove the filters from the cleaning solution and allow the mixture to drain off. Do not rinse the filters as to do so will reverse the effects of the sanitizing process. You can place them onto an old towel so that any excess solution is absorbed by the towel.

## Step 6 - Fit The Filters

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