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To: All Nadel Staff Date: 2/14/17  
From: Board of Directors  
Subject: Presidents' Day Holiday

Presidents' Day is Monday, February 20<sup>th</sup> and we will celebrate it as an official Nadel holiday. All full-time employees will receive holiday pay for this day. Temporary employees are exempt from holiday pay.

Timecards for the period ending Friday, February 17<sup>th</sup> are due by 5 pm on **Friday, February 17<sup>th</sup>**.

We would like to extend to you and your family a safe and restful holiday.