

## WORKFORCE MANAGEMENT SUITE

Web-Based Workforce Management Applications

### Looking for an Easier Way to Manage Your Organization's Most Costly Asset?

As a business owner, you know that your workforce is the engine that drives your company's growth, but it is also one of your most costly assets. According to PricewaterhouseCoopers, labor costs represent 28 percent of annual revenue for U.S. companies.<sup>1</sup> In managing your workforce, you need a solution that will help you reduce labor costs, promote worker productivity, and hire the talent that will help grow your business in the future. Our powerful workforce management suite can help your organization transform how you find, manage, grow, and retain your workforce.

### Suite Highlights

- Fully Web-Based
- Works on Virtually Any Web Browser
- No Upgrades or Software Updates Needed
- Applications Utilized Individually or as a Suite
- Easy Implementation and Deployment
- Single Database Architecture

## BETTER MANAGE YOUR WORKFORCE WHILE SAVING BOTH TIME AND MONEY

Our workforce management suite, composed of time and labor management, human resources, and payroll, makes it possible for you to accurately manage all aspects of your workforce through one web-based application. From recruitment to offboarding, the suite uses intuitive employee and manager self-service (ESS and MSS) features that empower employees. A robust reporting engine lets managers customize reports, address employee issues directly, and dynamically view and export data in a variety of formats. By automating many of the manual, time-consuming processes associated with managing your workforce, our workforce management suite helps you improve operational processes and grow your business while easing compliance and saving you time and money.

### Suite Features



**Access your system anytime, anywhere.** Whether you're traveling, working remotely, or out sick, you have 24/7/365 access to the applications. All you need is a web browser or mobile device. You remain in constant control of your business information.



**Get in-the-moment access to real-time data.** The suite effectively eliminates the guesswork of labor expenses by seamlessly integrating HR, payroll, and time and labor management, allowing data to be viewed and analyzed in real time. This enables you to see the full picture of your operations whenever you need to.



**Address additional workforce management needs.** The Marketplace is a one-stop shop featuring tightly integrated, complementary products and services from accredited third-party vendors as well as internally developed offerings in a broad range of functional categories.



<sup>1</sup>PricewaterhouseCoopers, 2008/2009 US Human Capital Effectiveness Report (2008), at 3.

## Workforce Management Suite Applications

Whether you employ the entire suite of applications or deploy a single solution, we give you the tools to increase efficiency, reduce labor costs, and optimize processes.

### TIME AND LABOR MANAGEMENT



The Time and Labor Management application streamlines processes associated with the completion of payroll while helping you comply with applicable labor laws. The system also provides users with:

- Employee Scheduling
- Accrual Tracking
- Exception Tracking
- Job Costing
- Autopopulated Holidays
- Flexible Pay Rules
- Pay Categories
- Powerful Reporting
- Custom Analytics
- Mass Edit Capabilities
- Notifications
- Time-Off Request Tool
- Manager Self-Service
- Employee Self-Service
- Projected Hours

We also offer a wide variety of hardware and data collection devices including bar code, magnetic stripe, proximity, and biometric units, in addition to mobile and off-site data collection capabilities.

### HUMAN RESOURCES



The Human Resources (HR) application is a powerful, multifaceted system that enables organizations to automate and create more efficient HR processes. This feature-rich application will help you accurately and quickly complete HR-related tasks, such as:

- Recruitment
- Onboarding
- Benefits Administration
- Position and Job Management
- Asset Management
- Trainings and Certifications Management
- Discipline Tracking
- HR Resources
- Incident Tracking
- Compliance
- Performance Management
- Compensation Management
- Offboarding
- Configurable Workflow

### PAYROLL



The Payroll application makes it simple to have your organization's payroll executed how you want it. With advanced configurability, this application helps you accurately run payroll with:

- Geospatial Tax Identification
- No Traditional Pre-processing Required
- Built-In Test Environments
- Seamless Integration
- Time-Saving Autocalculations
- Configurable Data Exports and Imports
- Multi-EIN Support

Speak with our team today to discuss your workforce management needs!

