



## **RESIDENT INFORMATION SHEET**

Building: \_\_\_\_\_ Suite #: \_\_\_\_\_ Date: \_\_\_\_\_

Entry Code: \_\_\_\_\_ Enterphone Name: \_\_\_\_\_

### **REGISTERED OWNER:**

Owner(s) Name(s): \_\_\_\_\_

Residence Telephone: ( ) \_\_\_\_\_

(Mr.) Business Telephone: ( ) \_\_\_\_\_

(Mr.) Email Address: ( ) \_\_\_\_\_

(Mrs./Ms.) Business Telephone: ( ) \_\_\_\_\_

(Mrs./Ms.) Email Address: ( ) \_\_\_\_\_

Owner's Address (If other than suite): \_\_\_\_\_

Name and Address of Mortgagee: \_\_\_\_\_

### **TENANT INFORMATION:**

Tenant's Name: \_\_\_\_\_

Lease Agreement Term - From: \_\_\_\_\_ To: \_\_\_\_\_

Residence Telephone: ( ) \_\_\_\_\_

(Mr.) Business Telephone: ( ) \_\_\_\_\_

(Mr.) Email Address: ( ) \_\_\_\_\_

(Mrs./Ms.) Business Telephone: ( ) \_\_\_\_\_

(Mrs./Ms.) Email Address: ( ) \_\_\_\_\_

### **COMPLETE LIST OF RESIDENTS:**

<u>Resident's Name</u>	<u>Relationship</u>	<u>Birthdays (if under 16 years)</u>
1. _____	_____	____/____/____
2. _____	_____	____/____/____
3. _____	_____	____/____/____

4. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

5. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

6. \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**EMERGENCY CONTACTS:**

List two (2) Relatives/Friends that can be contacted in an emergency situation only.

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_ Other Phone: \_\_\_\_\_

**EMERGENCY ASSISTANCE:**

Please indicate if any Resident(s) require assistance in the event of an emergency:

Name(s): \_\_\_\_\_

Type of Handicap: \_\_\_\_\_

**PETS:**

Type: \_\_\_\_\_ Name: \_\_\_\_\_

**PARKING:**

<u>Space No.</u>	<u>License Plate No.</u>	<u>Vehicle Make/Model/Colour</u>	<u>Remote #</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

**RENTED PARKING SPACES:**

Space No.: \_\_\_\_\_ From: Bldg./Suite No.: \_\_\_\_\_ Name: \_\_\_\_\_

To: Bldg./Suite No.: \_\_\_\_\_ Name: \_\_\_\_\_

Date Rented: \_\_\_\_\_ Expires: \_\_\_\_\_

License Plate: \_\_\_\_\_ Make/Model/Colour: \_\_\_\_\_

**LOCKER:**

Level and Locker No.: \_\_\_\_\_ Level and Locker No.: \_\_\_\_\_

Level and Locker No.: \_\_\_\_\_ Level and Locker No.: \_\_\_\_\_

**BIKES:**

How Many?: \_\_\_\_\_ Where are they stored?: \_\_\_\_\_

**RULES AND REGULATIONS:** (For Office Use Only)

Rules and Regulations Package Issued? Yes \_\_\_\_\_ No \_\_\_\_\_

**ACCESS CONTROL:**

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

Access Card No.: \_\_\_\_\_ Name: \_\_\_\_\_

**Owner's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**TENANT'S ACKNOWLEDGMENT:**

I/We \_\_\_\_\_ acknowledge and agree that I/We, the members of my household, and my guests from time to time, will, in using the Unit rented to me and the Common Elements, comply with the Condominium Act, the Declaration, the By-Laws and all Rules and Regulations of the Condominium Corporation, during the term of my tenancy, and will be subject to the same duties imposed by the above as if I/We were a Unit Owner, except for the payment of common expenses unless otherwise provided by the Condominium Act, or the Declaration.

**IN WITNESS WHEREOF**, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the City of Toronto.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Tenant

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Tenant