



## CHRISTMAS COUNTDOWN

~ 3 weeks to go ~

### Begin to plan your Christmas Day.

*Whether you're hosting a party before Christmas or on the big day itself, having a plan is the key to making your party a success. Head to the Printable Library for your printable party planner.*

### Plan your Christmas Day menu.

*Plan the menu and write it into your free printable menu planner. Then write a shopping list and begin to buy non-perishables on the list.*

### Plan your Christmas Day running schedule.

*Decide what time each menu item is to be served, then work backwards to establish when it will need to be prepared and cooked to ensure your event runs smoothly.*

### Print place cards for the table.

*Head to the Printable Library to download your own free printable Christmas table place card template and print the place cards for your Christmas table, then make your seating plan.*

### Record Christmas movies to watch.

*Whether it's *The Polar Express* with the kids or *Love Actually* for the adults, make sure you plan for a little relaxed Christmas movie watching for the great feel-good factor.*

### Gather some Christmas Day essentials.

*Make sure you have plenty of batteries on hand as well as scissors for releasing toys from their packaging; buy disposable foil containers to cook vegetables in to cut down on washing up later.*

### Plan your Christmas table decorations.

*Gather together Christmas bon-bons, tablecloth, placemats, table runner, napkins and decorations. Keep them together in a basket so that they're ready for setting the table.*