

Order System Update Orders

These can be updated manually (Maintain>Order Entry>Order List)

Or using the Quick Order Update.

Order Quick Update

ProductCode	UOM Qty	UOM	Unit	Ordered	Supplied	B/O	Description	LineType	Li...	Li...	NEW	Ex...	Narr...
001HAP2	2.00	KG	KG	2.00	2.00		HAPUKA SKIN ON	P	1 77...			✓	0
001HAP1	1.00	KG	KG	1.00	1.00		HAPUKA SKINNED & BONED	P	2 77...			✓	0
001SNA2	3.00	KG	KG	3.00	3.00		SNAPPER SKINNED & BONED	P	3 77...			✓	0
001SNA3	3.00	KG	KG	3.00	3.00		SNAPPER FILLETS SKIN ON BONE OUT	P	4 77...			✓	0
001TAR1	4.00	EA	KG	4.00	4.00		TARAKIHI SKINNED & BONED	P	5 77...				0

Run From Maintain > Driver > Order Quick Update

- Scan in Barcode from Packing Slip or key in packing slip number.
- Change Order Lines By typing into the Supplied Column.
- Change B\O Column if Back Order Required
- Enter in Freight
- Click Generate Invoice
 - F9 – Generate Invoice
 - Shift + F9 – Generate Invoice & Prints
- Note if there is a backorder, it will ask for the B/O Date.
Also it will print the backorder, if the entered date is today.