



## **Exhibition Proposal**

Proposals are open to all artists within New Zealand and internationally. Selection of artists is at the sole discretion of Metro Gallery

### Personal Information

Group/Individual name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Website/Blog \_\_\_\_\_

Mailing address \_\_\_\_\_

GST number (if registered) \_\_\_\_\_

Bank account number \_\_\_\_\_

## **Proposal Requirements**

Proposals must contain the following information:

1. Artwork title
2. A statement describing the work/practice (up to 500 words)
3. 1-page resume or brief biography - for promotional purposes
4. Preferred date/month and duration for exhibition
5. Please state any special requirements for display and installation
6. High quality images of all the work to be considered or website link
7. All works to be framed or mounted on a firm backing with picture hooks on both sides for hanging.

Exhibitors are to pay \$500.00 + GST per 11m<sup>2</sup> wall or \$800 + GST for 16m<sup>2</sup> wall per month to exhibit. There is a maximum of 5 images per wall or within the weight restriction. Please contact us if you would like to exhibit during specific dates.

Metro Gallery Commission. Exhibitors to pay Metro Gallery 20% including GST of sale price of each image sold.

Internet banking payments can be made to Metro Gallery "Amber Intell Ltd" via ASB bank, account number : 12-3488-0011291-00



The exhibitor/artist agrees that Metro Gallery can take photos of the artwork for promotional purposes.

Permission is also given to use artist images for promotional purposes in Facebook, Instagram, Metro Gallery's website, Eventfinda etc.

Please email this proposal accompanied with this form to:  
**info@metrogallery.co.nz.**

Subject header: **Exhibition Application.**

**Privacy Provisions:**

The information requested in this application form will be used solely for the purposes of assessing your proposal for the Exhibition. Personal information shall be made available only to members of the selection committee.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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*Metro Gallery to fill:*

Approval Sign-off:

Dates:

Deposit: