



Master Cleaning Scope of Work

General Areas - BEDROOMS, HALLWAYS, LIVING/DIN. RM, etc.

- Remove all cobwebs
- TRIM: Dust, Wipe or Scrub baseboards, window sills, doors, etc..
- BLINDS: Dust, wipe or wash depending on the level of grime.
- WINDOWS: Clean windows, window tracks and frames
- LIGHT FIXTURES/Ceiling Fans: Detach and clean light fixture if necessary
- WALLS: Dust or WASH walls depending on level of grime (as per request, we also come in to wash walls and ceilings to prep for paint if there is severe tobacco damage in order for paint to adhere.
- Wipe all light switches and face plates.
- Wipe/dust thermostat, wall heaters, etc...
- FLOORS: Depending on floors, we would sweep, vacuum, mop, etc.. Scrub if necessary

KITCHEN

SAME AS GENERAL AREA LIST ABOVE PLUS THE BELOW.

- OVEN: We pull all ovens out and clean behind, under and around them. We also of course detail the inside.
- CABINETS: We detail inside and out. Dust, Scrub and Wash if necessary. Vacuum drawers
- DISHWASHER: We of course detail the inside and outside but also address the seal
- REFRIGERATOR: We pull out similar to the oven and clean all interior surfaces, drawers, shelves, ice trays, all outside & top
- Clean range hood and hood filters
- Clean all counter tops and under sink
- SINK: Detail kitchen sink and polish all chrome

Washer/Dryer/Utility Room/Water Heater – WE DO NOT PULL WASHER/DRYER OUT

SAME AS GENERAL AREA LIST ABOVE PLUS THE BELOW.

- Wipe area where water hoses are coming out of (in wall)
- Wipe and dust any shelves
- Clean inside and outside of washing machine and dryer: pay special attention to soap dispenser AND filters
- try your best to sweep out any debris stuck under and to the sides of washer/dryer and vacuum
- Wipe water heater clean and vacuum around it or sweep if needed.

BATHROOM(S)

SAME AS GENERAL AREA LIST ABOVE PLUS THE BELOW.

- CHROME: Clean, remove hard water if possible and Polish.
- TUB: Remove soap scum and detail all edges
- VENT: Drop vent down and dust/vacuum dust out of it.
- MEDICINE CABINET: Inside, outside, mirror and top
- MIRRORS: Wipe and leave streak free
- SINK: Detail clean
- TOILET: clean inside and out, give special attention to hinges, crevices around floor and any hard water

rings inside toilet.



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Exterior (FRONT and REAR Entry and Deck/Patio)

- SWEEP: Sweep Front entry/back entry deck or area
- COBWEBS: REMOVE COBWEBS FROM Using your broom, remove all cobwebs from the exterior entry and patio
- Wipe front door bottom plate at base of door – Scrub if necessary
- Wipe or Wash exterior doors and knobs.
- Remove light fixtures and wash covers and reset them – Only if we can remove light cover with our hand

Exterior Windows

- Remove Cobwebs from windows
- Detail wipe and clean window panes (ONLY WINDOWS WE CAN REACH WITH A 4 FOOT STEP STOOL)
- Dust off screens to remove excessive dust.