



International **Grown Diamond** Association

**MEMBERSHIP FORM**

To,

The Executive Committee  
International Grown Diamond Association  
860 Aviation Parkway, Ste 900  
Morrisville, NC 27560 USA

Kindly enroll me/us as a member of the International Grown Diamond Association (IGDA). Given below are required particulars:

**A. APPLICANT DETAILS** (Please fill out all the requested information)

1. Name of Applicant	
2. Type of Membership	<input type="checkbox"/> CORPORATE <input type="checkbox"/> INSTITUTIONAL / INDIVIDUAL <input type="checkbox"/> PATRON <input type="checkbox"/> TECHNICAL ADVISORY PANEL

**B. BUSINESS DETAILS**

3. Form of Incorporation (Individual / Proprietary / Partnership concern or Private / Public Limited Co / Statutory Corporation / etc.)	
4. Date of Incorporation of Business	
5. Business Purpose	
6. Business Website	
7. Name of the Authorised Representative of the Applicant (If applicable)	
8. Designation of the Authorised Representative of the Applicant	

## C. CONTACT DETAILS

9. Address of Registered Office / Head Office of the Applicant	
10. Tel. No. of Registered Office / Head Office of the Applicant	
11. Fax No. of Registered Office / Head Office of the Applicant	
12. Mobile No. of the Applicant / Authorised Representative	
13. Email ID of the Applicant	
14. Business Identification Number	
15. State whether the Applicant or any of its proprietor or Partners or Directors or Senior Executives etc. has been convicted / blacklisted or declared as defaulter under any economic / criminal or other laws in their home country. If so give details	(Separate sheet may be enclosed in case of more details)

*In the event of my acceptance as a member of the International Grown Diamond Association, I agree to abide by the Code of Ethics, Best Practices Agreement and rules of the association.*

As members of IGDA and representatives of the Lab-Grown Diamond industry, we agree to work to uphold the highest standards of business conduct, human relations and safety, and environmental practices. The following are the codes and practices that we agree to adhere to:

### CODE OF CONDUCT

- It is expected from every Lab-Grown Diamond Supply Chain member to nurture the integrity of the Lab-Grown Diamond industry and safeguard it against fraud, misrepresentation, and unethical trade practices. To this effect, Members shall strive to act fairly, honestly and ethically in all business dealings, by providing full disclosure and accurately & honestly represent their products in all advertising, promotion and sales.
- Members shall be aware of and compliant with the following:
  - (1) Domestic and international anti-money laundering laws, rules and regulations which seek to halt use of diamonds for any illegal or illicit purposes.
  - (2) Laws, rules and regulations standards requiring full and honest disclosure in the advertisement, sale and distribution of Lab-Grown Diamond products.
- Members should, through their education, disclosure and advertisement material, promote the truth behind Lab-Grown Diamonds with the aim of promoting clarity and understanding for end consumers. This includes using accurate, positive and clear nomenclature to avoid confusion at all levels, especially the consumer side.
- The term “synthetic” with respect to Lab-Grown Diamonds is incorrect and misleading for the end-consumer. Lab-Grown Diamond Supply Chain Members will instead look to fairly describe Lab-Grown Diamonds or products set with Lab-Grown Diamonds with descriptors

such as 'lab-grown diamonds', 'cultured or cultivated diamonds' which clearly and fairly establishes diamonds' origin, differentiating it from its counterpart which is mined.

## BEST PRACTICES AGREEMENT

- Ethical & Business Responsibilities

(1) Buyers and sellers of both rough and polished Lab-Grown Diamonds must make the following statement on all invoices: 'The seller hereby guarantees that these diamonds are Lab-Grown Diamonds, based on personal knowledge, and/or written guarantees provided by the supplier of Lab-Grown Diamonds'

(2) Full disclosure, by the vendor to the purchaser, must take place when offered for sale, such that:

a) Full verbal disclosure must clearly take place prior to the completion of sale;

b) Full written disclosure must be conspicuously included on each bill of sale or receipt in plain language and readily understandable to the purchaser. (Written disclosure should normally be in English and any relevant local language;)

(3) All marketing and communications material must be shown in a manner that may reasonably be regarded as relating to Lab-Grown Diamond(s) or Lab-Grown Diamond-derived product(s).

- Human Rights

(4) Every employee shall be treated with equality, respect and dignity.

(5) Consideration of human rights performance should be a factor in any investment decision as well as the selection of suppliers/contractors.

(6) No employee should be subject to direct or indirect physical, sexual, racial, religious, psychological, verbal or any other discriminatory form of harassment nor subject to intimidation or degrading treatment.

(7) Laws for Child labor or youth labor are well defined in every country, but for the purposes of this group of companies Children below the age of 18 or any age in the country which is defined as an individual being an adult, at which point the individual is legally allowed to work in an industrial setting will not be employed in any capacity.

- Environmental Responsibilities

(8) Manage all issues of environment policy as integral parts of company/entity/facility business and planning.

(9) Develop appropriate environment policies and programs, monitor their consistent implementation by accountable personnel, and ensure that these policies and programs are communicated to all employees.

(10) Create awareness regarding the environment among workers through a communication program that embraces interaction and co-operation.

(11) Ensure that the company's environmental policy upholds relevant local as well as international regulations with respect to chemicals, effluents, and hazardous substances.

(12) Manage wastes, emissions, dust and the use of potentially harmful substances so as to prevent pollution.

*I affirm that all information provided in this application is correct. Should my application for membership be denied, I agree to hold the IGDA, its officers or directors harmless from any and all claims for damages arising there from. I understand in the event of a material misinterpretation of any of the information provided above, this application will be denied and my company & I will be barred from re-applying for membership.*

*I agree to accept the decision of the IGDA regarding approval or non-approval of my request for membership.*

Signature (company seal, if any)



Date



Place

