



JACKSONVILLE
EST. 1899 COLLEGE TEXAS

FERPA Education Record Access Change Form

The Family Educational Rights and Privacy Act (FERPA) establishes certain rights for students regarding the privacy of their educational record. While parents/guardians/spouses/ and others may have an interest in the student's record, access to or release of the educational record is only permitted if the student has written consent. Students may choose to complete and submit this form to the Office of the Registrar to allow access or release of their educational record. Students may choose to deny access to or release of their educational record to previously approved individuals.

Name of Student (Print)

Student I.D. Number

I, therefore, request the following information **be released/be denied** to the following person/persons:
Circle one

Circle one of the following: Complete Student Record Education Record Only Financial Record Only

Name (Print)

Date of Birth

Relationship to Student

Mailing Address

City

State

Zip

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Name (Print)

Date of Birth

Relationship to Student

Mailing Address

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I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. This authorization will remain in effect from the date it is executed until revoked by me, using the same form.

Student Signature

Date