

Appleton with Eaton Tennis Club

AGM Tuesday 6 March 2018 8.00pm The Plough Appleton

Alan Murray, chairman for 2017-18, thanked those attending

1. **Present** – see attached
2. **Apologies for Absence** – see attached
3. **Approval of minutes from AGM 28 February 2017:** Approved. On Minute 3, whether non-members could book courts for private coaching, the committee had agreed that they could, on payment of guest fee and at off peak times.
4. **Chairman's Report** , delivered by Alan Murray, covered:

I. **Development Plan** Thanks to those members who had submitted views on the first consultation, informing the revised Plan which was issued in October. The Plan identified club values and areas of development. We have moved forward on a number of areas:

A Club Handbook would be available on line and in the clubhouse for the new tennis year.

New family sessions introduced, generally on the first Sunday of each month

Club badged tennis wear is now available at a reasonable cost

Box League hoped to introduce this in future as we became more familiar with ClubSpark features.

On line court booking – to be introduced from 1 April 2018. This was noted as a significant step forward. A great many clubs were now using ClubSpark, which had a number of useful features. Members were invited to watch a demonstration of the online booking at the end of the meeting and/or at Renewals Night.

Possible third court – the club was collecting data re court use.

Noted for action: new sheets were needed to record use.

II. **Coaching**

The Programme was going from strength to strength and had nearly 80 children attending. The floodlights had made a significant difference.

III. **Court use**

Club sessions were well attended and the courts were well used.

IV. **Leagues** – The 17/18 winter league was coming to a close. The Club had again maintained 3 Mens and 2 Ladies teams, and had entered the same for the summer league. The Mens A and B teams were well up in their Divisions.

V. **Thanks** - Alan thanked the coaches, Craig and Jeremy, Rob for his work in organising the coaching, and all the volunteers, club session organisers, David as Match Secretary, and those who had captained or played in league matches.

5. **Treasurer's Report, delivered by Paul Haines**

The accounts showed the finances were in good shape, with a year-end (30 November 2017) balance of £29, 770, and an operating surplus for the year of £8,000.

To note:

Of the OLTA loan for floodlights, £2,000 been repaid, the next tranche was due shortly;

Income from junior coaching was well up on the previous year, from .£5,500 to over £9,000;

Payment for floodlight use – the £1 per club session seemed to be working well, coaching fees had been increased for those sessions needing floodlights. It was important that charges covered operating costs and long term maintenance; the approximate ratio was 20/80;

For private use of floodlights there was no need to move from the current charge of £5 per hour;

Recycling old tennis balls had generated £85 and was a constructive way to dispose of them.

The Meeting **received** the accounts and thanked Paul, and Nick Trinder, auditor.

6. Election of Officers

No new nominations had been received. The current committee had all agreed to stand for renomination.

Proposed by Adrian Carey, seconded by David Helson were:

Alan Murray – Chair

Paul Haines – Treasurer

Alice Parker – Secretary

As general committee members: Andy Eastgate, Alison Jackson, Meriel Lewis, Tracie Palfreyman, Rob Scriven, John Stedman
Craig Amison-Smith to attend as appropriate.

The Meeting **approved** the nominations.

7. Subscriptions for 2018-1

The Committee recommended for 2018-19 (2017-18 in brackets)

Family	£130	(£120)	
Adult	£62	(£60)	
Junior	£10	no change	<12
Student	£22	no change	12-18 and student
Accompanying adult	£30	new category	

The new category was to accommodate non member parents of junior members to accompany children to the courts and was proposed as a trial for the coming year, at of peak times only.

There was some discussion re juniors: the LTA policy is that under 13s should not have keys or be allowed to play unsupervised, can be lowered if club has done risk assessment. This has been done, 11 -13 olds can have key with signed parental agreement. Under 11s require supervision by adult.

The subscriptions were proposed by George Deacon, and seconded by David Helson.

The Meeting **agreed** the new subscriptions for 2018-19.

8. Proposed amendments to constitution for approval

Some general updating of the constitution had been necessary. Paul Haines had amended the constitution in line with the LTA model. There were a few variations eg concerning the role of president,

Some suggestions had been received and were accepted, regarding the terminology of “rules” v “regulations”, and to allow 7 days notice after notice of the AGM for members to submit resolutions.

One matter was put to committee: what should happen to any outstanding assets if club were wound up, whether these should be passed to the parish council or some other organisation eg OLTA.

Agreed in that event any remaining assets should be passed to the Parish Council for use by one of the sports clubs in the village.

The revised constitution with amendments as agreed was proposed by Graeme Campbell, seconded by Duncan Todd

The Meeting **agreed** the revisions to the constitutions

Noted for action: To speak to president re interpretation of role – titular only, did not confer liability.

9. ClubSpark and electronic booking of courts

This heralded a significant step forward in club administration. Many features were available, online court booking was the first step, to be live from 1 April 2018.

A few points were covered in discussion:

There was a risk that people may book and not turn up – if this should happen, committee to address with the individual.

Whether juniors can book online? Through parents email address, nb restriction on unaccompanied juniors, this is part of the LTA affiliation.

Bookings through the shop? To be considered.

Bookings can be done 7 days in advance, will relax a bit for tournament matches.

A demonstration would be provided after the meeting and at renewals night, and a guide included in the handbook.

It is a trial, the Committee is fully expecting it to work well, but in the event of a complete failure there is the option to revert to a paper system.

More functions are available and the intention is to introduce these in time, including administration of coaching, membership, and a box league. The Club will maintain a presence on village website but it will link to ClubSpark, which will host the main site.

10. Any Other Business

Clubhouse keys - can Sheila have one as regular Wednesday night attendee? And ex- committee members? Agreed, Yes **Action**

Can we get litter grabber or similar to help recover balls caught in hedge. – yes, **Action**

Can we get fridge/ freezer for clubhouse – will consider **Action**

Tournament questions: is there lower age limit? Will discuss in committee, with regard to safeguarding policies **Action**

Introduce a consolation plate for mens and ladies singles? – yes **Action**

Andy Eastgate thanked all who have helped with maintenance mornings and at other times through the year.

Adrian Carey and Jill Cottee proposed thanks to the committee. The Meeting agreed.

11. Next Meeting tba, similar date 2019

Attendance at AGM 6 March 2018**Apologies:** Murray Scott, Rochelle Eastgate, Pam Iles, Paul Kettle, Nicola Casey

Alan Murray	Tracie Palfreyman
Alice Parker	Christina Swainson
Paul Haines	Adrian Willett
Rob Scriven	Jill Cottee
Andy Eastgate	John Page
Meriel Lewis	David Helson
Alison Jackson	Craig Amison-Smith
John Stedman	Paul McGoris
Adrian Carey	George Deacon
Graeme Campbell	Jeremy Swainson
Adam Holloway	Tom Deacon
Mary Carey	Paul Rines
Duncan Todd	Aileen Young
Paul Casey	Doug Nevill
Owen Holloway	