



**United School Administrators of Kansas
2017-2018
Membership Form**

Please make any changes or corrections:

Last Name First Name MI Title Spouse

Preferred Name Gender USD

Position School

New Administrator? ____ New Position? ____

School Street Address School Mailing Address

City County St Zip+4

School Phone Fax

*Home Phone *Cell Phone

Email (school) *Email (personal)

*USA-Kansas does not share this information with Third party entities.

Method of Payment

- Payment in full (Check payable to USA-Kansas)
- VISA MASTERCARD DISCOVER AMEX

Account # _____

Expiration date _____

- Payroll Deduction **(Final Payment Due by May 31, 2018) You will need to contact your payroll office for payroll deductions to begin. Payroll office please see mailing address on the back of this form.**

- Automatic Checking Account Debit/Savings Account **(See back of form for authorization information – Membership will not be processed unless information is filled out on the back)**

MEMBERSHIP ENROLLMENT

Professional Learning Network (PLN)

If your district belongs to the PLN, USA membership cost would be reduced to \$100 per admin. (see Special Membership Dues section and check with your district office to see if you are a member of the PLN membership before joining as an individual).

Non-PLN members need to fill this form out to be a USA member based on your 17-18 salary.

USA-Kansas Dues New Renewal

2017-18 Base Salary \$_____ x .00301

= Total USA-Kansas Dues \$_____

USA-Kansas Special Membership Dues

- Professional Learning Network(PLN) \$100
- Aspiring Leaders (see back) \$75
- Emeritus (see back) \$35

Total Special Membership Dues \$_____

In addition to USA-Kansas membership, each USA active member must join at least one member association. If you join more than **one** member association, please circle your **primary** association.

Member Association (State) Dues

- KSSA \$150
- KAESP \$100
 - 1st yr principal or Aspiring Principal \$50
 - Emeritus \$10
- KASBO \$20
- KASCD \$35
- KASEA \$35
- KAMSA \$50
 - 1st year principal \$15
- KASPA \$25
- KASSP \$100
 - 1st yr principal or Aspiring Principal \$50
 - Emeritus \$50
- KanSPRA \$40
 - Institutional (3 ind. from 1 institution) \$100
- KCCTEA \$10
KACTE/ACTE membership required

National Affiliate Dues

- AASA \$450
 - Small Schools <350 students \$225
 - Emeritus \$75
- NASSP \$250
 - 1st time member: Ind./Inst. \$215
 - Institutional \$250
- NAESP \$235
 - Aspiring \$80
 - Institutional \$280
- AASPA \$195
 - Associate Not for HR Dir or Supts \$125

TOTAL DUE \$_____

Authorization Agreement for Preauthorized ACH Transactions

ATTACH VOIDED CHECK WITH MEMBERSHIP FORM or membership will not be processed.

I hereby authorize United School Administrators of Kansas hereinafter called "USA-Kansas" to initiate debit entries from my **Checking Account/Savings Account (circle one)** indicated below and the depository named below, hereinafter call "Depository", to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

ACH transfers will be processed on or after the 20th of each month with the final transfer being done in May.

Bank Name: _____ City: _____ State: _____ Zip: _____

Routing Number: _____ Account No.: _____

This authority is to remain in full force and effect until USA-Kansas and Depository have received written notification from me of its termination in such time and in such manner as to afford USA-Kansas and Depository and reasonable opportunity to act on it.

Printed Name: _____

Date: _____

Signature required: _____

Terms and Conditions:

Definitions; special membership

- (1) Aspiring Leaders; enrolled in 6 hours each semester or recent graduate of an education leaders program, not currently holding a paid administrative position.
- (2) Emeritus members must have been a USA-Kansas member during the last year of employment.

Dues; payments, charges and fees

- (1) Verification. USA-Kansas reserves the right to verify your reported salary with your district office.
- (2) Excess dues payment. Effective July 1, 2013, dues received in excess of the total amount due will be credited to the following membership year. No dues shall be refunded to an individual or school district.
- (3) Dues to USA-Kansas are not deductible as a charitable contribution but may be deductible as an ordinary and necessary business expense. A portion of dues, however, is not deductible to the extent that USA-Kansas engages in state lobbying. The non-deductible portion of dues for 2016 is 10%.
- (4) USA-Kansas accepts checks (personal or business); credit cards (Visa, MasterCard, Discover, American Express); purchase orders; payroll deduction and ACH transfers.
- (5) Payroll deduction. Final payments are due by May 31, 2016. Payments made after that are subject to late fees.
- (6) **Checks; insufficient funds**. Checks returned with insufficient funds will be responsible for any additional fees as a result of a check returned for insufficient funds.
- (7) **Declined credit card payments**. The USA-Kansas office will attempt a second authorization before contacting the cardholder.



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www.usakansas.org

Kansas Association of Elementary School Principals • Kansas Association of Middle School Administrators
Kansas Association of School Business Officials • Kansas Association of School Personnel Administrators
Kansas Association for Supervision and Curriculum Development • Kansas Association of Special Education Administrators
Kansas Association of Secondary School Principals • Kansas Council of Career and Technical Education Administrators • Kansas School
Public Relations Association • Kansas School Superintendents' Association