**EXCITING OPPORTUNITY**

**EXPRESSION OF INTEREST FOR THE BOARD OF DIRECTORS OF**

**INDIGENOUS NATIONAL TECHNOLOGY & TELECOMMUNICATION NETWORK**

Indigenous National Technology & Telecom Network (INTTN) is seeking Expressions of Interest (EOI) from suitable people across Australia to be considered for appointment to the INTTN Board of Directors. INTTN enriches, inspires and connects Indigenous Australians by fostering arts, culture, technology/telecom industry and community. We supply technology/telecom goods and services to Indigenous and non-Indigenous customers Australia-wide. Our business model acts in a social enterprise manner with aims to invest in local Indigenous communities including Indigenous job creation targets.

We are an organisation supported by the Australian Government. INTTN is registered with Supply Nation and other State/Territory based Aboriginal Chambers of Commerce as an Indigenous owned technology and telecom service provider.

**The Board of Directors**

The role of the INTTN Board is to provide governance and strategic leadership to the organisation and will comprise of people with a wide range of skills and backgrounds. INTTN is committed to providing opportunities for mentoring and professional development for its Board of Directors. Director positions are voluntary at the present time, there is no remuneration however reasonable travel expenses will be reimbursed. Remuneration may be considered and enacted in the future. Board members are appointed for one year at a time and are only able to serve for a total of three years.

**Meetings and Time Commitment**

The Board of Directors meet four to six times a year plus an Annual General Meeting. Meetings start at 10.00 and typically last two hours. Preparation for meetings and any sub-committee duties will require additional time.

**Expectations of Board Members**

* Attend and actively participate in meetings;
* Stay informed about committee matters, prepare themselves well for meetings, and review and comment on minutes and reports;
* Serve on sub-committees;
* Build a collegial working relationship with other board members that contributes to a consensual approach to decisions;
* Utilise own skills, experience and knowledge to support the growth and success of the organisation;
* Help communicate and promote INTTN’ mission, purpose and services to the community;
* Become familiar with our strategy, services, resources, finances, and market;
* Understand the National, State/Territory and Regional context and issues, regulatory body status, service delivery, financial aims, and policies and procedures.

**General Competencies Required**

The General Competencies Required of Directors are:

* Knowledge of a Director's responsibilities - understanding the role of a Board Director as well as its legal, ethical, fiduciary and financial responsibilities
* Governance and strategic performance – ensuring effective Board governance and strategic performance processes are in place contributing to a high performing Board
* Finance audit and risk - comprehending the company's accounts and financial material presented to the Board, financial reporting requirements and some understanding of corporate finance and risk management
* Strategic expertise - reviewing the strategy through constructive questioning and suggestion, contributing to the effective decision making of the Board

**The Process**

Please provide a Curriculum Vitae and complete the form on the next page addressing the role related, general and personal competencies for the position you are interested in. Please detail any leadership, governance and/or broad industry and/or Indigenous Affairs experience you have. A representative panel will read all expressions and make recommendations to the current board directors of INTTN for appointment

**EXPRESSIONS OF INTEREST CLOSE TUESDAY APRIL 30, 2019 AT 10PM IF YOU ARE INTERESTED IN THE POSITION PLEASE COMPLETE THE EOI FORM ON THE NEXT PAGE AND DOWNLOAD THE INTTN BOARD DIRECTOR POSITIONS INFORMATION PACK.**

**Contact Person**

Mr. Jade Miller – Chief Executive Officer [jade.m@inttn.com.au](mailto:jade.m@inttn.com.au)

Initial Expression of Interest, related enquiries and communication will be available via email communication only. All enquiries treated confidentially.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PERSONAL INFORMATION** | | | | | |
| LAST: | FIRST: | | EMAIL: | | |
| STREET: | | CITY: | | STATE: | P/CODE: |
| HOME PHONE: | | | MOBILE PHONE: | | |

|  |  |
| --- | --- |
| Why would you like to be on the Board of Directors of INTTN? |  |
| Do you have any experience and/ or qualifications in Governance & Board Development? |  |
| How many hours a month are you able to commit to the Board? |  |
| What positions do you hold with other boards or organisations? |  |

|  |  |  |
| --- | --- | --- |
| **SKILLS MATRIX** | | |
|  | **Description** | **Please identify your areas of key strength/s.** |
| Government Relations | Experience and connections with Federal, State and Local Governments |  |
| Financial and Risk Management | Financial planning, accounting and/or risk management expertise. |  |
| Human Resource Management / WH&S | Experience, legislative knowledge and guidance in industry standards. |  |
| Tech, Telecom Industry, Arts & Cultural Development in Indigenous Affairs | Experience with tech, telecom industry arts and cultural program development and Indigenous Affairs evaluation |  |
| Media / PR / Marketing | Strong media connections and public relations knowledge |  |
| Traditional Owners | Profile, connection and understanding across Australian Traditional Owners and understanding of economic barriers |  |
| Business Networks / Investment / Philanthropy | Strong business knowledge, corporate connections or fundraising expertise. |  |

**DECLARATION**

I declare that:

1. I have never been, nor am I currently insolvent
2. I have not been disqualified from acting as a director or acting in the management of a company.
3. I have never had a conviction for crimes involving dishonesty
4. I am not a prohibited person regarding child related employment

|  |  |
| --- | --- |
| Signature: | Date: |