

Oklahoma Higher Education Employees Insurance Group
a/k/a OKHEEI Group
Minutes
655 Research Parkway
Oklahoma City, Oklahoma

September 4, 2015
10:00 a.m.

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:00 a.m., September 4, 2015, at State Regents, 655 Research Parkway, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State by December 15, 2014 and a copy of the Agenda posted by 10:00 a.m., September 3, 2015 in compliance with the Open Meeting Act.

a. Call meeting to order

Chairman Anita Simpson called the meeting to order at 11:35 a.m.

b. Attendance

The following OKHEEI Board of Trustees were present:

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

The following Trustees were absent:

Dennis Westman, Murray State College
Jessica Boles, East Central University

The following guests were present:

Heather Hood, Western Oklahoma State College
Courtney Jones, Seminole State College
Shannon Cranford, Northern Oklahoma College
Lee Camargo-Quinn, University of Central Oklahoma
Diane Feinberg, University of Central Oklahoma

Via ITV and Phone

Lynn Lofton, East Central University
Debra Purdum, Southwestern Oklahoma State University
Justin Kaipus and Kathryn Kwasniak, USI Southwest, Inc.
Kari Rogers, Southwestern Oklahoma State University
Kim Andrade, Redlands Community College
Misty Treas, Murray State College
April Nelson, Western Oklahoma State College
Radonna Whitaker, Western Oklahoma State College
Dawn Thurber, East Central University
Tami Cooper, Northwestern Oklahoma State University

c. Minutes of 7.09.15 OKHEEI Board Meeting.

Charlie Babb (RUSO Adm) made the motion, seconded by Tom Fagan (SWOSU), to approve the minutes of the July 9, 2015.

Voting for the motion:

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

Voting against the motion: None

Abstaining: None

d. Minutes of 7.20.15 OKHEEI Board Meeting.

Charlie Babb (RUSO Adm) made the motion, seconded by Tom Fagan (SWOSU), to approve the minutes of the July 20, 2015.

Voting for the motion:

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University

Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

Voting against the motion: None

Abstaining: None

2. Election of board officers for 2015-2016.

Anita Simpson (NOC) stated that Jessica Boles had indicated that she would be willing to be the chair.

Tom Fagan (SWOSU) made the motion, seconded by Katherine Benton (SSC), to accept Jessica Boles as the new Chair, motion passed

Voting for the election of Jessica Boles as Chair for 2015-2016

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

Voting against the motion: None

Abstaining: None

Dennis Westman was nominated for the Vice Chair position.

Katherine Benton (SSC) made the motion, seconded by Tom Fagan (SWOSU), to accept Dennis Westman as the new Vice Chair, motioned passed.

Voting for the election of Dennis Westman as Vice Chair for 2015-2016

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College

David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

Voting against the motion: None

Abstaining: None

Erin Christopher was nominated for the secretary position.

Tom Fagan (SWOSU) made the motion, seconded by Trisha Latham (WSC), motion passed.

Voting for the election of Erin Christopher as secretary for 2015-2016

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Offices

Voting against the motion: None

Abstaining: None

3. Discussion on establishing criteria and procedures for use of BCBS Wellness funds.

The group decided that a sub-committee needed to be established. The sub-committee would create criteria on how to disburse the wellness funds. It was verified by Kathryn Kwasniak that the group had \$40,000 in wellness funds to

start the calendar year 2015 and that there was a remaining balance of \$28,000, including the carryover from the prior year. The wellness consulting fee of \$8,500 is paid from the wellness funds to BCBS. OKHEEI would start 2016 with \$75,000 in wellness funds. Subcommittee members will be Trisha Latham, David Pecha, Jena Marr, Jessica Boles and Kathy Kwasniak with USI.

4. Consultant's Report

Kathryn Kwasniak reported that if the institutional benefit coordinators had not been contacted by Preston Jarrell with MetLife that they should contact him to set up life and disability presentations. Benefit summaries for MetLife should be out in the next two weeks. BCBS is working on getting the benefit booklets out for the first open enrollment meeting scheduled 9/24/15.

It was reported that it has been a challenge to get the new Medicare materials from United Healthcare. Kathryn will send out to individual institutions before it is mailed out to the retirees. Southeastern and Seminole reported that they have had challenges with UHC about coming out to give informational meetings on the changes in the plan for 2016.

Kathryn has been in contact with Healthsmart and they have all changes in policies they will be working through any details of items needed for the COBRA and retirees.

5. Chair's Report

Chair Anita Simpson reported that Sheridan McCaffree had received two applications for the Benefit Coordinator's open position. The advertisement was put in the Daily Oklahoman for an additional two weeks and in the absence of a Benefit Coordinator, Sheridan McCaffree was added to the BCBS website as an administrator.

6. Trustee's Comments and Announcements

N/A

7. New Business

No new business to discuss

8. Adjournment

David Pecha (NWOSU) made a motion, seconded by Erin Christopher (NSU) to adjourn the meeting.

Erin Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College

Kent Lashley, Rose State College by Krista Norton
Katherine Benton, Seminole State College
Ross Walkup, Southeastern Oklahoma State University
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College
Charlie Babb, RUSO Administrative Office

Voting against the motion: None

Abstaining: None

Chairman Anita Simpson (NOC) adjourned the meeting at 12:30 p.m.