

Oklahoma Higher Education Employees Insurance Group
a/k/a OKHEEI Group
Minutes
655 Research Parkway
Oklahoma City, Oklahoma

January 7, 2016
10:00 a.m.

1. Announcement of Filing Meeting Notice and Posting of the Agenda in Accordance with the Open Meeting Act.

The OKHEEI Group Board of Trustees met in regular session at 10:00 a.m., January 7, 2016, at State Regents, 655 Research Parkway, Oklahoma City, Oklahoma. Notice of the meeting had been properly filed with the Secretary of State by January 5, 2016 and a copy of the Agenda posted by 10:00 a.m., in compliance with the Open Meeting Act.

a. Call meeting to order

Chair Jessica Boles (ECU) called the meeting to order at 10:35 a.m.

b. Attendance

The following OKHEEI Board of Trustees were present:

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College (via ITV)

The following Trustees were absent:

Dennis Westman, Murry State College

The following guests were present:

Christy Landsaw, NSU
Nancy M. Gerrety, RUSO
Justin Kaipus, USI
Kathy Kwasniak, USI

Via ITV and Phone

c. Minutes of 12.04.15 OKHEEI Board Meeting.

Aaron Christopher (NSU) made the motion, seconded by Charlie Babb (RUSO), to approve the minutes, as amended to correct attendees, of the December 4, 2015.

Voting for the motion:

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via
ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

2. Executive Session.

- a. Charlie Babb (RUSO) made the motion, seconded by Aaron Christopher (NSU) to convene in executive session pursuant to 25 OS §307(B)(1) to discuss employment of an OKHEEI Benefits Coordinator.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via
ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

- b. Anita Simpson (NOC) made the motion seconded by Charlie Babb (RUSO) to reconvene in public session following a discussion of the matter.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via
ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

3. Charlie Babb (RUSO) made the motion, seconded by Tom Fagan (SWOSU) to make an offer of employment to Candidate A at the salary and benefits as discussed in Executive Session and authorize the Chair to do all things necessary to finalize the hire.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg

Voting against the motion: None

Abstaining:

Tricia Latham, Western State College
Marjorie Robertson, Southeastern Oklahoma State University

4. Charlie Babb (RUSO) made the motion, seconded by Tom Fagan (SWOSU) to compensate UCO \$500 per month since the resignation of the OKHEEI Benefits Coordinator on July 29, 2015 or approximately \$6,000, until the position is filled, for compensation of UCO staff covering duties. This amount will be paid from the savings of the unfilled position during that time.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via
ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

5. Justin Kaipus, USI, presented a report dated 1/7/2016 and outlined services provided to OKHEEI by USI and estimated cost savings as a result of those efforts. He also provided key dates and activities to occur in 2016.

6. Chair's Report

None

7. Trustee's Comments and Announcements

N/A

8. New Business

No new business to discuss

9. Adjournment

Charlie Babb (RUSO) made a motion, seconded by David Pecha (NWOSU) to adjourn the meeting.

Voting for the motion

Jessica Boles, East Central University
Aaron Christopher, Northeastern State University
Anita Simpson, Northern Oklahoma College
David Pecha, Northwestern Oklahoma State University
Jena Marr, Redlands Community College
Krista Norton, Rose State College
Charlie Babb, RUSO Administrative Offices
Katherine Benton, Seminole State College
Marjorie Robertson, Southeastern Oklahoma State University (via
ITV)
Tom Fagan, Southwestern Oklahoma State University
Don Chrusciel, University of Central Oklahoma by Diane Feinberg
Tricia Latham, Western State College

Voting against the motion: None

Abstaining: None

**Chair Jessica Boles (ECU) adjourned the meeting at approximately
11:05 a.m.**