

PAC Minutes
November 2, 2017
PV L-2
6:00 PM

- **Introductions**
 - DO- Kathy Coleman
 - RE- Brad Wall, Laura Barna
 - CO- Angela De La O, Lisa Clarke
 - RHS- Lisa Medeiros
 - HHS- Suzette Mendonca
- **2017-2018 LCAP Goals and Actions**
 - Kathy showed a short video with an overview of the LCAP & LCFF
 - Parents, staff members, community members are specifically noted in the LCAP to provide input regarding the Goals and Actions
 - Kathy explained how RUSD presents and gathers input for the LCAP
 - LCAP input is required from many stakeholders including... PAC (Parent Advisory Committee), DELAC (District English Learner Advisory Committee), union representatives, teachers, staff, students, board members and community members
 - LCAP information is discussed and gathered at board meetings, administration meetings, community and a variety of site and district level meetings throughout the year
 - Kathy gave a detailed explanation of the quick reference-one page summary of goals, actions, and services
 - Continued explanation of handouts
 - LCAP Goals & Actions
 - LCAP Overview
 - LCAP Annual Update Template
 - Annual Update
 - Stakeholder engagement:
 - Kathy explained the involvement process from last year:
 - The input from the meetings of stakeholders last year, impact what goes into the Annual Update Template the following year

- Encouraged involvement/input for this year
 - Detailed description of where each goal and action are explained in the LCAP Annual Update Template
 - Explanation of unduplicated students which for RUSD include primarily:
 - English Learners
 - Low socioeconomic students
- **Survey results**
 - Kathy passed out a copy of the 2017-2018 survey results to each PAC Member
 - Student Survey:
 - Grades 4, 5, 7, 8, 10, 11 students completed survey
 - Parent survey
 - Teacher/Staff
 - Lisa Medeiros specifically noted that the results from the teacher/staff show that technology is a high priority. Will that be addressed?
 - Yes-the PAC can provide input for that and the input will be brought back to all the groups that hear LCAP input.
- **CAASPP scores**
 - Detailed overview of CAASPP scores charts
 - 2015-2016 & 2016-2017
 - Kathy provided insight on how to read the graphs and what factors may impact the scores
- **Additional Input**
 - PAC members provided input for the following areas:
 - Music department
 - Lisa Clarke mentioned that there is a lack of communication between the music department and students, Lisa Medeiros agreed with this
 - Specific needs seen at this point are:
 - Financial
 - A budget for purchasing instruments, repairing instruments, events that band/choir students may go to
 - Specifically noted was funds for families who could not afford the program
 - Volunteers

- Technology
 - Lisa Medeiros specifically noted the need for a better infrastructure to accommodate use, most notably, RHS
 - The students use the wi-fi and that is dragging down the internet speeds
 - Suzette Mendonca suggested that the Tech Department needs to grow in personnel to accommodate the help that is needed now, as well as address the infrastructure.
 - Lisa Clarke expressed a concern in the lack of technology being used in the classrooms. She asked if there is a site-wide policy to ensure teachers are using the technology that is being offered, to better prepare the students for the future
- Site communication
 - Lisa Clarke desired better communication from the school sites to parents, to let parents know how to get involved
- Science curriculum
 - This was stakeholder input last year, 2016-2017 that was addressed in the LCAP. Kathy explained that there was Money in the LCAP for textbooks, and a 10,000.00 set aside specifically science. Since the adoption of Science curriculum wasn't scheduled to happen at that time, Suzette and another RUSD teacher researched a way to supplement the curriculum we have now, with the new NGSS standards from the state. The set aside is to support the transition between now and the point that we may purchase new science curriculum. The following is what was implemented:
 - NJCTL- science curriculum online was researched. It is a free curriculum that meets the NGSS standards
 - There are supplemental items that needed to be purchased
 - LCAP funds were used for this
 - During the summer supplies were ordered and placed into plastic tubs that were given to each site to add to the Science curriculum until the State approves a new adoption
- Career Counselor

- With the growth of the high school, the need for another career counselor was suggested, because of this input:
 - A career counselor was hired last year
- Lisa Medeiros expressed concern with the growth at the high school level and not enough classrooms to accommodate the anticipated growth in Ripon
 - Brad Wall let the group know that there is a Superintendent's Facility Advisory Committee that meets to address future growth and facilities
 - There is discussion of upgrades to the current building structures and other long term planning
- Phones at schools
 - Lisa Clarke expressed concern with the growing number of cell phones at the sites.
 - She asked how the sites are addressing internet safety, specifically in K-8
 - The group suggested that this be repeated at the high school level as well
 - An assembly regarding the awareness of cyber bullying took place last year at one of the sites
- Hiring
 - Suzette Mendonca made mention that more support staff is needed, namely in the following areas:
 - DO-HR, business dept.
 - HHS-secretary full time
 - A need was expressed for more teachers
 - Phasing out of the singleton class will open up 5 more spots for new teachers
 - Custodians
 - Some facilities are in need of attention
 - Administration
 - Namely, at high school
 - Per Lisa Medeiros, the administration at RHS is doing a great job! With the growth of the school, it seems that there should be another administrator added
- Facilities

- It was noted by most at the meeting that the following were in desperate need of cleaning and remodeling:
 - Bathrooms at CO, RE, RA
 - RHS pool area
- **Next Meeting- February 1, 2017**
 - **Our meeting concluded at 7:25 pm**