

POSITION DESCRIPTION

January 4, 2018

Cummer Avenue United Church (CAUC)
South West Presbytery
CONGREGATIONAL DESIGNATED MINISTER:
MINISTER FOR CONGREGATIONAL CARE

UNDER THE SUPERVISION OF THE CAUC MINISTRY PERSONNEL, THE MINISTER FOR CONGREGATIONAL CARE SHALL:

Role and Responsibilities

- Provide spiritual care visits for members/adherents in home, hospital, and long-term care facilities
- Provide consultation and support for CAUC spiritual care volunteers as they carry out their visitation/telephone ministry with our special care members/adherents
- Support the functioning and training of the CAUC Spiritual/Pastoral Care Team by arranging workshops and information sessions related to providing excellent spiritual care, personal boundaries, effective communication, end of life issues, mental health issues and other topics identified by the team
- Organize activities in support of pastoral care needs of the congregation.

Position Specific Competencies

- Ability to provide spiritual/pastoral care to people in various stages of life
- Ability to listen and be empathetic as well as ability to discern when a referral to a counsellor or social agency is needed, such as to assist people dealing with mental health concerns and family conflict.
- Knowledge of the spiritual issues involved in family relationships, life passages, aging, suffering and death, and of resources to support needs in such areas
- Ability to provide advocacy in pastoral issues
- Ability to draw on spiritual resources (e.g. spoken prayer, scripture) for use in spiritual care situations
- Ability to participate in the leadership of formal worship and plan and lead informal worship

Core Competencies

- Possesses program planning skills
- Possesses basic administrative skills, e.g., budgeting, time management, report-writing
- Is able to exercise basic listening and empathic skills
- Has communication skills related to team-building and conflict resolution
- As a baptized person, understands and is willing to articulate the theology and polity of the United Church
- Has a basic understanding of scripture and of its authority within the United Church
- Has the ability to draw on spiritual resources to sustain self and others
- Demonstrates knowledge and support of the justice-making policies of the United Church
- Understands the responsibilities of a ministry leader regarding duty of care, confidentiality and authority/trust.