

Bethel Family Worship Center Volunteer Application Form

Dear Potential Volunteer:

Thank you for your interest in ministering at Bethel Family Worship Center. God didn't design church ministry for a select few with seminary degrees. At BFWC, we believe that every member of our church is a minister!

Ephesians 4:11-13 tells us, *“And he himself gave some to be apostles, some prophets, some evangelists, and some pastors and teachers, **for the equipping of the saints for the work of ministry**, for the edifying of the body of Christ, till we all come to the unity of the faith and of the knowledge of the Son of God, to a perfect man, to the measure of the stature of the fullness of Christ.”*

To minister literally means to attend to the wants and needs of others; to see a need and meet that need. We're excited to see you're ready to accept this call to minister.

Completing this application will help us determine several things about your volunteer placement:

- your interests
- your passions
- your skills
- and training needs.

Once you've submitted your application, either our Volunteer Coordinators or a Ministry Leader will contact you.

In His Service,

Rev. Russell Hylton

Rev. Russell Hylton, Pastor
Bethel Family Worship Center

I. Personal Information

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____

Business Phone: _____ Can you be called at work? _____

E-mail Address: _____ Can we email you? _____

Date of Birth: _____ Social Security Number: _____

Maiden Name: _____

Marital status: (Circle one) Single Married Divorced Remarried

If married – Spouse’s Name: _____ Anniversary Date: _____

If remarried – how long? _____

If divorced – list previous married names: _____

List names and ages of your children: _____

What are your hobbies? _____

Do you have a current driver’s license number? Yes No DL#:

Do you have a CDL license? Yes No If not, are you willing to obtain? Yes No

II. Spiritual Information

Where have you recently attended church?				
	Church Name	Church Address	Phone	Pastor
1.				
2.				
3.				

4.				
5.				

	Yes	No	Comments
Are you a born again Christian?			
Have you been baptized in water?			
Have you been baptized in the Holy Spirit with initial physical evidence of speaking in tongues?			If not, are you seeking?
Do you feel your life is exemplary and upholds the Christian lifestyle?			
Do you use intoxicating liquors, narcotics, hallucinogens or tobacco?			
Are you a member of a lodge, a secret order or secret society?			
Do you approve of or practice homosexuality or any other form of sexual perversion?			
Do you approve of or practice any form of the occult?			

III. Ministry Information

What area of volunteer ministry are you interested in at BFWC?

Why do you feel you are gifted in this area?

Please list any training you feel is relevant to volunteer ministry.

Training	High Skill	Mid Skill	Low Skill	Formally Trained? If so, list details.

Please list any experiences you've had in volunteer ministry.

Church name	Address	Phone	Pastor	Area of Service	Length of Service

III. Ministry Information Continued

	Yes	No	Comment
Are you willing to attend monthly ministry meetings for your department?			
Are you willing to go through a training program of the department you desire to minister in?			
Are you willing to be involved in continuing education/classes/seminars for your department or area of ministry?			
Can and will you submit yourself to church leadership according to Scripture?			
Have you read the BFWC Leadership Handbook?			

IV. Reference Information

Please list the following people we may contact as references.

Reference Type	Name	Full Address	Phone
Pastor			
Friend			
Friend			
Family			

APPLICANT'S STATEMENT

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for church work. In consideration of the receipt and evaluation of this application by Bethel Family Worship Center, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about my by any person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the Bylaws and policies of Bethel Family Worship Center and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement, which I have read and understand.

Applicant's Signature _____ Date _____

Witness _____ Date _____

DISCLOSURE AND AUTHORIZATION FOR EMPLOYER TO ACCESS CONSUMER REPORTS

Bethel Family Worship Center, Indianapolis, IN

AUTHORIZATION

I hereby authorize, without reservation, the obtaining of “consumer reports” or “investigative consumer” reports by Bethel Family Worship Center at any time after receipt of this authorization and throughout my employment or volunteer service, if applicable. I further authorize and request, without reservation, any present or former employer, school, police department, state or federal agency, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about me to furnish SecureSearch or Bethel Family Worship Center with any and all background information in their possession regarding me, so that my employment qualifications may be evaluated and/or reassessed. I also agree that a fax or photocopy of this authorization with my signature should have the same authority as the original.

By signing below, I certify: (1) that I have read and fully understand this disclosure and authorization; (2) that all of the information I am providing is true, complete, correct and accurate; and (3) that I have received the attached Summary of Your Rights under the Fair Credit Reporting Act (15 U.S.C. §1681 et seq.).

*The following is information required in order for **Bethel Family Worship Center** to obtain a complete consumer report:*

FULL LEGAL NAME (First, Full Middle Name, Last Name)	
SOCIAL SECURITY NUMBER	DATE OF BIRTH*
STREET ADDRESS	
CITY, STATE, ZIP CODE	
DRIVER'S LICENSE NUMBER	ISSUING STATE
OTHER OR FORMER NAMES (AKA, Maiden Names, Married Names, Surnames, Etc.)	
VOLUNTEER'S SIGNATURE _____	DATE _____

* This information will be used for background screening purposes only.
Please list all Counties and States you have lived in since the age of 18.

County	State	Name Used in County	Date From	Date To

DISCLOSURE

In connection with your application for employment or volunteer service with: Bethel Family Worship Center (including any independent contract for services) or when deciding whether to modify or continue your ongoing employment or (if hired) or service, Bethel Family Worship Center may obtain a “consumer report” and/or an “investigative consumer report” on you from **SecureSearch**, a consumer reporting agency, or from any third party, in strict compliance with both state and federal law. A consumer report is a communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment purposes. An investigative consumer report is a report obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain information regarding your credit history(if applicable to position), criminal records, driving history records, education records, previous employment history, social security traces, military records, professional licensure records, drug testing, government records, and other types of background information. You further understand that these reports may contain information concerning the reasons for termination of past employment. You are hereby notified that you have the right to make a timely request for the nature and scope of any investigative consumer report. You are further notified that, prior to being denied employment based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description in writing of your rights under the Fair Credit Reporting Act. Inquiries to **SecureSearch** should be directed to **SecureSearch; Consumer Disputes; 558 Castle Pines Pkwy. #B4-137, Castle Rock, CO 80108. 1 (866) 891 – 1954.**

The following are my responses to questions about my criminal record history (if any) with descriptions to any question with a **YES** answer:

Name: _____

- 1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations) Yes No

If Yes, please explain:

- 2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense? Yes No If Yes, please explain:

- 3. Have you ever received probation or community supervision for any federal, state or municipal criminal offense? Yes No If Yes, please explain:

- 4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States? Yes No If Yes, please explain:

- 5. As of the date of this authorization, do you have any pending criminal charges against you? Yes No If Yes, please explain:

- 6. Have you ever served in the US Military? Yes No

- 7. If you answered YES to the above question, did you receive a DD214? Yes No If Yes, can you present the document?: Yes No

- 8. If you answered YES to the above question 6, did you receive an honorable discharge? Yes No If No, please explain:

Volunteer signature

Date

Dear Potential Volunteer,

We are all aware of the alarming number of child abuse cases that are being reported across our nation. Our national consciousness has been raised to new heights in recent years concerning this devastating crime. Unfortunately, the Body of Christ is not immune to this. In recent years, hundreds of churches have been sued on account of child abuse or molestation in church or youth programs. The effects of this event in a local church are particularly devastating to a child, their parents and to the local body. The one place where trust and love should be exemplary has been defiled.

The purpose of this section of the Survey is to protect our children from potential harm, to protect a child's family from a potential spiritual stumbling block, to protect Bethel Family Worship Center from a potential credibility problem and to prevent a child abuser from gaining access to our children. Should the screening process filter out an abuser, we have protected our children, and at the same time, have an opportunity to potentially help someone who desperately needs it.

The following section of this Information Survey consists of three legal questions. Please understand that it is unfortunate that these types of questions even need to be asked of ministry volunteers. However, in order to be above reproach in the eyes of the Lord (I Timothy 3:2), our fellow believers and to our community, we should willingly and supportively answer all the questions because we have nothing to fear or to conceal. Your cooperation and understanding in this matter is very much appreciated. If you have any questions or concerns, please do not hesitate to contact me.

Serving Christ Together,

Rev. Russell Hylton

Rev. Russell Hylton, Pastor
Bethel Family Worship Center

The questions asked on the following two pages are held in confidence between the potential volunteer and the pastor. These two pages will be viewed by the pastor only.

LEGAL INFORMATION

Have you ever been arrested for a civil or criminal offense, misdemeanor or felony, (excluding minor traffic violations)? If so, please give that following information:

Offense	Date	City/State	Law Enforcement Agency Arresting You

What was the result of this arrest? _____

Have you ever been charged for a civil or criminal offense, misdemeanor or felony, (excluding minor traffic violations)? If so, please give that following information:

Offense	Date	City/State	Law Enforcement Agency Arresting You

What was the result of this charge? _____

Have you ever been convicted for a civil or criminal offense, misdemeanor or felony, (excluding minor traffic violations)? If so, please give that following information:

Offense	Date	City/State	Law Enforcement Agency Arresting You	Court	Case No.

What was the result this conviction? _____

If you prefer, you may refuse to answer the following question, or you may discuss your answer in person with the Pastor rather than answering it on this form. Answering yes, or leaving the question unanswered, will not automatically disqualify an applicant for children or youth work.

Were you a victim of abuse or molestation while a minor? Yes No

I would like a private consultation with the Pastor. Yes No