

Please Read Rules and Regulations Carefully.

Revised For 2019

Chattooga County Agricultural Fair

August 22th- 25th, 2019

Vendors and Exhibits

Rules and regulations for vendors/exhibits at the Chattooga County Agricultural Fair (CCAF)

- Booths must be set up by Thursday, August 22th, 2019 at 3:00 pm
 - Booths may not be taken down prior to Sunday, August 25th, 2019 9:00 pm
 - Booths may begin set up:
 - Wednesday, August 21th between the hours of 12:00 am and 6:00 pm
 - Thursday, August 22th between the hours of 8:00 am and 3:00 pm
 - All Vendor booths must have prices posted at front of booth. Prices can not be changed without written approval by the CCAF.
 - Requests for changes to products will not be considered after August 1, 2019.
 - All booths must be manned during fair operating hours by at least one adult. Vendors/exhibit booths also have the option to stay manned until the fair is officially closed past the designated operating hours. Hours are as follows:
 - Thursday, August 22th: 5:00 pm to 10:00 pm
 - Friday, August 23th: 5:00 pm to 12:00 midnight
 - Saturday, August 24th: 2:00 pm to 12:00 midnight
 - Sunday, August 25th: 2:00 pm to 9:00 pm
 - The CCAF will take place rain or shine. Be prepared for inclement weather. CCAF is not responsible for lost sales or damaged goods.
 - Vendor/exhibit applications that are submitted do not guarantee booth space for vendors or exhibitors. The selected participants are selected at the Fair Council's discretion.
 - Vehicle traffic is not permitted on grounds during open fair hour. Personal vehicles will not be allowed to remain on fair grounds during operating hours. Vendor parking will be available across from vendors entrance gate. Hand trucks are permitted during fair operating hours.
- Restocking hours are:
- Friday, August 23th: 2:00 pm to 4:00 pm
 - Saturday, August 24th: 11:00 am to 1:00 pm
 - Sunday, August 25th: 11:00 am to 1:00 pm

- All vendors will be issued a maximum of 4 passes per day to the grounds. Passes can only be used by the holder. Holder must show photo I.D. to enter the fair grounds. Anyone without an entrance pass must pay the regular entrance fee.
- Power: No generators will be allowed. Twenty (25), thirty (35), and (+35) amp drops are available depending on vendor needs. Power is included in booth price.
- Water will be available to vendors at a central location. Vendors are responsible for supplying their own water containers. Water hoses will not be permitted to stay attached to faucets when not in use.
- Vendors will not be allowed to drain water from booth/trailer onto the fair grounds.
- Security is on site 24 hours daily for the entire event. The Chattooga County Agricultural Fair, Chattooga County Agricultural Fair Council, its members, Chattooga County or affiliates are not responsible for theft or loss of items or other security issues.
- Chattooga County Agricultural Fair, Chattooga County Agricultural Fair Council, its members, Chattooga County or affiliates are not responsible for any accidents occurring on vendor/exhibition spaces leased by participating vendors/exhibitors.
- Space assignment is solely based on discretionary ground layout plans determined by the CCAF Council.
- The CCAF Council has the right to refuse any exhibit/vendor application.
- All vendor applications must be received by April 1st, 2019.
- After Vendor Applications are received by CCAF each Vendor will be mailed a Vendor contract that must be signed and returned by the date given on contract. **Vendor must include Vendor fee in the form of a Cashier Check or Money Order.**
- All vendors are required to purchase booth large enough to accommodate for the tongue of trailer, doors and awnings. **Please include a picture of your booth set up or trailer with application.**
- No live animals are allowed on the fair premises with the exception of service animals.
- Tents are allowed and must be secure. Any tents that are deemed unsafe must be secured or removed by CCAF determination.
- Signage must be professional. Signage is not allowed any higher than the top of the tent canopy. Any signage that is deemed inappropriate by the CCAF will be removed immediately. All prices of items for sale must be clearly listed.
- Music or audio that is used in a vendor/exhibit site must not be louder than what can be heard only in that site.
- Subletting a vendor/exhibit site is strictly prohibited and could result in dismissal and permanent disqualification from future CCAF events.
- Spaces must be kept clean and tidy at all times. Areas must be cleaned and all equipment/trash must be removed upon closing of the fair. Vendor trash must be placed in dumpster outside fair gate. Vendor trash is not to be placed in trash cans on fair grounds. Failure to comply can result in permanent disqualification from future CCAF events.
- Soliciting or selling must be done from within the booth space leased. Vendors/exhibitors may not stand in aisle ways to do so.

- All giveaways, promotional materials, items to be sold and their cost must be approved by the CCAF Council Any vendor/exhibitor found selling/promoting/giving away items not approved may result in dismissal, loss of lease fee and permanent disqualification from future CCAF events.
- Vendors selling raffle tickets must apply for a permit with the Chattooga Co. Sheriff's department .
- No food or beverage may be sold or given away unless you apply as a food vendor. No alcohol sales will be allowed. No water will be given away.
- Space contracted and assigned, but not properly set up and ready for business by 3:00 pm of the first day of the CCAF, may be cancelled and reassigned. No refunds will be issued for no shows.
- Contracted space which is not open for business or not manned during the official hours designated for each of the four days of the CCAF shall forfeit all rights and fees paid to said space.
- No Vendor/Exhibitor will be allowed to set up unless the space to be occupied has been paid for in full.
- All vendors are responsible for collecting their own sales tax for their tax records.
- All vendors are required to provide their own liability insurance policies
- All vendors are required to sign a CCAF release of liability waiver.
- Additional rules and regulations may be added at the discretion of the CCAF and Chattooga County as deemed necessary.

Contact:

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Fair Location:

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