

APPRENTICESHIPS CAREERS FAIR

BUSINESS APPRENTICESHIPS – FINANCE & MARKETING

ALLEN AND OVERY

Business Administration apprenticeship intake September 2019. 10 per year. Entry requirements – 5 GCSEs at C or above and a C grade pass at A Level in any subject area OR equivalent qualification in any discipline. Apprentices will gain experience in different sub-teams including Accounts Payable, Credit Control, e-Billing and Revenue. Will be based in college 1 day a week and 4 days with employer.

Further information available from careersbelfast@allenovery.com and general careers information on their website www.allenovery.com/careers

ACCOUNTING TECHNICIANS IRELAND AND CHARTERED ACCOUNTANTS IRELAND – Higher Level Apprenticeship in Accountancy

Belfast Met is running this programme from September 2019 in conjunction with 2 accounting professional bodies. Intake varies year to year. Duration is 2 years – one day per week at Belfast Met and four days on work placement. Entry requirements a minimum of 96 tariff points (UCAS New tariff points for entry to Higher Education) from any Level 3 subjects; or a minimum of MMM profile on Extended Diploma in Business and Finance or related area. You must also have minimum Grade B in GCSE Maths and Grade C in GCSE English (or equivalent).

Further information available from: Leonie Power – Lpower@belfastmet.ac.uk or tel. 028 9026 5127 or 028 9026 5144.

BDO

This year 2 Higher Level apprenticeships with the audit team. The job will involve working onsite in office and offsite with clients in audit preparation and completing accounts. You will work towards Diploma in Accounting Technicians qualification. Entry requirements you do not need any specific accounting experience or qualifications. Minimum entry 260 UCAS points at A Level or equivalent, or 130 points at AS Level with anticipating achieving 260 points. GCSE Grade B in Maths and Grade C in English or equivalent. In addition you need to meet any entry level criteria set by Belfast Met for their Higher Level Apprenticeship. Desirable criteria includes work experience in customer facing role and intermediate working knowledge of Microsoft packages.

Further information available on their website: www.bdoni.com/en-gb/careers or from Lisa McAleer HR Department 028 9043 9009.

ERNST & YOUNG

EY offer global professional services. They offer business apprenticeships in their tax and assurance offices. To apply for their Higher Level Apprenticeships they are looking for candidates to have 3 A Levels or equivalent in BTEC. Four stages to assessment process, online application, 2 online aptitude tests

(Psychometric and Work Scenario) and invite to an assessment day. For more information go to: <https://ukcareers.ey.com/students>

HOSPITALITY APPRENTICESHIPS

BELFAST COLLEGE

The college offers a Higher Level Apprenticeship in Hospitality and Tourism Management and is aimed at those looking to move into supervisory/operational management roles such as Food and Beverage Operations Managers, Events Managers and Travel Service Customer Relationship Managers. To find out more about this HLA please contact Mark Rice on: marice@belfastmet.ac.uk or Tel: 028 9026 5021 who will give more details on eligibility and the entry requirements. Course information is available at: www.belfastmet.ac.uk/apprenticeships/higher-level-apprenticeships/

HASTINGS HOTEL

Across seven hotels Culloden Estate and Spa, Europa Hotel, Grand Central Hotel Stormont Hotel, Slieve Donard Resort and Spa, Everglades Hotel and Ballygally Castle they are looking to recruit 12 Level 2-3 Commis Chefs. They have a bespoke 21 hours programme. GCSEs in English, Maths, HE and another subject or equivalent. Above all young people must have a passion for food and an eye for detail.

POSH NOSH

A catering company which offers catering apprenticeships. This year unsure of exact numbers. Apply directly through Belfast Met where successful apprentices will be interviewed and enrolled on Level 2 Professional Cookery course and progress onto Level 3 course upon completion. For more information see: <https://www.belfastmet.ac.uk/full-time/further-education/apprenticeships/>

SHU RESTAURANT

Learn on the job from experienced Chefs within a highly skilled kitchen. 2 days will be spent at the college and 3 days in the kitchen. All young people require is a pass in English and Maths and a passion for cooking, contact apprenticeship@shu-restaurant.com

ENGINEERING AND CONSTRUCTION APPRENTICESHIPS

ANTRIM CONSTRUCTION

A family business looking to recruit its apprentice bricklayers programme. Likely to take on 3 apprentices, applications directly through Belfast Met College. For further information see: <https://www.belfastmet.ac.uk/full-time/further-education/apprenticeships/>

ARMY CAREERS

Apprenticeships available in the following areas: engineering, medical, IT & Communications, logistics and supply, combat and HR & Finance. 4 GCSE passes at C or above in English, Maths and 2 other subjects or equivalent. There are a number of assessments you go through Ability Tests (Army Cognitive Test (Verifier)), Literacy and Numeracy Tests - If you don't have A - C/9 - 4 grade GCSEs (or equivalent) in Maths or English, you'll need to sit this test. Technical Selection Test - If you want to join a technical trade, you'll need to take this Maths test. The questions are similar to those in a GCSE textbook
Technical Corps: Royal Engineers, Royal Electrical and Mechanical Engineers, Royal Signals, Royal Logistic Corps (Ammunition Technician only). Grenade Throw - A military-style practical lesson is included. You'll be shown how to leopard crawl under a net, before throwing a dummy grenade. Team tasks and a medical.

For further information on soldier recruitment process please see:

<https://apply.army.mod.uk/how-to-join/joining-process/soldier-recruitment-steps/soldier-assessment>

For further information on officer recruitment process please see:

<https://apply.army.mod.uk/how-to-join/joining-process/officer-recruitment-steps/army-officer-selection>

ASHDALE ENGINEERING

A specialised electrical engineering company. For more information on apprenticeship opportunities send CV/covering email to careers@ashdale.co.uk

BOMBARDIER

Bombardier Aerostructures and Engineering services manufacture and design aircraft fuselages, wings and engine systems. They will have 20 craft apprenticeships starting September 2019. They will be on their website during April 2019. Require 4 GCSE passes in Maths (B), English, Science or Technology subject and any other (C). Please note, essential skills, key skills or City & Guilds at appropriate level will be accepted as acceptable equivalents. The selection process will include a series of online aptitude tests and a face-to-face interview. They will spend 1 day at college and 4 days in the workplace.

For further information on how to submit an online application, please refer to their Apprenticeship programme details in the Careers section of their website: uk.bombardier.com or telephone their resources team on 028 9046 2732.

BOXPAK

Is a family owned company which specialises in the design and manufacture of printed folding cartons. They recruit 6 apprentices each year – 2 Print, 2 Cut & Crease and 2 Fold and Glue. Applicants will require to have 5 GCSEs at C or above. Intake recruitment starts May each year and application details will be posted on their website www.boxpak.co.uk and NI jobfinder.

GRAHAM FACILITES MANAGEMENT

Graham is offering 10 Level 3 electrical installation apprenticeships. Important subjects GCSE English, Maths and ICT. Useful subjects technology and science. Desired skills able to use hand tools and a full driving licence.

For further information please contact Kelly Grant, Training & Development Officer on 07469 406554 or email: kelly.grant@graham.co.uk. To register for job alerts go to: graham.co.uk/careers.

IRWIN M&E Ltd

An electrical and mechanical company that has offices throughout the UK. They offer electrical and plumbing apprenticeships. Numbers vary every year. Applicants need to have a place on a Level 3 City& Guilds Electrotechnical Apprenticeship Qualification or City& Guilds Diploma in Plumbing Studies Level 2 or 3.

For further information please see: <https://irwinm-e.com/2019/04/08/electrical-and-plumbing-apprentices/>. Applicants can apply by submitting their CV to irwin.jobs@irwinm-e.com.

NIE NETWORKS

They will recruit apprentices for craft roles in February each year. It is essential that, you are 16 years old from the start date (September) and that you hold or expect to achieve 4 GCSE passes at Grade C (or equivalent) including Mathematics, English Language and Science. The recruitment process has 4 stages: Online application form, Aptitude test - this stage will assess shortlisted applicants on the following topics, spatial awareness, mental arithmetic, engineering problems and design problems. Practical Assessment - this could be a practical skills test to test your hand skills. Competency based interview - we will invite shortlisted applicants to interview to see how well they match the essential qualities and personal attributes required for the position.

For more information please see their FAQ on their website:

https://www.nienetworks.co.uk/documents/apprenticetrainingprogramme/apprenticeship_faqs_2019.aspx

TRANSLINK NI

Applicants will need a minimum of 5 GCSE's at Grade C or above or equivalent, including Maths and English, or be expecting to obtain these by closing date. They must be computer literate with experience of using word processing and spreadsheet packages. They must also be able to demonstrate a practical hands-on approach and be a team player with a positive attitude, be hard working, committed and determined, self-motivated, with excellent communication skills, and have an understanding of how to deliver excellent customer service. Whilst not essential, it would be beneficial for applicants to have had involvement in an engineering-related activity and/or possess a relevant engineering qualification.

For further information please see: <http://www.translink.co.uk/corporatesite/work-with-us/modern-apprenticeships/>

CREATIVE AND IT APPRENTICESHIPS

BT

For most of our apprenticeships you will need 4 GCSE's Grade 4 - 9 (C or above) as a minimum and this may include English Language and Maths. The application process is as follows when applying for an apprenticeship with BT.

Stage 1 Application form - Fill in our online application form and upload your qualification certificates if you already have them. Stage 2 - Situational strengths test will assess you on the strengths that are essential to succeed as an apprentice at BT, ensuring that if you're successful you'll really enjoy working here and will hopefully want to build a long-term career with us. Once you've completed the test, we'll let you know straight away if we're going to progress your application to the next stage or not. Stage 3 - Video interview - If successful in the situational strengths test you will then be invited to complete an online video interview within a week. The interview will ask specific questions relating to your chosen apprenticeship scheme. We will then review your interview and will let you know the outcome within a week. If you are successful in passing the video interview we will then look at available vacancies in your chosen area and let you know if we can progress you to the next stage. Stage 4 - Assessment centre - If you have demonstrated what we are looking for and we have a vacancy in your location, we will then review your application alongside other applications.

For further information see their website:

<https://www.btplc.com/Careercentre/earlycareers/apprentices/howtoapply/index.htm>

CAREER ENCODE

If you're ambitious and enjoy problem solving, like being part of a team, have great focus, are creative, and enjoy subjects like Maths, Science, Technology, ICT and Digital Technology. Although applications for 2019 have now closed. We expect applications for our 2020 intake to re-open in September. The process described below applies to our 2019 intake, and we expect the process to be similar next year. This link gives you details of the companies that have signed up to the Higher Level Apprenticeships programme: <http://careerencode.com/companies.html>