

# EA City of Belfast School of Music

## SENIOR DEPARTMENT 2019 - 2020



NEW APPLICATION

EXISTING SENIOR STUDENT

CURRENT SCHOOL OF MUSIC STUDENT TRANSFERRING FROM  
PRIMARY TO POST PRIMARY (Taught in School/ Centre)

(Please tick above to indicate type of application)

**Closing date for entries is Friday 29<sup>th</sup> March 2019**

### SECTION A (Personal information)

Attach a recent  
photograph of the  
student over this  
box.

Student's Name .....

Date of Birth: ..... / ..... / ..... Male [ ] Female [ ]

School/College 2018/19 ..... School/College 2019/20.....

Home address .....

Postcode .....

Parent/Guardian Name (Please Print) .....

Contact Telephone Number/s Landline .....

Mobile (1) ..... Mobile (2) .....

Email address .....

**Medical Information**

Does the student have any medical condition or Special needs requirements?

Yes [ ] No [ ]

If yes, please give details below.

.....

.....

Do you intend on applying for Free School Meals for the Academic Year 2019-2020?  
Please Note: a copy of your entitlement letter will need to be submitted to the CBSM office by the 2nd September 2019.

(please tick) Yes  No

**Aural Awareness Assessment**  
(This only applies to new applications for lessons)  
These will take place on  
**SATURDAY 13th April 2019**

**Practical Auditions**  
(This applies for all new Senior applications)  
These will take place  
from **13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>**  
and **17<sup>th</sup> May 2019**

## SECTION B

Please complete the box below. **Only include information that relates to instruments applied for.**

Instrument Applying for ..... Grades Obtained ..... Year Obtained .....

Instrument Applying for ..... Grades Obtained ..... Year Obtained .....

Theory Grade Obtained ..... Beginner Theory Student  (Please Tick)

**SECTION C (Course/courses applied for)** We offer tuition on the following; Violin, Viola, Cello, Double bass, Flute, Oboe, Bassoon, Clarinet, Trumpet, Trombone, Tuba, French Horn, Tenor Horn, Euphonium, Harp, Guitar, Vocal course- Classical and Musical Theatre, Percussion and Piano.

TICK TO APPLY	INSTRUMENT APPLIED FOR	INDIVIDUAL & CLASS TUITION	Fees for 2019/20 *
		Main Instrumental/Vocal Course- Classical or Musical Theatre (30 min lesson/Grades 1-5 theory/Grades 1-8 aural/group or ensemble)	£512
		Advanced Instrumental/Vocal Course - must have passed Grade 5 theory and practical. (45 min lesson/Grades 6-8 aural/group or ensemble)	£650
		Main Piano Course (30 min lesson/Grades 1-5 theory/Grades 1-8 aural)	£450
		Advanced Piano Course - must have passed Grade 5 theory and practical. (45 min lesson/aural)	£580
		Harp (30 min individual lesson & ensemble)	£445
		Harp (45 min shared lesson & ensemble)	£300
		Drum Kit (30 min lesson) (Only available when enrolled in a main course)	£370
		Additional Instrumental/Voice lesson (30 mins) (Only available when enrolled in a main course)	£370
		Additional Instrumental/Voice lesson (45 mins) (Only available when enrolled in a main course)	£550
		Aural Class - Grades 1-8 (30 mins)	£87
		Theory Class - Grades 1-5 (30 mins)	£87
		Advanced Theory Class - Grades 6-8 (40 mins)	£107
TICK TO APPLY	INSTRUMENT APPLIED FOR	GROUP ACTIVITY	Fees for 2019/20 *
		<i>Group Activity only** (group allocation is at the discretion of the Head of Department)</i>	£200
		CBYO ( <i>Specific criteria applies, please refer to CBYO Admissions Policy</i> )	£200
		Symphonic Brass	£100
		Big Band	£65
		A-Freek-A	£65
		Flute Ensemble/Woodwind Quintet/Quartet/Trio/ String Quartet	£65
		Cantanti Chamber Choir	£65

\* Fees are set by the Education Authority and may be subject to change.

\*\* Groups available are City of Belfast Youth Orchestra, Concert Orchestra, City of Belfast Youth Concert band, Intermediate Band, Junior Band, Symphonic Brass, Divertimenti Strings and String Orchestra.

**PLEASE NOTE- All Students applying for a Senior Main Instrumental/Vocal Course must attend a Group activity, Theory lessons up to Grade 5 and Aural lessons up to Grade 8.**

## SECTION D TERMS AND CONDITIONS (Important information)

1. Students must attend **all** CBSM lessons and group activities for which they have been enrolled. Group activities play an important role in helping to develop each student's general musicianship skills and the techniques that are studied during the lessons. Non-attendance may result in lessons and/or group membership being discontinued and instrument withdrawal.
2. Parents/Guardians must notify the City of Belfast School of Music as soon as possible if their son /daughter/guardian are unable to attend their lesson, rehearsal, recital or concert due to illness [Cbsm.info-BR@eani.org.uk](mailto:Cbsm.info-BR@eani.org.uk) or telephone 028 90784201. To contact CBSM out of office hours, telephone 028 90784296. Please note that the Head of Department or a member of the Administrative Team will be in contact if we have not been notified of two or more absences.
3. **Fees must be paid in full within one month of the invoice date. Alternatively you may pay by standing order over four consecutive months, payment must be made in full by the 31<sup>st</sup> January 2020 Failure to pay the balance on the account will result in your account being forwarded to the Legal Department of the Education Authority.**
4. All students are accepted on the basis of a full academic year, if a student has to withdraw mid -term, written notice must be given to the Head of the City of Belfast School of Music. **It is important to note that the bill payer will be charged for the full term.**
5. Parents must inform the Head of CBSM, in confidence if preferred, of any health issues, significant allergies, prescribed medication linked to their son/daughter this will ensure that CBSM staff are able to provide an appropriate pastoral response to any emergency situation If a young person appears to be at risk CBSM staff will use the 999 emergency telephone numbers to call the Northern Ireland Ambulance Service.
6. Students are expected to act sensibly and responsibly towards their peers, staff and the building at all times when attending lessons and group activity rehearsals in the Fortwilliam Centre, Fane Street Primary, off-site residential course or concert tour.
7. **Instrument Loan**-if a student withdraws from tuition the Instrument must be returned to CBSM immediately. **Please note the fee paid for the year is non-refundable.**
8. Parents/Guardians will be held responsible for the costs linked to replacing lost or broken CBSM instruments if such loss or damage is due to carelessness or negligence. Please note that adequate personnel insurance against damage or loss is essential.
9. Concert Dress-Students are expected to dress appropriately for Concerts. Students will receive guidance from the conductor of the Orchestra or Band before the Concerts.
10. A copy of your Free School Meals entitlement letter must be forwarded to the CBSM Office by the 2nd September 2019, failure to submit the letter will result in 100% Tuition fees charged.

## SECTION E (To be completed by the Bill Payer)

**Failure to do so may delay the application/re enrolment.**

**• I have read and accepted the current terms and conditions of the City of Belfast School of Music as detailed in Section D.**

Name (Mr./Mrs./Ms./..... ) .....

(Please print)

Address: (if different from Section A) .....

.....Post Code: .....

Contact Telephone Number/s: .....

Email Address.....

Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

All Applications should be returned to  
**EA City of Belfast School of Music**  
**Fortwilliam Centre**  
**Fortwilliam Park**  
**Belfast, BT15 4AR**  
**Tel: 028 90784201**  
**Email: [cbsm.info-BR@eani.org.uk](mailto:cbsm.info-BR@eani.org.uk)**  
**Website: <http://www.cbsm.org.uk>**



SECTION E (For office use only)

Application received/acknowledged .....				
Aural Awareness Test Date ..... Time.....Result.....				
Audition: Instrument ..... Date..... Time ..... Result.....				
Audition: Instrument ..... Date..... Time ..... Result.....				
Timetable	Tutor/Group/Conductor	Day	Time	Venue
1				
2				
3				
<b>Aural</b>				
<b>Theory</b>				
<b>Main Group/ Ensemble:</b>				
<b>Supplementary Group/ Ensemble:</b>				

**Data Protection Statement**

The information provided by you to the Education Authority Music Service is required by us to communicate with parents and schools, to keep track of resources, to collect fees, to monitor assessments and to be aware of medical conditions. EA is obliged to comply with the General Data Protection Regulation (GDPR) when we process your personal information.

We will process your personal information on the legal basis that it is part of our public task to do so. We will not share the personal information you provide to us on this form with any third party, and it will not be shared or processed for any other purpose without your express consent.

We have published detailed **Privacy Notices** on our website <http://www.eani.org.uk/privacy> which provides further information on how and why we process your personal information as well as details on how to contact us if you have any questions. Please read our Privacy Notices carefully before completing this form.