

Thursday 30 January 2020

Dear Parents/ Guardian,

I would like to draw to your attention to some issues in school that I would really appreciate your support in reinforcing.

**Uniform**

No outdoor coats are allowed during the school day.

Uniform shoes are plain black with no colour or reflective bands.

One pair of studs in the ear; no visible nose piercings.

No long, acrylic coloured nails.

No rings.

**PE**

PE is a compulsory part of the curriculum and it is important for pupils mental and physical health that a healthy lifestyle is reinforced. Please encourage your child to come prepared with full college uniform.

**Toilet**

As a general rule a pupil should not need out of class to use the toilet. Pupils leaving the classroom during a lesson disrupts the teaching and learning. Of course pupils with a medical condition are an exception; please make sure that the medical information that we have is kept up to date.

**Aerosols**

Aerosols are not allowed in school.

**Canteen**

You can top up your child's canteen account online; you can also view what they have been spending their money on. The breakfast club, which runs from 8:15am continues to offer a free healthy breakfast.

**Reports**

These will be posted home within the next week.

**The school day**

The school day begins at 8:55am; registration with the form teacher is an important start to the day and helps ensure that the proper tone is set for the day ahead. All pupils should come prepared with correct books and a pencil case with all their stationary needs. There is a bus which goes from school to the station every day at 4:15 for pupils who stay behind for extracurricular activities. Please have a look at the extracurricular timetable and see if there is anything which would interest your child.

As always, if you have any concerns about your child please do contact us. Thank you for your continued support.

Yours sincerely,

A handwritten signature in black ink that reads "Angela Passmore". The signature is written in a cursive style with a large initial 'A'.

Angela Passmore