



A member of the Alliance for Public Waldorf

Parent Circle Meeting Minutes

Wednesday, October 11, 2017

Welcome/Introductions

President: Amanda Tressler

Secretary: Stephanie Miller

Treasurer: Dante Fantozzi

Food Coordinator: Allison Evans

Attendees:

Amanda Tressler, Allison Evans, Dante Fantozzi, Stephanie Miller, Stacie Kiffer, Darin Mazepa, Emily Mohry, Amanda Dioguradi, Adam Dioguradi, Janine Teixeira, Jo-Anna Tellefsen, Stephanie Prevost, Lauren Kiss, Stacey Prohaska, Katlyn Moore

Treasurer Report

- \$129.74 in petty cash
- \$27 in undeposited checks
- \$200 in gift cards
- \$2,584 in checking account
- Paypal - still undetermined
- Liabilities Pizza \$417.00

Income and Expenses

Income

Starting balance: \$988.74

Mabels Labels: \$129.19

Pizza Friday: \$2,587.75

Expenses

Pizza \$764.00

Based on numbers from the 2015 sale, \$2,700 is could be expected from Kids Stuff Books sales this year.

Craft Coordinator

- Position of Craft coordinator was presented to the group.
 - Stacie Kiffer nominated
 - All Present Approved of nomination

Open Position

- Vice President Position is available on the Parent Circle Board.

- Duties of the position were described for the group
 - Fundraising coordination
 - Communication between committees
 - Raffle for May Faire
 - Assist in forming yearly budget
 - Nominations will be taken in January for position
 - Qualifications for position are available in by-laws

Book Fair

- Flyer to be sent home this week
- Sign up Genius will be e-mailed this week for volunteers

Pancake Breakfast

- Committee Meeting was held last week to discuss planning and donations
- Donation spreadsheet was created to track requests from various stores.
- Whole Foods will be donating dry ingredients and Gluten free mix and Orange Juice.
- Group discussed managing the cooking surfaces and how to efficiently make Gluten free pancakes.
- 12pm 11/1 the group will be cleaning the kitchen to prepare for Saturday.
- Staff has been asked to move their items from the kitchen.
- Friday 11/3 will be set up for Pancake Breakfast.

Apparel and Merchandise

- Using an Easton based printing company.
- Images have been provided
- colors were discussed for initial inventory. Minimum of 60 item order to be placed in a mix of sizes in gray and blue
 - Long sleeve T's
 - zip up hoodies

Teacher Luncheon

- Diane Justesen will be managing the food and getting volunteers to cook/bake for the event.

Winter Faire

- Stone Soup
- Play - Mrs. Moore will ask teachers if they would like to help with a play
- King Winter - Mrs. Moore will ask for volunteers to be king winter
- Crafts
 - We plan to use last year's supplies
 - Snowflakes will be made by students for decor
 - Hours will be 11am-3pm
 - Play taking place at 11:30am
 - Bon fire is a possibility, remains undetermined.



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Additional Business

- Mrs. Moore will check with staff about May Fair auction items.
- Phantoms, date yet to be chosen. Can choose any home game.

Meeting Adjourned 7:45pm

Next Meeting: Wednesday, November 8th 6:30pm