

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, December 5, 2017

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
  - Presentation of Comprehensive Annual Financial Report for June 30, 2017 by Scott Clelland, CPA, Wiss & Co, LLC
- 4a. Approval of November 6, 2017 Board Minutes
- 4b. Approval of the Executive Minutes of November 6, 2017 for content, not for release. Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: *None*

**PERSONNEL:**

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

Maryann Moller, School Safety Specialist for School Year 2017-2018

**MISCELLANEOUS:**

Recommend Board approve the following:

Uniform State Memorandum of Agreement between MCSSSD and the Hamilton Township Police Department, for the School Year 2017-2018. (*Attachment 9-B*)

Revision(s)/New Policies/Regulations/ByLaws – *None*

**REPORTS:**

Fire and Security Drills for month of November, 2017 (*Attachment 9-C*)

Harassment, Intimidation & Bullying Report for November, 2017

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	1	0
November	1	0	0	1
<b>TOTAL</b>	1	0	1	1

Enrollment Data as of November 2017:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619
2017-2018	505	502	579	586	583							

	<u>10/31/17</u>	<u>11/30/17</u>
Mercer High School	291	289
Mercer Elementary School	185	184
Regional Day	9	9
J. F. Cappello School	<u>101</u>	<u>101</u>
<i>TOTAL:</i>	586	583

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve to continue the Group Disability coverage with Standard Life Insurance Company beginning January 1, 2017 to December 31, 2018 with a rate guarantee of \$25.15 per employee per month estimated cost per year \$134,603 from account # 11-000-291-290-50-OTH
- b. Approve the Comprehensive Annual Financial Report, Summary of Fiscal Year 2017 Audit Report as required under NJSA 18A:23-4 the Synopsis of Audit and Single Audit Report from Wiss & Company LLC for the fiscal year ended June 30, 2017.
- c. Approve the Affiliation Agreement between Statewide Parent Advocacy Network (SPAN) and Mercer County Special Services School District (Attachment 11-c).
- d. Approve the Revised MCSSSD Budget Planning Schedule for 2018/2019 (Attachment 11-d).
- e. Approve the Student Placement Agreement between the Stone Bridge Middle School and Mercer County Special Services School District (Attachment 11-e).
- f. Approval of Transportation Contract(s) Addenda, Bids, Renewals and Evacuation Drills per N.J.A.C. 6A:27-11.2 (Attachment 11-f).
- g. Approve Staff and Student Travel (Attachment 11-g).
- h. Approve Miscellaneous Equipment for Disposal (Attachment 11-h).
- i. Approve PenServ Plan Services as a third party administrator to provide Retirement Plan Administrative Services for the District's 403b plan and 457b plan at no cost to the District (Attachment 11-i).

12. Public Session
13. Executive Session
14. Adjournment