

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, September 12, 2017

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of August 22, 2017 Board Minutes
- 4b. Approval of the Executive Minutes of August 22, 2017 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda
10. Old Business - None
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements and addendum (*Attachment 9-A*)

Page 6 (inadvertently omitted in attachment on August 22, 2017 Agenda) of Agreement between the Board of Education and Kimberly J. Schneider, Superintendent, for the period July 1, 2017 through June 30, 2022 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on May 15, 2017. (*Attachment 9A-1 – no changes from previous contract*)

MISCELLANEOUS:

Recommend Board approve the following:

Presentation of Harassment, Intimidation, or Bullying (HIB) Semi-Annual Report for the period: 01/01/2017-06/30/2017 – Carline Mirthil, Supervisor

Presentation of Violence & Vandalism Semi-Annual Report for the period:
01/01/2017-06/30/2017 – Brian Kozakowski, Principal, Mercer High School

Extended School Year Calendar - Summer 2018 (*Attachment 9-B*)

Organizational Chart, effective July, 2017 (*Attachment 9-C*)

Self-Assessment findings regarding the “Commissioner’s Program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act” (P.L.2010, c.122), for the Regional Day School for the 2016-2017 School Year. (Inadvertently omitted in attachment on August 22, 2017 Agenda). (*Attachment 9-D*)

Revised Curriculum Guides (For Review in Assistant Superintendent’s Office)

US History I
US History II
World History

| | |
|------------------------------|-----------------|
| <i>Environmental Science</i> | <i>Grade 9</i> |
| <i>Biology</i> | <i>Grade 10</i> |
| <i>Chemistry</i> | <i>Grade 12</i> |

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** – (*Attachment 9-E*)

POLICIES

| | |
|------|--|
| 8505 | Local Wellness Policy-Nutrient Standards for Meals and Other Foods (M) |
| 8550 | Unpaid Meal Charges-Outstanding Food Service Charges (M) |

REGULATIONS - *None*

Revision(s)/New Policies/Regulations/By-Laws –**Second Reading**
(*no changes from First Reading*)

POLICIES

| | |
|------|---|
| 2461 | Special Education/Receiving Schools (M) |
| 7424 | Bed Bugs |
| 7461 | District Sustainability Policy |

REGULATIONS

| | |
|---------|--|
| 2461 | Special Education/Receiving Schools (M) |
| 2461.01 | Special Education/Receiving Schools- IEP Implementation (M) |
| 2461.02 | Special Education/Receiving Schools - Suspension (M) |
| 2461.03 | Special Education/Receiving Schools - Student Records (M) |
| 2461.04 | Special Education/Receiving Schools - Special Education and Related Services (M) |
| 2461.05 | Special Education-Receiving Schools- IEP Compliance (M) |

- 2461.06 Special Education-Receiving Schools- Highly Qualified and Appropriately Certified Staff (M)
- 2461.07 Special Education-Receiving Schools- Termination of Placement (M)
- 2461.08 Special Education-Receiving Schools - In-Service Training (M)
- 2461.09 Special Education-Receiving Schools - Statewide and District-wide Assessment Programs (M)
- 2461.10 Special Education-Receiving Schools - Full Educational Opportunity (M)
- 2461.11 Special Education-Receiving Schools - Staff Consultation (M)
- 2461.12 Special Education-Receiving Schools - Length of School Day and Academic Year (M)
- 2461.13 Special Education-Receiving Schools - Observation of Educational Programs (M)
- 2461.14 Special Education-Receiving Schools - Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M)
- 2461.15 Special Education-Receiving Schools - Operation of an Extended Academic Year Program (M)

Revision(s)/New Policies/Regulations/By-Laws –**Second Reading** - *(continued)*
(no changes from First Reading)

- 2461.16 Special Education-Receiving Schools - Employment of a Full-Time Non-Teaching Principal (M)
- 2461.17 Special Education-Receiving Schools - Submission of Fiscal Information and Obtaining Certificates (M)
- 2461.18 Special Education-Receiving Schools - Notice to Department of Education Prior to Ceasing Operation or Change of Ownership (M)
- 2461.19 Special Education-Receiving Schools - Behavior Modification Program (M)
- 7424 Bed Bugs

REPORTS:

Fire and Security Drills for month of August 2017 *(Attachment 9-F)*

Harassment, Intimidation & Bullying Report for August, 2017

| Month | Investigations | HIB | Non-HIB | Pending |
|--------------|----------------|----------|----------|----------|
| July | 0 | 0 | 0 | 0 |
| August | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 |

Enrollment Data as of July 2017:

| YEAR | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|-----------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2016-2017 | 511 | 508 | 586 | 598 | 601 | 600 | 603 | 607 | 615 | 616 | 619 | 619 |
| 2017-2018 | 505 | 502 | | | | | | | | | | |

| | <u>07/31/17</u> | <u>08/18/17</u> |
|--------------------------|-----------------|-----------------|
| Mercer High School | 240 | 239 |
| Mercer Elementary School | 163 | 161 |
| Regional Day | 9 | 9 |
| J. F. Cappello School | <u>93</u> | <u>93</u> |
| <i>TOTAL:</i> | 505 | 502 |

10. OLD BUSINESS

Recommend Board approve the following: *None*

11. NEW BUSINESS

Recommend Board approve the following:

- a. Approve to award Bid #103-MCSSSDCPS-18-05 Inspection & Maintenance of Fire Alarm & Life Safety Systems to the following vendors: Allied Fire & Safety for Fire Alarm & Special Inspection in the amount of \$29,219.75 for 2017/2018 with a renewal option of \$29,219.75 covering period 7/1/2018 -6/30/2019 and \$29,219.75 covering period 7/1/2019-6/30/2020 and to Kistler O'Brien for Hood, Sprinkler & Time and Material in the amount of \$9,020 for the 2017/2018 school year with a renewal option of \$9,020 covering period 7/1/2018-6/30/2019 and \$9,310 covering period 7/1/2019 – 6/30/2020 (Attachment 11-a).
- b. Approval to accept NGC Grant Application for Youth Pollinator Gardens' award in the amount of \$200.00 for the Mercer Elementary School. The grant award will be used to create a pollinator garden for students with disabilities to enjoy a sensory experience.
- c. Approve to accept a donation of 38 Strider Balance Bicycles from Special Olympics of New Jersey. Strider Bikes are balance bikes without pedals that help individuals learn steering, balance and coordination and assists in the transition to a two-wheel pedal bike when they are ready. The 38 bicycles will be distributed throughout our schools and the MCSSSD Special Olympics Team (Attachment 11-c).
- d. Approve the lease agreement between Mercer County Special Services School District and the Special Parent Advocacy Group for After School Enrichment Classes for the 2017/2018 school year being held at the Mercer High School (Attachment 11-d).

- e. Approve the lease agreement between Mercer County Special Services School District and the Special Parent Advocacy Group for After School Enrichment Classes for the 2017/2018 school year being held at the Mercer Elementary School (Attachment 11-e).
 - f. Staff and Student Travel (Attachment 11-f).
 - g. Approval of Transportation Contract(s), Bids, Renewals and Addendum (Handout).
 - h. Miscellaneous Equipment Disposal List (Attachment 11-h).
- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment