

Instructors

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Course website

Blackboard Learn is our course management system. You can access the course website at <http://mycourses.purdue.edu>. It is strongly suggested that you explore and become familiar not only with the site navigation, but with content and resources available for this course.

Instructor’s online hours

Holly will be available via email, and will respond as soon as she is available (generally within 24-48 hours). For the online discussions, the instructor will check in at least 3 times per week. Keep in mind that it is not possible for the instructors to respond to every single posting every week (nor is it pedagogically appropriate), but she will be sure to respond to a variety of postings and students each week and attempt to assure equality in terms of responses to students. If you feel you are being neglected in any way, please contact the instructor. Weekly online office hours may be accessed via the link in Blackboard and will take place by prearranged appointment (do not hesitate to email me to request a meeting).

Course description

This course will primarily focus on the further earning of badges as part of meeting required program competencies. We will also further explore the purpose and process behind this. Additional resources and activities regarding a better understanding of the profession and your potential trajectory towards participating in it will also be available.

Course objectives

Upon completion of this course you will be able to

1. Understand professional competencies, how they align with program and the process for demonstrating that you meet specific competencies.
2. Make progress towards earning badges and meeting program-required competencies.

Course readings and resources (subject to revision)

- Check the Resources folder in Blackboard

Assignments

You will have a number of assignments throughout the semester but your focus will primarily be on submitting evidence to complete badge competency challenges and reviewing your peer submissions as part of the badge earning process.

Assignments	Points/Percent
Challenge Submission Blog	10
Peer Review and Feedback for Challenge Submissions (7)	70
Feedback discussion on badge process (3 times @ 5 points each)	15
Badge Progression Assignment + Challenge Submissions to Passport	60
Total	155

Challenge Submissions

In order to earn badges in Passport (and in doing so, demonstrate competence in the targeted professional competencies for the LDT Program) you must submit evidence (artifact(s) and reflections) to complete badge challenges. **A core concept you must embrace is that all evidence is submitted with the understanding that future employers and your professors will review it to evaluate your skill and knowledge.** This means that the evidence should not be something you would not want others to judge you by. Therefore, all submissions should be clear of any mistakes, grammatical or otherwise, and be the best representation of the quality of your work. Consequently, **you are highly encouraged to review the evidence prior to submitting it for peer review to correct any existing problems or to refine it so that it is representative of your best work.** Failure to do so slows down the process of earning challenges and can result in 1) increasing work on your part as you progress through the program or 2) the potential for being removed from the program if you fail to make adequate progress in completing challenges. There will be three submissions for challenges (two badge challenges each time) during this course. Badge-earning courses (such as this one) are the only times that you can make progress towards earning competency badges during the program.

Peer Review and Feedback

Equally as important for the competency process in the program is a quality review of your peers' submitted challenges and the giving of quality feedback. **You are evaluated not only on providing feedback and completing feedback forms but also in the quality of that feedback.** In other words, if you do not give sufficiently clear feedback to support your peers in revising evidence so that it will meet the challenge requirements, you will lose points for this assignment. Please refer to the feedback rubric in the Resources folder for details. **You are strongly encouraged to discuss specific challenges and their feedback within your group's discussion forum so that you can come to consensus and therefore improve the quality of the feedback and be aligned in your decisions on whether or not or to what degree submissions meet challenge requirements.**

If you do not meet the peer review deadlines, it will result in an **automatic ZERO grade** for both the peer review as well as your competency submission. Only completing the competency submission (reflection and challenge materials) is not satisfactory for this course. Both challenge materials and peer reviews must be completed in a timely manner and submitted by the deadlines (see Blackboard for specific dates).

Feedback Discussion

We will have three discussions related to your opinions (feedback) on the competency earning process and course requirements throughout the upcoming eight weeks to help us understand how we can adjust the course as we go along or improve it (the course and process) in the future.

Badge Progression Assignment + Challenge Approvals in Passport

This assignment has two parts:

1. The Peer Review Reflection
2. Challenge Approvals in Passport

The Peer Review Reflection: This assignment will be submitted in Blackboard. You are required to submit a Microsoft Word document that summarizes concerns you received from your peer reviews and how you modified your artifact and evidence for each challenge to address these

concerns. This should not be longer than two pages typed (each reflection should be no longer than 3-5 sentences). See Blackboard for more specific assignment information.

Passport Approvals: You are required to obtain eleven challenge approvals in Passport for this course. For this assignment, it is not enough to submit to Passport, you must have challenges approved. Therefore, it is suggested to submit materials to Passport early. If one of your challenges do not meet the criteria and is not approved in Passport, submitting early will allow time to modify your submission and resubmit before August 12th. See Blackboard for more specific assignment information.

Grading Scale

A	94 - 100% of points
A-	90 - 93% of points
B+	87- 89% of points
B	84 - 86% of points
B-	80 - 83% of points
C+	77 - 79% of points
C	74 - 76% of points
C-	70 - 73% of points
D+	67 - 69% of points
D	64 - 66% of points
D-	60 - 63% of points

Course Schedule

Week 1	Complete Challenge Submission Blog - Due Friday, August 25
Week 2	Submit (2) Challenge Materials to Discussion Forum - Due Monday, August 28 Sign up for (4) challenge threads
Week 3	Submit (2) Peer Review documents in Discussion Forum - Due Monday, September 4
Week 4	Submit (2) Challenge Materials to Discussion Forum - Due Monday, September 11 Sign up for (2) challenge threads
Week 5	Submit (2) Peer Review documents in Discussion Forum - Due Monday, September 18
Week 6	Submit (1) Challenge Material to Discussion Forum - Due Monday, September 25 Sign up for (1) challenge threads
Week 7	Submit (1) Peer Review documents in Discussion Forum - Due Monday, October 2
Week 8	Submit (2) Challenge Materials to Discussion Forum - Due Monday, October 9 Sign up for (2) challenge threads Competency and Badges Feedback Discussion - Due Friday, October 13
Week 9	Submit (2) Peer Review documents in Discussion Forum - Due Monday, October 16
Week 10	Submit (2) Challenge Materials to Discussion Forum - Due Monday, October 23 Sign up for (2) challenge threads
Week 11	Submit (2) Peer Review documents in Discussion Forum - Due Monday, October 30 Competency and Badges Feedback Discussion - Due Friday, November 3
Week 12	Submit (1) Challenge Materials to Discussion Forum - Due Monday, November 6 Sign up for (1) challenge threads
Week 13	Submit (1) Peer Review documents in Discussion Forum - Due Monday, November 13
Week 14	Submit (1) Challenge Materials to Discussion Forum - Due Monday, November 20 Sign up for (1) challenge threads
Week 15	Submit (1) Peer Review documents in Discussion Forum - Due Monday, November 27 Final date to submit challenge materials to Passport - Due Saturday, December 2 Badge Progression Assignment to Blackboard - Due Saturday, December 2
Week 16	Competency and Badges Feedback Discussion - Due Monday, December 4

*** Due to the nature of this course (being a pilot) both the schedule, and assignments are subject to change.**

Course and Program Policies

Assignment due dates. Course activities and projects are due at 11:59 pm, Eastern Time on the day they are due. Points will be deducted for late assignments as follows: assignments that are late by 2 days will be penalized 20% of available points; 3 days or later will be penalized 50% of available points, after 1 week 0 points will be assigned.

Etiquette. Although it is not expected to be a problem in a graduate level class, students are asked to behave in the discussions and other class interactions in a professional and civil manner. If you are in doubt, do not post it! Instructors reserve the right to remove any postings deemed inappropriate, unprofessional, or otherwise distracting from the course.

Research. The discussions in this course may be used for evaluative and/or research purposes as we strive to better the learning process in the online environment. If this does occur, we will make every effort to ensure that in no way are you identified as an individual (i.e. will not impact your grade; analyses conducted following the end of the course, independent data collectors) . You will be informed of any process related to these aspects and if you are uncomfortable you may opt not to participate.

Incompletes. A grade of Incomplete (I) grades will be given only in unusual circumstances. To receive an “I” grade, a **written request must be submitted and approved by the instructor.** The request must describe the circumstances, along with a proposed timeline for completing the course work. You will be required to fill out and sign an “Incomplete Contract” form that will be turned in with the course grades. Any requests made after the course is completed will not be considered for an Incomplete grade.

Course Evaluations. During the last two weeks of the course, you will be provided with an opportunity to evaluate this course and your instructor(s). Purdue uses an online course evaluation system. You will receive an official e-mail from evaluation administrators with a link to the online evaluation site. You will have up to two weeks to complete this evaluation. Your participation is an integral part of this course, and your feedback is vital to improving education at Purdue University. I strongly urge you to participate in the evaluation system.

Copyrighted Materials. Among the materials that may be protected by copyright law are the lectures, notes, and other material presented in class or as part of the course. Always assume the materials presented by an instructor are protected by copyright unless the instructor has stated otherwise. Students enrolled in, and authorized visitors to, Purdue University courses are permitted to take notes, which they may use for individual/group study or for other non-commercial purposes reasonably arising from enrollment in the course or the University generally.

Notes taken in class are, however, generally considered to be “derivative works” of the instructor’s presentations and materials, and they are thus subject to the instructor’s copyright in such presentations and materials. No individual is permitted to sell or otherwise barter notes, either to other students or to any commercial concern, for a course without the express written permission of the course instructor. To obtain permission to sell or barter notes, the individual wishing to sell or barter the notes must be registered in the course or must be an approved visitor to the class. Course instructors may choose to grant or not grant such permission at their own discretion, and may require a review of the notes prior to their being sold or bartered. If they do grant such permission, they may revoke it at any time, if they so choose.

Purdue Policies

EMERGENCY STATEMENT

In the event of a major campus emergency, course requirements, deadlines and grading percentages are subject to changes that may be necessitated by a revised semester calendar or other circumstances. Any changes in *this* course will be announced on our course website.

ADAPTIVE PROGRAMS STATEMENT

This class is accessible to all qualified Purdue University students who wish to take it. Before the provision of class accommodations, students with disabilities must be registered with Adaptive Programs in the Office of the Dean of Students. Any student that is in need of special accommodations due to a disability should contact the Office of the Dean of Students, Adaptive Programs at (765) 494-1247. It is vital that you contact your instructor to provide appropriate documentation and discuss class accommodations at the beginning of the course.

ACADEMIC DISHONESTY STATEMENT

All students, but especially those in Education, should aspire to high standards of academic honesty. This class encourages cooperation and the exchange of ideas. However, students are expected to do original work, to do their own work except for group projects, and to properly reference sources (APA 6th edition format) when using information from others. Any single instance of academic dishonesty will result in failure of the assignment in question. More than one instance will result in failure of the course. All incidents of plagiarism, whether intentional or not, will be reported to the Dean of Students and documented with the University.

Purdue prohibits "dishonesty in connection with any University activity. Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty." [Part 5, Section III-B-2-a, [University Regulations](#)]. Plagiarism, whether intended or unintended, is an extremely serious offense in academia. Be absolutely sure you are properly citing all references. Please review the following resource page on plagiarism:

<http://www.purdue.edu/research/research-compliance/integrity/avoiding-plagiarism.php>.