



Mid-Year Application for St Helena School

You should not remove your child from a school until a place has been secured elsewhere

Section 1 - Student Details		
Student Surname		
First Name(s)		
Date of Birth	Year Group	Male / Female
Current School (or last school attended)		
Town and Postcode of current school		
Is the child still attending? Yes / No		if no, last date of attendance
If the child is known by another name please add it here		

Section 2 - Home Address		
House Number or name	Street	
Village	Post Town	Postcode
Email address		

Section 3 - Parent/Carer Details		
Mr/Mrs/Miss/Ms	Initials	Surname
Relationship to child	Home Phone No.	
Work Phone No.	Mobile Phone No.	

Section 4 - Reasons for Change of School		
Preferred date of admission		
If you are moving into the area, date of move		
New address if different to Section 2 (please attach copies if proof of address (e.g Exchange of Contracts or Signed Tenancy Agreement))		
House Number or name	Street	
Village	Post Town	Postcode

Have you discussed your reasons for wanting a different school for your child with your child's current school?		Yes / No
Has your child attended any other secondary school ?		Yes / No
If yes, please give details:		
Name if school (1)		Date of leaving
Reason for leaving:	Moved Home	Permanently Excluded
Other (please give reason)		
Name if school (2)		Date of leaving
Reason for leaving:	Moved Home	Permanently Excluded
Other (please give reason)		

Section 5 - Other Details	
Is the child in public care (looked after by a Local Authority?)	Yes / No
Is your child eligible for Free School Meals?	Yes/No
Does the child have a statement of Special Educational Needs?	Yes / No
Are there any exceptional medical reasons why the child should specifically attend this school (in accordance with the school's Admission Policy)?	Yes / No
Is English your child's first language, if NO please specify.	
If 'Yes', please attach supporting evidence from the child's doctor or health care professional.	

Section 6 - Siblings	
If you have another child at this school please enter their details below.	
Name	Date of Birth

Section 7 - Other Information

Section 8 - Declaration
I have read the notes of guidance for the completion of this form. I confirm that the information I have given is true and that I have parental responsibility for this child.

Signed	Date
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Data Protection Act 1998: the personal information on this form will be used by St Helena School only and not shared with any third parties.