

Accessing your 5 licenses of Office at home

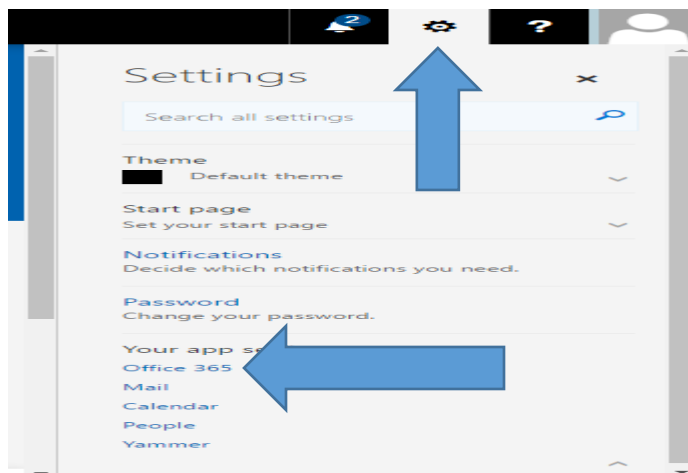
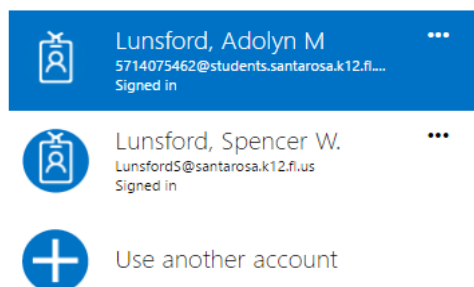
Go to the district website www.santarosa.k12.fl.us and click on the picture of the students.



This will bring you to ClassLink. From here have your student login with their 57# (their student id) and the password for the district. (Elementary students have a 4-digit number, and Middle/High students will be creating their own after they login for the first time each year.)

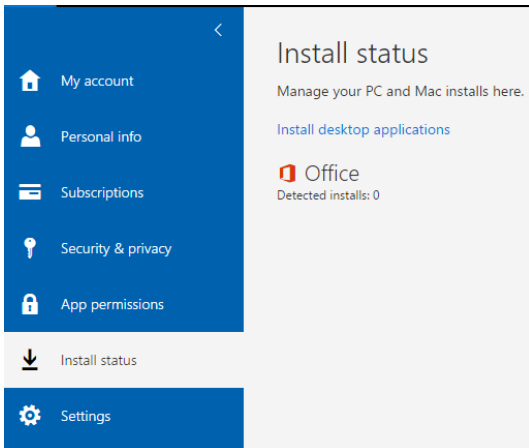
You might have to enter in the district password for Authentication. Just put that into both of the boxes and click Submit.

Click on the Office 365 app. (You might have to choose their account to login for Office 365.) Then click on the Settings “gear” button in the top right and choose the Office 365 Settings.



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Choose the Install status tab and click on the Install desktop applications.



Depending on the computer system you are using, the list below will show what is available to install. (Macs will have a different list.)

Office

Install Office 365 ProPlus with the new 2016 apps (Recommended)

This will install the following apps on your computer: Word, Excel, PowerPoint, OneNote, Access, Publisher, Outlook, Skype for Business, OneDrive for Business



Language:

English (United States)

Version:

32-bit (Recommended) [Advanced](#)

Don't see the language you want? Install one of the languages in the list above and then [install a language accessory pack](#). Additional languages and language accessory packs don't count against your install limit.

[Review system requirements](#)
[Troubleshoot installation](#)

Install

▼ [Install Office 365 ProPlus with the 2013 apps](#) [Why would I install Office 2013?](#)

Click Install and follow the prompts.

A graphic titled 'Just a few more steps...' showing three steps for installing Office. Step 1: 'Click Run' - shows a 'Setup...' file icon in a download bar. Step 2: 'Say "yes"' - shows a 'Yes' button in a dialog box. Step 3: 'Stay online' - shows the Office logo and a progress bar. At the bottom, there is a 'Close' button and a link 'Need help installing?'.