## Guidance for Print Entry to the NIPA Inter-Club Competition

## Guidance

The NIPA website contains the full and comprehensive Competition Rules for all competitions.

For the Inter-Club Print competition it is essential that all entry criteria is included and is done so correctly. Any missing or incorrectly filled out forms or labels cause great inconvenience to those tasked with preparing the print entry for judging.

I realise that some are new to competition entry preparation, so here is a simplified guide to what is in the website. For those who have been preparing entries for a while, it will do no harm to check you have been doing it correctly; some have not.

We have been receiving some print entries that are oversized:

- Rule 24 states that the mount size shall be 30cm x 40cm or smaller.
- We are receiving oversize mounts that appear to be the "old" NIPA size of 16"x12", this is approximately 30.5cm x 40.5cm.
- Oversized mounts may be excluded from the competition round.
- Prints submitted should have no velcro or exposed sticky material attached to the rear of the mount (see Rule 29).

## **Print Labels**

When completing information freehand on the labels and forms, ensure the writing is legible. We know there are doctors out there but you do not have to write like them. If we cannot make out the information on the forms then it becomes time consuming; and mistakes in the transfer of information are possible.

Rule 28 states what information is required for the rear of the print. NIPA provides labels to simplify this process and the example below shows in red what you need to provide and where it should be inserted.

Attach the label in the aspect that you wish the print to be viewed; it will be displayed in the same aspect of the label no matter how ridiculous it may look.



## Inter-Club Competition Print Entry Form

It is vital that a print entry form is submitted with the prints. This is the first contact the person preparing the overall entry has with the details of the entry and this information is submitted to the master judging sheet.

The information on the print entry form must match exactly the information on the print label. This is not always the case and causes major problems.

Below is an example of the print entry form with the details required and where they should be inserted printed in red.

|                             | Sidb Co                 |                             | Lindy               | Form                   |                      |                         | Mono Pr           | iiilo                          |                        |
|-----------------------------|-------------------------|-----------------------------|---------------------|------------------------|----------------------|-------------------------|-------------------|--------------------------------|------------------------|
| CLUB                        |                         | Your                        | Club N              | lame                   |                      | 4)                      |                   |                                |                        |
| SUBJE                       | T                       |                             | Or                  | en                     |                      |                         |                   | Round<br>2<br>2016/17          |                        |
| Code NIPA No. Title         |                         |                             |                     |                        | Author               |                         |                   | Marks                          | Star                   |
| Α                           |                         | Girl                        |                     |                        | Sally Snapper        |                         |                   |                                | la-il                  |
| B(N)                        |                         | Over the Hill               |                     |                        | Daff O'Dill          |                         |                   |                                |                        |
| С                           |                         | Landsca                     | ре                  |                        | Joe Bloggs           |                         |                   |                                |                        |
| N                           |                         | Lough N                     | eagh                |                        | Finn M               | cCool                   |                   |                                |                        |
|                             | PRINCIP                 | PAL COMPI                   |                     |                        | BEGINNERS COMPI      |                         |                   | ETITION                        |                        |
| Marks<br>in<br>Round        | Position<br>in<br>Round | Previous<br>Marks           | Marks<br>to<br>Date | Position<br>to<br>Date | Marks<br>in<br>Round | Position<br>in<br>Round | Previous<br>Marks | Marks<br>to<br>Date            | Position<br>to<br>Date |
| Inter-0                     | Club Co                 | mpetition                   | n Entry             | Form                   |                      |                         | Colour F          | Prints                         |                        |
| Inter-C                     | Club Co                 |                             | n Entry             |                        |                      |                         | Colour F          | Round                          |                        |
| CLUB                        |                         |                             | Club N              | lame                   |                      |                         | Colour F          | Round 2                        |                        |
| CLUB                        |                         |                             | Club N              |                        |                      | Author                  |                   | Round                          | Star                   |
| CLUB<br>SUBJEC              | т                       |                             | Club N              | lame                   | Anna K               |                         |                   | Round 2 2016/17                | Star                   |
| CLUB<br>SUBJE(<br>Code      | т                       | Your                        | Club N              | lame                   | Anna K               | Cronism                 |                   | Round 2 2016/17                | Star                   |
| SUBJEC<br>Code<br>A(N)      | т                       | Your                        | Club N              | lame                   |                      | (ronism<br>)wne         |                   | Round 2 2016/17                | Star                   |
| SUBJEC<br>Code<br>A(N)<br>B | т                       | Your Portrait Bikes         | Club N              | lame                   | Neil Do              | ronism<br>wne           |                   | Round 2 2016/17                | Star                   |
| SUBJEC Code A(N) B C(N)     | NIPA No.                | Your Portrait Bikes Flowers | Club N              | lame                   | Neil Do              | ronism<br>owne<br>Dill  |                   | Round<br>2<br>2016/17<br>Marks | Star                   |

The online PDI entry requires exactly the same information on each image entered a proper title and designated with the appropriate A,B,C or N as outlined.

The Competitions Committee appreciate your co-operation in these matters as we strive continually to improve the overall competition experience.