



## Application for Employment – General Staff

<b>For Office Use Only</b>	
Date Received _____	Position Applied For _____

Name \_\_\_\_\_  
(Last) (First) (Middle)

Address \_\_\_\_\_  
(Street & Number) (City & State) (Zip Code)

Telephone \_\_\_\_\_ Social Security Number \_\_\_\_\_

### Education

	Name of School	Address	Dates Attended	Diploma
High School				Yes No
College or Professional School				Yes No
Other				Yes No

### Experience

Employer	Address	Dates	Type of Work

### References

Please list two professional references and one character reference (people not related to you).

Name	Address	Telephone Number

(OVER)

**Please list knowledge and abilities you have that qualify you for the position.**

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**Please provide the information requested below.**

- 1. Are you lawfully authorized to work in the United States? Yes\_\_\_\_\_ No\_\_\_\_\_
- 2. Have you served in the U.S. Armed Forces: Yes\_\_\_\_\_ No\_\_\_\_\_
 

If yes, what branch of service?\_\_\_\_\_ What rank did you obtain?\_\_\_\_\_
- 3. Do you have language skills other than English? Yes\_\_\_\_\_ No\_\_\_\_\_
 

I speak\_\_\_\_\_ I write\_\_\_\_\_

\_\_\_\_\_
- 4. Have you ever been convicted or pleaded guilty to a felony? Yes\_\_\_\_\_ No\_\_\_\_\_
 

If yes, what crime: \_\_\_\_\_

Date and location: \_\_\_\_\_
- 5. Have you ever been charged with a misdemeanor crime related to sexual conduct? Yes\_\_\_\_\_ No\_\_\_\_\_
- 6. Have you ever been charged with a misdemeanor crime related to child abuse? Yes\_\_\_\_\_ No\_\_\_\_\_
- 7. Are you capable of performing the essential job functions of the position for which you are applying? Yes\_\_\_\_\_ No\_\_\_\_\_

**Please respond to the following prompt (you may use a separate sheet if necessary):**

*Why do you wish to be employed by a Christian School?*

**Agreement**

I hereby certify that answers herein are complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment that may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the Celeryville Christian School Board.

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(Signature of Applicant) \_\_\_\_\_ (Date) \_\_\_\_\_

**Please return the completed application and your personal essay to:**

Celeryville Christian School ATTN: Principal  
4200 Broadway Rd.  
Willard, OH 44890