

3. Appointments Policy

To assist in the appointment of quality staff to any vacancy that may arise, appointment committees with expertise relevant to the vacancy will be selected to carry out the appropriate appointment procedures. Therefore the principal must ensure that they:

1. Determine the composition of the various appointment committees according to the schedule outlined below:
 - a. Appointment of the deputy principal, head of departments/senior teachers will involve an appointment committee consisting of the principal, the board chair and a further trustee (should the board feel the need to include one)
 - b. Unless determined otherwise by the board, appointment of all other teachers, part-time teachers, long term relieving teacher, and non teaching staff will be the responsibility of the principal and at least one other Senior Team Leader, as appropriate, in consultation with the board chair or delegate where deemed necessary

Appointment of the principal is the responsibility of the board that will determine the process.

Review Schedule: Triennially

Last Review: August 2016

Signed:

