

**Mariana Bracetti Academy Charter School**  
Board of Trustees  
September, 2015 – Annual Meeting Minutes

**Present:** Arlene Holtz, Jorge Santiago, Jenee Chizick, Tracy-Elizabeth Clay (on phone), Tara Smith (on phone), Alejandro Roman, Tara Buckley, Carrie Nase-Poust, Elisa Roche-Rodriguez

**Not Present:** Carmen Cruz

**I. Routine Business**

**a. Approval of 6/3/2015 Minutes**

Alejandro Roman motions to approve the 6/3/15 minutes. *Jenee Chizick seconds the motion, all vote in favor.*

*Motion: Alejandro Roman*

*Second: Jenee Chizick*

*Ayes: AH, JS, JC, TS, AR*

*Nays: None*

**II. Action Items**

**a. Approval of Student Expulsions**

The expulsion hearing office, Arlene Holtz, recommends placing student 7778830 on a behavioral contract.

Jorge Santiago moves to not expel student 7778830. *Jenee Chizick seconds the motion, all vote in favor.*

*Motion: Jorge Santiago*

*Second: Jenee Chizick*

*Ayes: AH, JS, JC, TS, AR*

*Nays: None*

**b. Approval of New Board Members**

Carrie Nase-Poust, Tara Buckley, and Elisa Roche-Rodriguez are presented as potential new board members.

Arlene Holtz moves to approve the New Board Members. *Alejandro Roman seconds the motion, all vote in favor.*

*Motion: Arlene Holtz*

*Second: Alejandro Roman*

*Ayes: AH, JS, JC, TS, AR*

*Nays: None*

The oath of office is administered to the new members.

**c. Approval of Confirmation of Board Officers**

The board officers are confirmed for an additional year as follows: Arlene Holtz, President; Tracy-Elizabeth Clay, Vice President; Jenee Chizick, Secretary; Jorge Santiago, Treasurer.

Alejandro Roman motions to approve the Confirmation of Board Officers. *Elisa Roche-Rodriguez seconds the motion, all vote in favor.*

*Motion: Alejandro Roman Second: Elisa Roche-Rodriguez*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR Nays: None*

**d. Approval of Staffing Report**

Jorge Santiago motions to approve the Staffing Report. *Alejandro Roman seconds the motion, all vote in favor.*

*Motion: Jorge Santiago Second: Alejandro Roman*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR Nays: None*

**e. Ratification of the 2014-2015 Annual Report**

Arlene Holtz motions to ratify the 2014-2015 Annual Report as submitted to the PA Department of Education. *Alejandro Roman seconds the motion, all vote in favor.*

*Motion: Arlene Holtz Second: Alejandro Roman*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR Nays: None*

**f. Approval of Jani King Contract**

Alejandro Roman motions to approve the Jani King Custodial contract in the amount of \$104,770.32. *Jenee Chizick seconds the motion, all vote in favor.*

*Motion: Alejandro Roman Second: Jenee Chizick*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR Nays: None*

**g. Approval of 15-16 Student Handbook**

Jorge Santiago motions to approve the 15-16 Student Handbook. *Tara Buckley seconds the motion, all vote in favor.*

*Motion: Jorge Santiago Second: Tara Buckley*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR Nays: None*

**h. Approval of Bayada Contract**

Tracy-Elizabeth Clay joins the board meeting via phone.

Alejandro Roman motions to approve the nursing contract with Bayada from 6/15/2015 to 8/31/16 at an estimated cost of \$68,208. *Jorge Santiago seconds the motion, all vote in favor.*

*Motion: Alejandro Roman Second: Jorge Santiago*  
*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR, TEC Nays: None*

**i. Approval of Updated School Calendar**

Alejandro Roman motions to approve the Updated School Calendar. *Jenee Chizick seconds the motion, all vote in favor.*

*Motion: Alejandro Roman*

*Second: Jenee Chizick*

*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR, TEC*

*Nays: None*

**j. Approval of Tech Purchase**

Arlene Holtz motions to approve purchase of technology from TMS at a total cost not to exceed \$20,182.09. *Jorge Santiago seconds the motion.*

*Motion: Arlene Holtz*

*Second: Jorge Santiago*

*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR, TEC*

*Nays: None*

**k. Approval of Updated Graduation Requirements**

Jorge Santiago motions to approve the Updated Graduation Requirements. *Elisa Roche-Rodriguez seconds the motion.*

*Motion: Jorge Santiago*

*Second: Elisa Roche-Rodriguez*

*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR, TEC*

*Nays: None*

**l. Approval of Wells Fargo Line of Credit**

Alejandro Roman motions to approve the Updated Graduation Requirements. *Jorge Santiago seconds the motion.*

*Motion: Alejandro Roman*

*Second: Jorge Santiago*

*Ayes: AH, JS, JC, TS, AR, CNP, TB, ERR, TEC*

*Nays: None*

**III. Oral Reports**

**a. Achievement Report**

Mary Jo Witkowski-Smith presents a review of the 2014-15 school data, including test scores, enrollment data, student demographics, attendance, and graduation rate. The board discusses the state-wide drop in test scores due to the new common core aligned standardized tests.

**b. Enrollment and Attendance**

Angela Villani presents the enrollment. Enrollment is at 1,265. Attendance data will not be presented until the October meeting.

**c. Discipline**

Andrew Boglioli presents the end of year discipline report from the 2014-15 school year. There were 291 suspensions in 14-15, compared to 372 in the previous year. There were 752 in school suspensions in 14-15, compared to 822 in the previous year.

**d. Budget to Actuals**

The budget to actuals presented represent initial end of year numbers. The audit has started, and the preliminary numbers look better than expected. The actual budget shows revenue under expenditures at approximately \$72,000, however, part of that deficit is depreciation.

**IV. Informational Items**

None

**V. Public Comment**

Bracetti Wrestling coaches, Max Tanenbaum and Ben Greer propose starting a booster club for the wrestling program.

Jenee Chizick motions to adjourn the meeting. *Jorge Santiago seconds the motion, all vote in favor.*