

Mariana Bracetti Academy Charter School
Board of Trustees
June 11, 2014
Meeting Minutes

Present: Arlene Holtz, Jenee Chizick, Carmen Cruz, Alejandro Roman (via phone), Virginia Neiswender (via phone)

Not Present: Tracy-Elizabeth Clay, Jorge Santiago, Tara Smith

I. Routine Business

a. Approval of 5/7/2014 and 5/13/2014 Minutes

Arlene Holtz moves to approve the 5/7/2014 Board Minutes. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Carmen Cruz

Ayes: AH, JC, CC, AR, VN

Nays: None

Arlene Holtz moves to approve the 5/13/2014 Board Minutes. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Jenee Chizick

Ayes: AH, JC, CC, AR, VN

Nays: None

II. Oral Reports

a. Achievement Report

Jana Somma presents a list of PDE Data release dates over the summer. Ms. Somma also presents the K-12 update. Jess Kilmetz presents the Post-Secondary end of year report. As of May 85 seniors took the sat in their 11th or 12th grade year. 11 seniors took CCP Classes in Fall 2013. 447 College or Technical Institute applications were completed this year. 60% of students completed FAFSA forms. The senior class received over \$2.8 million in scholarships distributed among 78 students.

b. Enrollment and Attendance

Jana Somma presents the Enrollment and Attendance. Enrollment is at 1158 – and attendance is 90.3%

c. Discipline Report

Adrienne Davids presents the Discipline Report. Total suspensions for the year have been reduced by almost 50% from last year. Lateness is still an issue, however, we are looking at more options to get students in class on time.

d. Budget to Actuals

Ron Nordmeyer presents the Budget to Actuals. There are no major changes from last month. District funding was down slightly due to special education counts. Food service revenue is down and will stay down for the year, however, expenses should decrease. We are still on track to finish the year with a \$300,000 surplus.

III. Action Items

a. Approval of Staffing Report

Arlene Holtz moves to approve the Staffing Report. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Jenee Chizick
Nays: None

b. Approval of Student Expulsions

The expulsion hearing officer, Carmen Cruz, presents her recommendations for expulsion.

Arlene Holtz moves to approve the recommendation of the hearing office and expel student #7292903. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

Arlene Holtz moves to approve the recommendation of the hearing office and expel student #6269565. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

c. Approval of Lease Reimbursement

Virginia Neiswender moves to approve 13-14 Application for Lease Reimbursement. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Virginia Neiswender
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

d. Approval of Reading Specialist Job Description

Carmen Cruz moves to approve the Reading Specialist Job Description. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Carmen Cruz
Ayes: AH, JC, CC, AR, VN

Second: Jenee Chizick
Nays: None

e. Approval of Elementary Student Uniforms

Carmen Cruz moves to approve the Elementary Student Uniforms. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Carmen Cruz
Ayes: AH, JC, CC, AR, VN

Second: Jenee Chizick
Nays: None

f. Approval of Updated Organizational Chart

Arlene Holtz moves to approve the Updated Organizational Chart. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

g. Approval of 2014-15 Board Meeting Dates

Arlene Holtz moves to approve the 14-15 Board Meeting Dates. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

h. Approval of Audit Proposal

Jenee Chizick moves to approve the Audit Proposal from Cintrin Cooperman in the amount of \$27,500. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Jenee Chizick
Ayes: AH, JC, CC, AR, VN

Second: Carmen Cruz
Nays: None

i. Approval of Study Island Contract

Carmen Cruz moves to approve the Study Island contract in the amount of \$11,739.35. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Carmen Cruz
Ayes: AH, JC, CC, AR, VN

Second: Jenee Chizick
Nays: None

j. Approval of Food Service Management Contract

Arlene Holtz moves to approve the Food Service Management Contract with Maschio's Food Service. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Carmen Cruz

Ayes: AH, JC, CC, AR, VN

Nays: None

k. Approval of HVAC Service Agreement

Carmen Cruz moves to approve the HVAC Service Agreement with River Mechanical in the amount of \$23,904.00. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Carmen Cruz

Second: Jenee Chizick

Ayes: AH, JC, CC, AR, VN

Nays: None

l. Approval of Santilli & Thomson Contract

Arlene Holtz moves to approve the Santilli & Thomson contract for a 5 year term in the amount of \$78,035 for year 1 with a 3% increase in each subsequent year. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Carmen Cruz

Ayes: AH, JC, CC, AR, VN

Nays: None

m. Approval of MACCS Nursing Contract

Jenee Chizick moves to approve the MACCS nursing contract for in the amount of \$103,142.42. *Carmen Cruz seconds the motion, all vote in favor.*

Motion: Jenee Chizick

Second: Carmen Cruz

Ayes: AH, JC, CC, AR, VN

Nays: None

n. Approval of Maintenance Agreement

Arlene Holtz moves to approve the Maintenance Agreement with Jani-King in the amount of \$104,770.32. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Jenee Chizick

Ayes: AH, JC, CC, AR, VN

Nays: None

o. Approval of Board Member Resignation

Arlene Holtz thanks Virginia Neiswender for her years of service as both a Chair and member of the MBA Board of Trustees.

Arlene Holtz moves to accept Virginia Neiswender's resignation from the Board of Trustees. *Alejandro Roman seconds the motion, all vote in favor.*

Motion: Arlene Holtz
Ayes: AH, JC, CC, AR, VN

Second: Alejandro Roman
Nays: None

IV. Informational Items

Ron Nordmeyer states that the school received a second grant to restore the school's organ. There is not a completion date set.

Jenee Chizick states that Motivos will host a summer enrichment program for ELL students.

V. Public Comment

None

VI. Adjournment

Carmen Cruz moves to adjourn the meeting. *Jenee Chizick seconds the motion, all vote in favor.*

Meeting Adjourned.