

Mariana Bracetti Academy Charter School
Board of Trustees
May 7, 2014
Meeting Minutes

Present: Arlene Holtz, Tara Smith, Jorge Santiago, Jenee Chizick, Carmen Cruz, Alejandro Roman, Virginia Neiswender (via telephone), Tracy-Elizabeth Clay (via telephone)

I. Routine Business

Approval of 4/4/2014 Minutes

Alejandro Roman moves to approve the 4/4/2014 Board Minutes. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Alejandro Roman

Second: Jenee Chizick

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

II. Oral Reports

a. Community Relations Report

Tony Alvarez presents the community relations report. Highlights from the Talent show, Penn Mentoring program, AP Government mock election, Vanguard mural day, Vanguard open mic event, and the Harrisburg Trip are included.

b. Achievement Report

Andrew Boglioli presents student activities report. Mary Jo Witkowski-Smith presents the benchmark analysis. Jess Kilmetz gives the counseling mid-year report on student post-secondary plans.

c. K-5 Enrollment Plan

Angela Villani presents a draft K-12 plan, including the sample schedule, floor plans, enrollment numbers, transportation, curriculum, technology, furniture and staffing.

d. Enrollment and Attendance

Angela Villani presents the enrollment and attendance report. Enrollment is currently at 1,170 and attendance is at 90.5%.

e. Discipline Report

Adrienne Davids presents the discipline report. Out-of-school suspensions dropped a total 134 from last year. In-school-suspensions reduced by 72 from last year.

f. Budget to Actuals

Mike Thomson, from Santilli & Thomson, presents the Budget to Actuals. The school made the employer contribution to PSERS which totals approximately \$275,000. The school district subsidy and other local revenues have increased

slightly throughout the year. The school is projected to have a \$358,000-\$359,000 savings at the end of the year.

g. Draft 14-15 Budget

Angela Villani presents the draft budget. The budget was built on a decrease in the School District of Philadelphia subsidy, and a 3% increase in costs due to inflation. The administration will provide the board with a more detailed explanation of the 14-15 budget prior to a vote. The special education funding provision and PSERS reimbursement could drastically change the budget.

III. Action Items

a. Approval of Staffing Report

Alejandro Roman moves to approve the Staffing Report. *Jorge Santiago seconds the motion, all vote in favor.*

Motion: Alejandro Roman

Second: Jorge Santiago

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

b. Ratification of Charter Renewal Agreement

Arlene Holtz moves to ratify the Charter Renewal Agreement. *Jorge Santiago seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Jorge Santiago

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

c. Approval of Updated Graduation Requirements

Jana Somma states that the updated graduation requirements reduces the number of required community service hours from 90 to 60.

Jorge Santiago moves to approve the Updated Graduation Requirements. *Alejandro Roman seconds the motion, all vote in favor.*

Motion: Jorge Santiago

Second: Alejandro Roman

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

d. Approval of Reading Specialist Job Description – TABLED

Arlene Holtz moves to table the Reading Specialist Job Description. *Virginia Neiswender seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Virginia Neiswender

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

e. Approval of Achieve 3000

Angela Villani presents the renewal of the contract with Achieve 3000 in the amount of \$31,652.75.

Arlene Holtz moves to approve the Achieve 3000 Contract. *Alejandro Roman seconds the motion, all vote in favor.*

Motion: Arlene Holtz Second: Alejandro Roman
Ayes: AH, TS, JS, JC, CC, AR, VN, TC Nays: None

f. Approval of 2014-15 Teacher Contract

Angela Villani states that the Teacher Contract has not changed from last year.

Arlene Holtz moves to approve the 2014-15 Teacher Contract. *Jorge Santiago seconds the motion, all vote in favor.*

Motion: Arlene Holtz Second: Jorge Santiago
Ayes: AH, TS, JS, JC, CC, AR, VN, TC Nays: None

g. Approval of Technology Purchase – ESL

Angela Villani presents the technology purchase for ESL. The purchase is covered under the Title III grant. The technology will be purchased from SHI at a total cost of \$13,767.00

Carmen Cruz moves to approve the ESL Technology Purchase. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Carmen Cruz Second: Jenee Chizick
Ayes: AH, TS, JS, JC, CC, AR, VN, TC Nays: None

h. Approval of Student Matter 366-13

Jorge Santiago moves to approve the Student Matter 366-13. *Alejandro Roman seconds the motion, all vote in favor.*

Motion: Jorge Santiago Second: Alejandro Roman
Ayes: AH, TS, JS, JC, CC, AR, VN, TC Nays: None

i. Approval of WDP Interest Form

Angela Villani presents the Walter Palmer Student Interest Form. The board agrees to approve the submission of the form, however, they will not approve a specific enrollment number. The board wishes to enter into enrollment negotiations with the School District of Philadelphia, and does not wish to be bound to the specific enrollment numbers submitted on the interest form. The board requests a detailed budget analysis prior to a vote on any potential enrollment increase.

Arlene Holtz moves to approve the WDP Interest Form. *Jenee Chizick seconds the motion, all vote in favor.*

Motion: Arlene Holtz

Second: Jenee Chizick

Ayes: AH, TS, JS, JC, CC, AR, VN, TC

Nays: None

IV. Adjournment

Jorge Santiago moves to adjourn the meeting. *Carmen Cruz seconds the motion, all vote in favor. The meeting is adjourned.*